

CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, June 12, 2023, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, June 12, 2023, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org and on Local Access Channel 18

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Public Comment (Limit 3 minutes per person-Agenda Items and Local Government Issues)**
- 6. Consent Agenda – Review and approve the following:**
 1. Minutes: City Council 5/22/23, Park Board 6/5/23
 2. June 12, 2023 Claims and May 2023 Financial Reports
 3. Liquor License – Butch and Frankie’s Home Goods LLC Annual Renewal
 4. Cigarette Licenses:
 - a. McDermott Oil Co
 - b. McDermott Oil dba Lyons Service
 - c. Caseys
 - d. Dollar General
- 7. Recognition of Amy Ludwig, Library Board**
- 8. Presentation from Chamber Director Rausch on Possible Joint Position**
- 9. Open Public Hearing Change in Zoning Code Zero-Lot Line Lot Dimensions and Setbacks for R-2 R-3 R-4**
- 10. Close Public Hearing**
- 11. Consideration of Ordinance #06-23 Establishing Zero-Setback Requirements for Lot Dimensions and Mixed-Family Residential R-2, Mobile-Multi Residential R-3 and Multiple Residential R-4 (First Reading)**
- 12. Consideration to Waive the Requirement To Have Three Ordinance Readings at Three Separate Meetings**
- 13. Consideration of Ordinance #06-23 Establishing Zero-Setback Requirements for Lot Dimensions and Mixed-Family Residential R-2, Mobile-Multi Residential R-3 and Multiple Residential R-4 (Second and Third Readings, if Item 12 is approved)**
- 14. Consideration of Resolution #45-23 Allocating Funds for Taylor Street SE Repairs and other Pavement Patches (River City \$28,072.18 and Weber Construction \$?)**
- 15. Consideration of Ordinance #06-23 Vicious and Dangerous Animals and Maximum Allowable Dogs and Cats (Second of Three Readings)**
- 16. Consideration of Resolution #46-23 Library Board Appointments**
- 17. Consideration of Resolution #47-23 Parkview Street SW Naming**
- 18. Discussion of Street Naming Ordinance Change to Correct Naming Practices of Streets and Avenues**
- 19. Consideration of Resolution #48-23 Declaration of Surplus Items (Pick-Up, Trailer, Sink, Railing, Truck Tool-Box, Scale, Door)**
- 20. Consideration of Resolution #49-23 Approval of IDOT Cooperative Agreement for Hwy 136 Construction**
- 21. Update on Second Meter Inspection Enforcement**
- 22. Discussion on One-Time New Home Grass Watering Sewer Forgiveness**

- 23. Discussion on Garage Sale Limitations Ordinance**
- 24. Reports – Police Chief, Library Design Committee, City Administrator**
 - 1. Monthly Police Department Report - May 2023**
- 25. Public Comment (Limit 3 Minutes per person-only items on this agenda)**
- 26. Adjournment**

May 22, 2023
City Council Meeting Minutes

The May 22, 2023 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Hosch, Kelchen, Oliphant and Rausch answered roll call. Delaney excused.

Motion Kelchen, second Oliphant to approve the agenda. Four Ayes. Motion carried.

Speakers from the floor: Rick Kerper discussed the street reconstruction options for Taylor St SE. Council directed Kotter to set up meeting with Jake Deaver at MSA for additional options and design considerations.

Motion Rausch, second Oliphant to approve the consent agenda items including City Council Minutes 5/8/23, Utility Board 5/10/23; May 22, 2023 claims and Liquor Licenses for The Corner Tap Room (5 Day License 6/15 to 6/19) and Annual Renewal for JL Holdings Inc. dba Kalmes Club 528. Four Ayes. Motion carried.

Motion Rausch, second Kelchen to Open Public Hearing for FY23 Budget Amendment. Roll Call vote. Four Ayes. Motion carried.

No public comments.

Motion Rausch, second Kelchen to Close Public Hearing for FY23 Budget Amendment. Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Oliphant to approve Resolution #43-23 Adoption of FY23 Budget Amendment. Roll Call vote. Four Ayes. Motion carried.

Motion Oliphant, second Kelchen to approve Resolution #44-23 Hiring of All-Star Environmental for Asbestos Abatement Work (\$17,795). Roll Call vote. Four Ayes. Motion carried.

Motion Kelchen, second Rausch to approve the Third and Final Reading of Ordinance #05-23 EMS Ambulance Fees. Roll Call vote. Four Ayes. Motion carried.

Motion Rausch, second Kelchen to approve the First of Three Readings of Ordinance #06-23 Vicious and Dangerous Animals with a change that 10 total animals are allowed. Roll Call vote. Three Ayes, One Nay (Hosch). Motion carried.

The council discussed the recodification process and ordinance updates; the upcoming fall 2023 election deadlines; and the R2, R3, R4 zoning districts and condo style developments.

Heim and Kotter provided staff updates.

Motion Kelchen, second Oliphant adjourn at 7:25pm. Four Ayes. Motion carried.

Kathy Goerd, City Clerk

Steven J. Knepper, Mayor

Park Board Meeting Minutes
June 6, 2023

The June 6, 2023 Cascade Park Board meeting was called to order by Chairman Rausch at 5:00 p.m. at the Riverview Park.

Board members present: Orr, Rausch, Manternach, Simon and McLees

Others present: Lisa Kotter

Motion Orr, second Manternach to approve the agenda – all ayes, motion carried.

Motion McLees, second Manternach to Simon the May 1, 2023 Board minutes – all ayes, motion carried.

The Board went over the financial reports for the park and pool for May 2023. Motion Orr, second Manternach to approve the financials - all ayes, motion carried.

The Board was updated on the following projects: stairs for the pool slide, dog park, and pool operations.

The Board also discussed the situation where children are swimming in the pool before and after their private swim lessons and not being monitored by pool staff. The staff will be enforcing that this cannot occur any longer.

Motion Manternach, second Orr adjourn the meeting at 5:58 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INV1361918	ACCESS SYSTEMS	CONTRACT & COPY MACHINE FEES		385.73		
AF167220	ACCO	POOL: TEMP & PRESSURE GAUGE		63.25		
05252023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	337.73		14016097	5/25/23
05262023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	144.00		14016105	6/01/23
06022023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	366.84		14016106	6/08/23
12292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS				
PSF MONTHLY EXPENSE	ADVANTAGE ADMINISTRATORS	MONTHLY PSF EXPENSE	60.90	909.47	14016104	6/01/23
0003279483	BAKER & TAYLOR BOOKS	CREDIT-OCT22-FEB23	8.40-			
2037423727	BAKER & TAYLOR BOOKS	1 HARDCOPYE/1 PAPERBACK	35.67			
2037449920	BAKER & TAYLOR BOOKS	3 HARDCOVER BOOKS	48.22			
2037474376	BAKER & TAYLOR BOOKS	5 PAPERBACKS/5 HARDCOVER BOOKS	120.23			
2037502124	BAKER & TAYLOR BOOKS	MONSTERS ON THE BUS/HRD	4.79	200.51		
100837	BARD MATERIALS	PARK ROCK AT GAZEBO		110.40		
556082	BEHREND'S CRUSHED STONE	RIVER GRAVEL FOR CITY HALL		229.00		
84960550	BOUND TREE MEDICAL LLC	REDS/IV SETS/IV FLUSH/STAT PAD		1,049.88		
0081	BROTHERS MARKET INC	POOL CONCESSION:POP/BUBBLR/CAN	52.40			
6945	BROTHERS MARKET INC	POOL CONCESSIONS:CANDY/POPSICL	23.76			
8518	BROTHERS MARKET INC	POOL CONCESSIONS-POPSICLES	21.24			
9372	BROTHERS MARKET INC	POOL CONCESSIONS:BOTTLED WATER	17.98			
9572	BROTHERS MARKET INC	POLICE DEPT: BUG SPRAY	14.98	130.36		
S102487960.0001	BROWN SUPPLY CO	CREDIT 109198	376.64-			
S102762028.001	BROWN SUPPLY CO	3/4 CURB STOP FLARE X	2,296.51	1,919.87		
JUNE 2023 STATEMENT	CASCADE COMMUNICATIONS CO	TELEPHONE/INTERNET CHARGES		1,019.39		
159222	CASCADE LUMBER CO	POOL:HOSE MENDER METAL	9.29			
159810	CASCADE LUMBER CO	POOL: PLASTIC ANCHOR	.63			
160160	CASCADE LUMBER CO	PARKS:VOLLEYBALL NETS	18.38			
160256	CASCADE LUMBER CO	CITY HALL:MASKING TAPE	14.98			
813670	CASCADE LUMBER CO	POOL:4 PK BATTERY	6.99			
815020	CASCADE LUMBER CO	CITY HALL FLAG POLE:DOUBLE SNA	9.98			
815835	CASCADE LUMBER CO	POOL:CLR CLEANER	7.29			
816160	CASCADE LUMBER CO	PARKS:PAINT BRUSH	19.99			
820090	CASCADE LUMBER CO	WATER:SHIPPING MONTHLY BAC SMP	12.48			
821215	CASCADE LUMBER CO	POOL:RUBBER HOSE WASHER	2.49			
821345	CASCADE LUMBER CO	CITY HALL:MASKING TAPE	17.98			
821375	CASCADE LUMBER CO	CITY HALL-BLACK LATEX PAINT	43.99	164.47		
06152023	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILL DUE 06152023		8,162.58		
05182023	CASCADE PIONEER	YEARLY NEWSPAPER RENEWAL	60.00			
05234036	CASCADE PIONEER	LEGALS	476.54			
05242023	CASCADE PIONEER	ZONING CODE AMENDMENT	20.02	556.56		
81130752	CENGAGE LEARNING	PUBLISHERS SHOWCASE	55.48			
81202714	CENGAGE LEARNING	THORNDIKEEXPRESS 020223	27.19	82.67		
5160307891	CINTAS CORPORATION	POOL:CLEANING/MAINT/HAZ KITS	410.20			
5160942078	CINTAS CORPORATION	POOL:CLEANUP KIT/METAL TRUCK K	694.18	1,104.38		
1895793	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	209.55			
1898084	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	99.64			
1900389	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	132.37			
S0052623	CITY LAUNDERING CO	SOAP DISPENSERS/FOAM SOAP	267.84	709.40		
05252023	CITY OF CASCADE	POOL START UP CASH		225.00	14016103	5/25/23
6952	CITY OF DUBUQUE	WATER TEST #30315 & #30316		44.00		
BAC14 E	COLLEGE SUBSCRIPTION SERVICE	PEOPLE MAGAZINE 26 WEEK RENEW		44.50		
2023 SWIM REFUND	DARICE RECKER	SWIM PASS REFUND		90.00		
2844	MICHAEL DELANEY	COMPUTER BACK UP/IT SERVICES		1,381.63		
1001250602	DOLLAR GENERAL-REGIONS 410526	POOL-SCOUR DADDY & BASKET W/LD		10.00		
506069	DORNER VALVES & AUTOMATION	PRV STATION-CLA-VAL REPAIR		1,750.00		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
IVC000021925	ECIA	INSPECTION 301 1ST AVE W		287.50		
A.EISERMANN CLOSING2	EISERMANN ARLENE	CLOSING COST/PURCHASE EISERMAN		83,625.48	65045	5/25/23
113428	FEH DESIGN	LIBRARY DESIGN-PHASE 1		22,291.64		
287309338483X0527202	FIRST NET-AT&T MOBILITY	2023 FIRST NEW CELL PHONE BILL		1,193.35		
2023 PARK DEPOSIT	GABRIELLE LOPEZ	2023 PARK DEPOSIT REFUND		50.00		
6723	GASSER FARM & HARDWARE LLC	LOCK FOR PICKLEBALL STORAGE		15.99		
05172023	GEHL LAWN SERVICE	CITY PARK SOCCER FIELD LAWN CAR		560.00		
73142036900	PHIL GEHL	BOOT REIMBURSEMENT		149.80		
1167	GRAVEL GRADING & EXCAV LLC	HAUL CITY SALT TO STORAGE		760.00		
6470767	HAWKINS INC	CHLORINE CYLINDERS		40.00		
25558	HERB GREEN FORD INC	POLICE VEHICLE MAINTENANCE		849.85		
111108	HERITAGE PRINTING COMPANY	LIMATING PGS/FT OF LAMIN/WALK	39.00			
111324	HERITAGE PRINTING COMPANY	FT OF LAMINATING STORYWALK	26.75	65.75		
50551	HIGLEY INDUSTRIES INC	DUST MOPS/MOP TREATMENT SPRAY		313.19		
503722812	HOOPLA	109 DIGITAL ITEMS		174.06		
27413	IAMU	WATER MEMBER DUES MAR23-FEB24		592.00		
30530	INFRASTRUCTURE TECHNOLOGY SOL	1/2 MONTHLY SUPPORT FEE		148.50		
OPER ID #10900	IOWA DEPT OF NATURAL RESOURCES	RENEWAL FEE FOR WASTE WATER	60.00			
OPER ID #3075	IOWA DEPT OF NATURAL RESOURCES	RENEWAL FEES:WATER & WASTE WAT	120.00			
OPER ID #9575	IOWA DEPT OF NATURAL RESOURCES	RENEWAL FEES:WASTER & WASTE WA	120.00	300.00		
Q2 2023	IOWA DEPT OF PUBLIC SAFETY	Q2 2023 ONLINE WARRANTS		300.00		
PR20230525	IRS W/H	FED/FICA TAX		6,343.31	14016092	6/02/23
7226	JKP DESIGNS LLC	PUBLIC WORKS SUMMER T-SHIRTS	162.75			
7229	JKP DESIGNS LLC	POOL SHIRTS/SWEATSHIRTS	485.25	648.00		
0620236	MELISSA KANE	MILEAGE & EXP REIMBURSEMENT		92.09		
2023 SWIM REFUND	KELSI HOSCH	REFUND SWIM LESSON		100.00		
979	KERPS SERVICE CENTER INC	2016 FORD MAINT & TIRES	983.31			
990	KERPS SERVICE CENTER INC	REPAIR LAWN MOWER FLAT	13.13	996.44		
20330111	LIME ROCK SPRINGS CO	POOL CONCESSIONS: POP/DRINKS	97.59			
20330949	LIME ROCK SPRINGS CO	POOL CONCESSIONS: POP/DRINKS	255.89	353.48		
A.EISERMANN CLOSING	LOCHER & DAVIS, PLC	RECORDING/CLOSING COST-EISERMA		1,285.00	65044	5/25/23
JULY 2023	MADISON NATL LIFE INS CO, INC	JULY 2023 PREMIUMS		381.47		
23-1387	MCALLISTER ELECTRIC SVC INC	CITY PARK LIGHTS		535.36		
MAY2023	MCDERMOTT OIL CO	MAY 2023 GAS/DIESEL BILLS		2,122.10		
3472	MENARDS	POOL:CLEANING SUPPLIES		71.39		
919563	MICRO MARKETING LLC	WHERE ARE THE CHILDREN NOW UNC	41.99			
919727	MICRO MARKETING LLC	CHILDREN'S ILLUSTRATED ATLAS	22.19			
919759	MICRO MARKETING LLC	EYEWITNESS THE CIVIL WAR (HC)	20.59			
922153	MICRO MARKETING LLC	WEDDING PLANNER, THE UNCD	46.99	131.76		
2770	MIDWEST PATCH	CROSSWALK SIGNS		354.00		
PR20230525	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE		1,183.19	65049	6/02/23
I1604	MM MECHANICAL	ICOMFORT THERMOSTAT-WW PLANT		1,270.00		
4888	MR LOCK & KEY-VACUUM CTR	POR SERIES LIFETIME VACUUM CLE	549.99		65046	5/30/23
5025	MR LOCK & KEY-VACUUM CTR	POOL DOOR LOCKS	95.00	644.99		
R00447055.0-4	MSA PROFESSIONAL SERVICES	ENGINEERING SERVICES/MILEAGE		11,841.81		
0873712-IN	MUNICIPAL SUPPLY INC	3/4 IPERL METERS-QUANTITY 16		2,480.00		
558543	MYERS-COX	POOL CONCESSIONS	392.15			
558980	MYERS-COX	POOL CONCESSIONS	516.12			
559540	MYERS-COX	POOL CONCESSIONS	1,124.61	2,032.88		
2023 PARK DEPOSIT	NAT'L FARM TOY MUSEUM	2023 PARK DEPOSIT REFUND		50.00		
6903735	NIC KREMER	MOLDED BASEBALL BASES		159.95		
72407372801	ORIENTAL TRADING	PEEP DIORAMA PRIZES	214.96			
72414567401	ORIENTAL TRADING	GOOFY JACK-O-LANTERN FACE X5	42.44			
72467153701	ORIENTAL TRADING	JUMBO GLOBE CUTOUTS	14.98	272.38		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
23190	PARTS AUTHORITY	KUBOTA LAWN MOWER	50.43			
23210	PARTS AUTHORITY	KUBOTA 15W-40 OIL	17.68			
23582	PARTS AUTHORITY	SHOP RED SCUFF PADS	38.27			
23723	PARTS AUTHORITY	POLICE WASH BRUSH	20.35	126.73		
2023 PARK REFUND	PATRICK DILLER	PARK DEPOSIT REFUND		50.00		
31909083	QUILL CORP	WONKA MIX/WRIGLEY FAMFAVS	44.07			
32224095	QUILL CORP	2 PACKS OF COLOR ID BADGE CLIP	62.88			
32296890	QUILL CORP	GALLON/2 GALLON ZIPLOCK BAGS	18.43			
32400647	QUILL CORP	COPY PAPER X2	43.98	169.36		
DB184825	RACOM CORPORATION	RADIO HAND HELD BATTERY		136.50		
0897-000992118	BFI WASTE SERVICES LLC	GARBAGE/RECYCLING	24,833.93			
0897-000992129	BFI WASTE SERVICES LLC	COMMERCIAL RECYCLING PICK UP	76.27	24,910.20		
1306385987	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	456.63			
288104287	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	136.72			
288159698	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	238.33			
789749680	SCHWAN'S HOME SERVICE	POOL CONCESSIONS	136.72	968.40		
05252023	SQUARE SERVICES	SQUARE RETAIL PLUS-POOL		14.50	14016102	5/25/23
256664	STATE HYGIENIC LABORATORY	COLIFORM & E COLI BACTERIA	27.00			
256665	STATE HYGIENIC LABORATORY	IOWA STANDARD DILUTION WETT	500.00	527.00		
MAY 2023	CINDY STOLL	CLEANING INVOICE		925.00		
01020	TASTE OF HOME	MORE GRANDMAS FAVORITES		3.48		
125415-00	TERRY DURIN CO	REPLACE DAMAGED LIGHT & POLE		6,173.00		
31000122740	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING		1,282.50		
2017A 05302023	UMB BANK, N.A.	GEN OBLIG BOND:2017A HWY136	131,837.50		14016100	5/30/23
2019A 05302023	UMB BANK, N.A.	GL SWIMMING POOL 2019A	139,525.00	271,362.50	14016101	5/30/23
INV00005020	USA BLUE BOOK	NITROGEN REFILL KIT/POWDER PIL		255.92		
06012023	VISA	JUNE 01 2023 VISA STMT BILL		1,731.74		
Accounts Payable Total				474,046.59		
Invoices: Paid				365,498.44		
Invoices: Scheduled				108,548.15		
Payroll Checks				19,161.69		
Report Total				493,208.28		

TREASURER'S REPORT
CALENDAR 5/2023, FISCAL 11/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	458,975.81	155,435.83	196,147.92	.00	418,263.72
002 OLD ARPA DONT USE	139,395.60-	.00	.00	.00	139,395.60-
011 POLICE	79,051.25	365.00	.00	.00	79,416.25
012 FIRE TRUCK	286,449.23	1,322.61	.00	.00	287,771.84
013 RIVERVIEW PARK	9,726.01	44.91	.00	.00	9,770.92
014 FIRE EQUIPMENT	77,500.00	.00	.00	.00	77,500.00
015 PUBLIC WORKS TRUCK	43,291.75	199.89	.00	.00	43,491.64
016 PARTIAL SELF-FUND	43,459.65	79.25	1,335.22	.00	42,203.68
017 SWIMMING POOL	45,722.98	67.85	.00	.00	45,790.83
018 CABLE	6,614.06	30.54	.00	.00	6,644.60
019 PARKS/PLAYGROUND	21,139.60	97.61	.00	.00	21,237.21
020 STREET EQUIP	103,123.26	476.15	.00	.00	103,599.41
021 LIBRARY	246,869.28	622.55	.00	.00	247,491.83
022 1ST AVENUE	313,207.48	1.04	.00	.00	313,208.52
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.23	.23-	.00	.00	.00
025 TRAIL	42.94	.43	.00	.00	43.37
026 SIREN	2,290.93	10.58	.00	.00	2,301.51
027 BICENTENNIAL	4,771.91	22.03	.00	.00	4,793.94
028 AMBULANCE	177,297.01	818.63	.00	.00	178,115.64
110 ROAD USE TAX	166,065.10	33,961.49	13,594.06	3.00	186,435.53
111 ARP (AMERI RESUCUE PLAN	212,025.24	.00	.00	.00	212,025.24
112 EMPLOYEE BENEFITS	823.01-	23.18	.00	.00	799.83-
121 LOCAL OPTION	366,200.01	33,935.19	.00	.00	400,135.20
125 TAX INCREMENT FINANCING	201,707.59-	5,545.34	2,336.00	.00	198,498.25-
200 DEBT SERVICE	324,176.29	3,165.41	271,362.50	.00	55,979.20
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	9,250.00-	.00	.00	.00	9,250.00-
323 HIGHWAY 136	88,676.19	.00	.00	.00	88,676.19
360 WATER SYSTEM IMPROVEMEN	713.63	.00	.00	.00	713.63
363 WWTP IMPROVEMENT PROJEC	.00	.00	.00	.00	.00
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	102,786.73-	6,305.27	190,818.16	.00	287,299.62-
600 WATER	65,734.22	28,083.52	49,800.75	30.53	44,047.52
601 DEPOSITS-WATER/SEWER	4,803.43	.00	.00	.00	4,803.43
603 WELL PUMP	53,452.74	246.81	.00	.00	53,699.55
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	72,440.40	334.48	.00	.00	72,774.88
610 SEWER	334,853.24	70,849.28	20,072.81	6.47	385,636.18
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,745,441.00	342,044.64	745,467.42	40.00	3,342,058.22

BANK CASH REPORT
2023

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
OHNWARD CHECKING ACCT						
BANK OHNWARD CHECKING ACCT						1,967,534.47
001 CASH - GENERAL	334,724.17	155,495.98	196,797.91	293,422.24	1,704.92	
002 CASH- ARP COVID 19 GRANT	139,395.60-	0.00	0.00	139,395.60-		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	77,500.00	0.00	0.00	77,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	26,296.20	0.00	1,335.22	24,960.98		
017 CASH - SWIMMING POOL	31,027.59	0.00	0.00	31,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	112,038.55	0.00	0.00	112,038.55		
022 CASH - 1ST AVENUE	312,982.23	0.00	0.00	312,982.23		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	166,065.10	33,961.49	13,591.06	186,435.53	864.50	
111 ARPA CHECKING	212,025.24	0.00	0.00	212,025.24		
112 CASH - EMPLOYEE BENEFITS	823.01-	23.18	0.00	799.83-		
121 CASH - LOST	366,200.01	33,935.19	0.00	400,135.20		
125 CASH - TIF	201,707.59-	5,545.34	2,336.00	198,498.25-	2,336.00	
200 CASH - DEBT SERVICE	324,176.29	3,165.41	271,362.50	55,979.20		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	9,250.00-	0.00	0.00	9,250.00-		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	713.63	0.00	0.00	713.63		
363 CASH - WWTP IMPROVEMENT PROJ	0.00	0.00	0.00	0.00		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	102,786.73-	18,218.87	202,731.76	287,299.62-	1,285.00	
600 CASH - WATER	19,647.04-	27,689.29	49,770.22	41,727.97-	14,008.98	
601 CASH - DEPOSITS	1,303.43	0.00	0.00	1,303.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	186,279.33	70,163.28	20,066.34	236,376.27		
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHNWARD CHECKING ACCT TOTALS	2,357,128.05	348,198.03	757,991.01	1,947,335.07	20,199.40	1,967,534.47

BANK CASH REPORT
2023

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,394,723.15
001 CDS/INVESTMENTS - GENERAL	124,251.64	589.84	0.00	124,841.48		
011 CDS/INVESTMENTS - POLICE CAR	79,051.25	365.00	0.00	79,416.25		
012 CDS/INVESTMENTS - FIRE TRUCK	286,449.23	1,322.61	0.00	287,771.84		
013 CDS/INVESTMENTS - RIVERVIEW	9,726.01	44.91	0.00	9,770.92		
015 CDS/INVESTMENTS - TRUCK RSRV	43,291.75	199.89	0.00	43,491.64		
016 CDS/INVESTMENTS - PARTIAL SELF	17,163.45	79.25	0.00	17,242.70		
017 CDS/INVESTMENTS - SWIMMING	14,695.39	67.85	0.00	14,763.24		
018 CDS/INVESTMENTS - CABLE RSRV	6,614.06	30.54	0.00	6,644.60		
019 CDS/INVESTMENTS - PARKS	21,139.60	97.61	0.00	21,237.21		
020 CDS/INVESTMENTS - STREET EQUIP	103,123.26	476.15	0.00	103,599.41		
021 CDS/INVESTMENTS - LIBRARY RSRV	134,830.73	622.55	0.00	135,453.28		
022 CDS/INVESTMENTS - 1ST AVE RSRV	225.25	1.04	0.00	226.29		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.23	0.23	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	42.94	0.43	0.00	43.37		
026 CDS/INVESTMENTS - SIREN RSRV	2,290.93	10.58	0.00	2,301.51		
027 CDS/INVESTMENTS - BICENTENNIAL	4,771.91	22.03	0.00	4,793.94		
028 CD/INVESTMENTS - AMBULANCE RES	177,297.01	818.63	0.00	178,115.64		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	85,381.26	394.23	0.00	85,775.49		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	53,452.74	246.81	0.00	53,699.55		
605 CD's/INVESTMENTS-2021A SINKING	72,440.40	334.48	0.00	72,774.88		
610 CDS/INVESTMENTS - SEWER	148,573.91	686.00	0.00	149,259.91		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,388,312.95	6,410.20	0.00	1,394,723.15	0.00	1,394,723.15
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
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TOTAL OF ALL BANKS	3,745,441.00	354,608.23	757,991.01	3,342,058.22	20,199.40	3,362,257.62
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REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	POLICE TOTAL	19,913.70	221,814.89	269,490.00	47,675.11
	EMERGENCY MANAGEMENT TOTAL	.00	199,153.92	205,200.00	6,046.08
	FLOOD CONTROL TOTAL	.00	490.00	500.00	10.00
	FIRE TOTAL	454.62	57,085.62	74,896.00	17,810.38
	AMBULANCE TOTAL	2,317.65	59,303.23	87,000.00	27,696.77
	ANIMAL CONTROL TOTAL	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	22,685.97	537,847.66	637,086.00	99,238.34
	ROADS, BRIDGES, SIDEWALKS TOTA	13,187.83	202,764.42	428,235.00	225,470.58
	STREET LIGHTING TOTAL	929.30	20,647.03	33,136.00	12,488.97
	SNOW REMOVAL TOTAL	168.60	32,367.47	48,918.00	16,550.53
	RECYCLING/GARBAGE TOTAL	25,170.47	269,980.86	279,200.00	9,219.14
	PUBLIC WORKS TOTAL	39,456.20	525,759.78	789,489.00	263,729.22
	LIBRARY TOTAL	11,187.44	143,345.78	241,312.61	97,966.83
	PARKS TOTAL	110,819.46	267,260.33	299,112.00	31,851.67
	SWIMMING POOL TOTAL	7,846.12	133,838.19	182,640.00	48,801.81
	OTHER CULTURE/RECREATION TOTA	.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	129,853.02	544,444.30	723,064.61	178,620.31
	COMMUNITY BEAUTIFICATION TOTA	.00	32,930.48	232,000.00	199,069.52
	TIF REVOLVING FUND TOTAL	2,336.00	37,912.64	126,798.00	88,885.36
	COMMUNITY & ECONOMIC DEV TOTA	2,336.00	70,843.12	358,798.00	287,954.88
	MAYOR/COUNCIL/CITY MGR TOTAL	.00	5,136.01	8,600.00	3,463.99
	EXECUTIVE ADMINISTRATION TOTA	.00	2,045.36	3,110.00	1,064.64
	CLERK/TREASURER/ADM TOTAL	11,206.86	146,272.65	197,064.00	50,791.35
	ELECTIONS TOTAL	.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	571.00	4,320.89	20,000.00	15,679.11
	CITY HALL/GENERAL BLDGS TOTAL	5,799.03	150,707.39	178,618.00	27,910.61
	CABLE ACCESS CHANNEL TOTAL	1,505.12	18,517.72	22,200.00	3,682.28
	GENERAL GOVERNMENT TOTAL	19,082.01	327,000.02	429,592.00	102,591.98
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	131,837.50	138,675.00	138,675.00	.00
	DEBT SERVICES TOTAL	139,525.00	164,300.00	165,600.00	1,300.00
	DEBT SERVICE TOTAL	271,362.50	302,975.00	304,275.00	1,300.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	9,250.00	20,000.00	10,750.00

REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	LIBRARY TOTAL	190,818.16	298,078.50	501,800.00	203,721.50
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	190,818.16	307,328.50	521,800.00	214,471.50
	WATER TOTAL	49,800.75	297,602.89	424,770.00	127,167.11
	SEWER TOTAL	20,072.81	363,207.59	947,925.00	584,717.41
	LANDFILL/GARBAGE TOTAL	.00	.00	.00	.00
	ENTERPRISE FUNDS TOTAL	69,873.56	660,810.48	1,372,695.00	711,884.52
	TRANSFERS IN/OUT TOTAL	.00	890,130.96	1,108,230.00	218,099.04
	TRANSFER OUT TOTAL	.00	890,130.96	1,108,230.00	218,099.04
	TOTAL EXPENSES	745,467.42	4,167,139.82	6,245,029.61	2,077,889.79

REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023



PCT OF FISCAL YTD 91.6%

REV = EXP (EFUND)

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	196,147.92	1,649,784.50	2,301,138.00	651,353.50
	OLD ARPA DONT USE TOTAL	.00	139,395.60	.00	139,395.60-
	POLICE TOTAL	.00	.00	.00	.00
	FIRE TRUCK TOTAL	.00	.00	.00	.00
	RIVERVIEW PARK TOTAL	.00	.00	.00	.00
	FIRE EQUIPMENT TOTAL	.00	.00	.00	.00
	PUBLIC WORKS TRUCK TOTAL	.00	.00	.00	.00
	PARTIAL SELF-FUND TOTAL	1,335.22	22,410.69	30,000.00	7,589.31
	SWIMMING POOL TOTAL	.00	.00	.00	.00
	PARKS/PLAYGROUND TOTAL	.00	.00	.00	.00
	STREET EQUIP TOTAL	.00	.00	.00	.00
	LIBRARY TOTAL	.00	3,664.00	79,154.61	75,490.61
	1ST AVENUE TOTAL	.00	.00	.00	.00
	TRAIL TOTAL	.00	.00	.00	.00
	AMBULANCE TOTAL	.00	.00	.00	.00
	ROAD USE TAX TOTAL	13,594.06	220,169.13	338,939.00	118,769.87
	ARP (AMERI RESUCUE PLAN) TOTA	.00	59,558.32	385,500.00	325,941.68

REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EMPLOYEE BENEFITS TOTAL	.00	25,000.00	45,000.00	20,000.00
	LOCAL OPTION TOTAL	.00	369,461.34	369,461.00	.34-
	TAX INCREMENT FINANCING TOTAL	2,336.00	37,912.64	126,798.00	88,885.36
	DEBT SERVICE TOTAL	271,362.50	302,975.00	304,275.00	1,300.00
	LIBRARY PROJ TOTAL	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	.00	9,250.00	20,000.00	10,750.00
	HIGHWAY 136 TOTAL	.00	.00	.00	.00
	WATER SYSTEM IMPROVEMENT TOTA	.00	.00	.00	.00
	WWTP IMPROVEMENT PROJECT TOTA	.00	.00	.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	190,818.16	298,078.50	501,800.00	203,721.50
	WATER TOTAL	49,800.75	302,182.89	430,870.00	128,687.11
	DEPOSITS-WATER/SEWER TOTAL	.00	420.00	500.00	80.00

REVENUE & EXPENSE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	WELL PUMP TOTAL	.00	.00	.00	.00
	2021A BOND TOTAL	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	.00	.00	.00	.00
	SEWER TOTAL	20,072.81	726,877.21	1,311,594.00	584,716.79
	SEWER SINKING TOTAL	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES BY FUND	<u><u>745,467.42</u></u>	<u><u>4,167,139.82</u></u>	<u><u>6,245,029.61</u></u>	<u><u>2,077,889.79</u></u>

REVENUE REPORT
CALENDAR 5/2023, FISCAL 11/2023

(E)

PCT OF FISCAL YTD 91.6%

REV (R FUND)

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,974,341.00	155,435.83	1,682,570.30	85.22	291,770.70
	OLD ARPA DONT USE TOTAL	.00	.00	.00	.00	.00
	POLICE TOTAL	8,500.00	365.00	8,841.24	104.01	341.24-
	FIRE TRUCK TOTAL	36,000.00	1,322.61	36,614.74	101.71	614.74-
	RIVERVIEW PARK TOTAL	250.00	44.91	237.13	94.85	12.87
	FIRE EQUIPMENT TOTAL	10,000.00	.00	10,000.00	100.00	.00
	PUBLIC WORKS TRUCK TOTAL	5,900.00	199.89	5,993.98	101.59	93.98-
	PARTIAL SELF-FUND TOTAL	20,500.00	79.25	20,418.46	99.60	81.54
	SWIMMING POOL TOTAL	6,400.00	67.85	6,296.72	98.39	103.28
	CABLE TOTAL	200.00	30.54	161.29	80.65	38.71
	PARKS/PLAYGROUND TOTAL	500.00	97.61	515.39	103.08	15.39-
	STREET EQUIP TOTAL	32,000.00	476.15	32,145.08	100.45	145.08-
	LIBRARY TOTAL	13,500.00	622.55	102,870.88	762.01	89,370.88-
	1ST AVENUE TOTAL	6,000.00	1.04	5,755.43	95.92	244.57
	TYLER BRIDGE TOTAL	.00	.23-	.00	.00	.00
	TRAIL TOTAL	1.00	.43	17.94	1,794.00	16.94-
	SIREN TOTAL	40.00	10.58	67.55	168.88	27.55-

REVENUE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECD	UNCOLLECTED
	BICENTENNIAL TOTAL	1,500.00	22.03	1,407.46	93.83	92.54
	AMBULANCE TOTAL	23,500.00	818.63	23,428.70	99.70	71.30
	ROAD USE TAX TOTAL	333,000.00	33,961.49	303,851.65	91.25	29,148.35
	ARP (AMERI RESUCUE PLAN) TOTA	174,119.00	.00	174,119.46	100.00	.46-
	EMPLOYEE BENEFITS TOTAL	918.00	23.18	878.63	95.71	39.37
	LOCAL OPTION TOTAL	429,650.00	33,935.19	352,426.61	82.03	77,223.39
	TAX INCREMENT FINANCING TOTAL	106,798.00	5,545.34	99,042.86	92.74	7,755.14
	DEBT SERVICE TOTAL	306,207.00	3,165.41	303,577.37	99.14	2,629.63
	LIBRARY PROJ TOTAL	.00	.00	.00	.00	.00
	HOUSING REHAB TOTAL	.00	.00	.00	.00	.00
	1ST AVE TRAIL PROJECT TOTAL	.00	.00	.00	.00	.00
	STREET IMPROVEMENTS TOTAL	255,314.00	.00	165,636.34	64.88	89,677.66
	HIGHWAY 136 TOTAL	.00	.00	.00	.00	.00
	WATER SYSTEM IMPROVEMENT TOTA	22.00	.00	13.10	59.55	8.90
	WWTP IMPROVEMENT PROJECT TOTA	358,669.62	.00	358,669.62	100.00	.00
	TRAIL WATER MAIN REPLACEM TOTA	.00	.00	.00	.00	.00
	MCKINLEY ST & 1ST AVE CUR TOTA	.00	.00	.00	.00	.00

REVENUE REPORT
CALENDAR 5/2023, FISCAL 11/2023

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SWIMMING POOL PROJECT TOTAL	.00	.00	.00	.00	.00
	LIBRARY CAPITAL PROJECT TOTAL	5,000.00	6,305.27	10,778.88	215.58	5,778.88-
	WATER TOTAL	380,100.00	28,083.52	316,589.19	83.29	63,510.81
	DEPOSITS-WATER/SEWER TOTAL	.00	.00	.00	.00	.00
	WELL PUMP TOTAL	1,500.00	246.81	1,443.61	96.24	56.39
	2021A BOND TOTAL	.00	.00	.00	.00	.00
	2021A BOND SINKING TOTAL	400.00	334.48	688.64	172.16	288.64-
	SEWER TOTAL	916,000.00	70,849.28	780,290.24	85.18	135,709.76
	SEWER SINKING TOTAL	.00	.00	.00	.00	.00
	GARBAGE TOTAL	.00	.00	.00	.00	.00
	GARBAGE TRUCK TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE BY FUND	5,406,829.62	342,044.64	4,805,348.49	88.88	601,481.13

CLAIMS REPORT
Vendor Checks: 5/01/2023- 5/31/2023

MAY CLAIMS

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0232037-IN	ACCO	LIQUID CHLORINATIN SOLUTION		2,278.85	6378	5/23/23
05042023	ADVANTAGE ADMINISTRATORS	PSF MONTHLY EXPENSE	60.90		14016093	5/04/23
05042023-1	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	624.50		14016094	5/04/23
05112023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	114.00		14016095	5/11/23
05182023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	198.09		14016096	5/18/23
05252023	ADVANTAGE ADMINISTRATORS	PSF REIMBURSEMENTS	337.73	1,335.22	14016097	5/25/23
3265	AMBITEC, INC.	BULLET PROOF SHIELDS X3		1,754.97	64987	5/09/23
1297079	AMERICAN LIBRARY ASSOC	ALA ANNUAL CONFERENCE		40.00	64988	5/09/23
7002074147	AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES THRU 02292024		90.00	64989	5/09/23
2176595508	AT&T	AT&T BILL 05012023-CITY HALL		30.98	65018	5/23/23
5524	B&L MANTERNACH, LLC	GAZEBO CONSTRUCTION-PARK		105,295.50	64990	5/09/23
2037374539	BAKER & TAYLOR BOOKS	2 HARDCOVER BOOKS	33.05		6345	5/09/23
2037390494	BAKER & TAYLOR BOOKS	2 PAPERBACKS/2 HARDCOVER BOOKS	73.06		6345	5/09/23
2037396353	BAKER & TAYLOR BOOKS	2 STORYWALK BOOKS	42.31	148.42	6345	5/09/23
553047	BARD MATERIALS	CONCRETE-PARK PAD	463.00		64991	5/09/23
553880	BARD MATERIALS	RIVER PARK	816.01		65019	5/23/23
553881	BARD MATERIALS	ROAD STONE/FILL SAND/TRUCKING	1,177.63		65019	5/23/23
555277	BARD MATERIALS	ROAD STONE/FILL SAND	1,109.47	3,566.11	65019	5/23/23
8990	BIBLIONIX	APOLLO SUBSCRIPTION-ANNUAL LIB		1,530.00	6346	5/09/23
14315	BIG RIVER SIGN CO	1/2 DOWNPYMT CASCADE SIGN-WEST		2,799.23	6379	5/23/23
P53797	BODENSTEINER IMPLEMENT CO	BLADE		80.19	65020	5/23/23
104470134	BOUND TREE MEDICAL LLC	STAT PADZ:ADULT & PEDS, CURAPL		1,088.95	6347	5/09/23
001098871525	BROTHERS MARKET INC	WATER FOR RESIDENTS/WATER MAIN		15.21	64992	5/09/23
S102489036.001	BROWN SUPPLY CO	1/2" CC SQUARE BRASS PLUGS	126.91		64993	5/09/23
S102679040.001	BROWN SUPPLY CO	ROUND POINT SHOVEL	35.49		65021	5/23/23
S102696775.001	BROWN SUPPLY CO	FIRE HYDRANTS & MISC FITTINGS	11,197.00		65021	5/23/23
S1027200000.001	BROWN SUPPLY CO	3/4" CURB STOP, FLARE X9	2,583.58	13,942.98	65021	5/23/23
MAY 2023	CASCADE COMMUNICATIONS CO	MAY CHARGES:TELEPHONE/INTERNET		949.48	64994	5/09/23
156071	CASCADE LUMBER CO	CEMENT MIX-PARK	41.94		65022	5/23/23
156631-1	CASCADE LUMBER CO	PARK-EXPANSION JOINT	15.16		64996	5/09/23
157352	CASCADE LUMBER CO	PARK-CRACK SEALANT	129.48		64996	5/09/23
157365	CASCADE LUMBER CO	WATER: BLEACH	6.99		64996	5/09/23
157466	CASCADE LUMBER CO	SHIPPING CHARGES-WATER BACTERI	13.12		64996	5/09/23
158337	CASCADE LUMBER CO	2 PK 9V ALKA BATTERY	11.99		65022	5/23/23
158676	CASCADE LUMBER CO	WATER DEPT:PAPER TOWELS	6.36		65022	5/23/23
803625	CASCADE LUMBER CO	PARK:REBAR & SCREWS	54.84		64996	5/09/23
803650	CASCADE LUMBER CO	PARK:GRADE STAKES	16.49		64996	5/09/23
803940	CASCADE LUMBER CO	WASTEWATER SHIPPING CHARGES	140.39		64996	5/09/23
804585	CASCADE LUMBER CO	WATER MAIN: WET MOP/BLEACH	24.37		64996	5/09/23
804630	CASCADE LUMBER CO	PARK: 2X4, STAKES	38.77		64996	5/09/23
806280	CASCADE LUMBER CO	WATER MAIN:GARBAGE BAGS	7.59		64996	5/09/23
807125	CASCADE LUMBER CO	OUTLET ADAPTOR	3.69		64996	5/09/23
807540	CASCADE LUMBER CO	POOL-WD 40	14.49		64996	5/09/23
807615	CASCADE LUMBER CO	WATER: 4 PC FUNNEL SET	2.50		64996	5/09/23
807985	CASCADE LUMBER CO	GRASS SEED:RIVERPARK	12.99		64996	5/09/23
810290	CASCADE LUMBER CO	SHOP TOWELS JUMBO ROLL	44.69		65022	5/23/23
811275	CASCADE LUMBER CO	DIGITAL THERMOSTAT/BATTERIES	35.78		65022	5/23/23
811305	CASCADE LUMBER CO	STREETS:GR STF EXP 20	14.79		65022	5/23/23
812895	CASCADE LUMBER CO	PAINT SUPPLIES:CITY HALL	45.83		65022	5/23/23
813120	CASCADE LUMBER CO	GARDEN CLUB:SANP CONNECTOR	7.79		65022	5/23/23
87635	CASCADE LUMBER CO	PARKS: RAIN GAUGE	11.07	701.11	64996	5/09/23
05152023	CASCADE MUNICIPAL UTILITIES	CITY UTILITY BILLS DUE 0515202		9,302.63	64997	5/09/23
04232899	CASCADE PIONEER	CP COMM GUIDE 2023	99.00		6348	5/09/23
504234036	CASCADE PIONEER	LEGAL PUBLICATIONS	315.72		6348	5/09/23

CLAIMS REPORT
Vendor Checks: 5/01/2023- 5/31/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
WATER	CASCADE PIONEER	WATER REPORT PUBLICATION	140.94	555.66	6348	5/09/23
80856506	CENGAGE LEARNING	PUBLISHERS SHOWCASE-2 BOOKS	54.73		6349	5/09/23
80897126	CENGAGE LEARNING	BOOK-AMISH COUNTRY HIDEOUT	23.09		6349	5/09/23
80938618	CENGAGE LEARNING	BOOK-PUBLISHERS SHOWCASE	25.49	103.31	6349	5/09/23
RES 85-22 MAY 2023	CHERYL'S FLOUR GARDEN BAKERY	SEMI ANNUAL TIF REIMBURSEMENT		2,336.00	65023	5/23/23
47357	CHOSEN VALLEY TESTING	DRILLING, SAMPLING, ENG ANALYS		3,380.00	64998	5/09/23
1886533	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	132.37		6350	5/09/23
18888856	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	254.00		6380	5/23/23
1891180	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	197.28		6380	5/23/23
1893499	CITY LAUNDERING CO	UNIFORMS/SUPPLIES	176.82	760.47	6380	5/23/23
05252023	CITY OF CASCADE	POOL START UP CASH		225.00	14016103	5/25/23
6556	CITY OF DUBUQUE	PUBLIC WATER TESTS	22.00		64999	5/09/23
6700	CITY OF DUBUQUE	WATERS TESTS #330196 PUBLIC	22.00		65024	5/23/23
6846	CITY OF DUBUQUE	WATER TEST #30210 & #30219	44.00	88.00	65024	5/23/23
5452	CLH REPAIR	1/2" PTONEER NIPPLE & COUPLER	23.76		65000	5/09/23
5680	CLH REPAIR	DUMP TRUCK: REPLACE AIR DRYER	358.05		65000	5/09/23
5703	CLH REPAIR	5/8' LOCK WASHER	3.60	385.41	65000	5/09/23
HGTV	COLLEGE SUBSCRIPTION SERVICE	MAGAZINE RENEWAL-HGTV		18.00	65001	5/09/23
TITANIC	DARCY MAULSBY	PROGRAM-LOST HISTORY TITANIC		250.00	65002	5/09/23
37333	DATA433 RISK MITIGATION	SMARTSHIELD-ANNUAL		45.00	65003	5/09/23
IVC000021836	ECIA	INSPECTION: ELSKAMP/SPECHT		279.75	6351	5/09/23
A. EISERMANN CLOSING2	EISERMANN ARLENE	CLOSING COST/PURCHASE EISERMAN		83,625.48	65045	5/25/23
59040	ELLIS IMPLEMENT & OUTDOOR LLC	OIL/OIL FILTER		71.93	65025	5/23/23
113399	FEH DESIGN	LIBRARY DESIGN DEVELOPMENT		32,799.67	6352	5/09/23
287309338483X042723	FIRST NET-AT&T MOBILITY	2023 APRIL FIRST NET PHONE BIL		596.68	65026	5/23/23
13681458-00	FIRST SUPPLY LLC-DUBUQUE	RIVER PARK RESTROOMS:SLOAN		430.80	65004	5/09/23
HOUSE CLEAN 2	GALE SMITH	CLEAN HOUSES BEFORE ABS REMOVA		240.00	65027	5/23/23
25125	GASSER FARM & HARDWARE LLC	BULK MULCH	87.96		65005	5/09/23
25362	GASSER FARM & HARDWARE LLC	SPRINKLER AND HOSES	128.97		65005	5/09/23
25379	GASSER FARM & HARDWARE LLC	PARKS: SPRINKLER	52.99		65005	5/09/23
25389	GASSER FARM & HARDWARE LLC	TOILET O RING	1.49		65005	5/09/23
25431	GASSER FARM & HARDWARE LLC	STIHL MOWING HEAD	36.99		65005	5/09/23
25553	GASSER FARM & HARDWARE LLC	PARKS:STIHL SERVICE KIT	16.99		65028	5/23/23
25600	GASSER FARM & HARDWARE LLC	PARKS:STIHL LINE	36.95		65028	5/23/23
25738	GASSER FARM & HARDWARE LLC	POOL:DRILL BITS X3	15.07	377.41	65028	5/23/23
IN14199342	GORDON FLESCH COMPANY INC	1/2 PRINTER/COPIER SERVICE CON		119.47	65029	5/23/23
1081	GRAVEL GRADING & EXCAV LLC	SALT WALK TRAIL:SALT CONTRACT		165.00	65006	5/09/23
CLOSING STMT	GREENWOOD, BRUCE	CLOSING COSTS:PURCHASE PRICE	55,674.41		64975	5/01/23
CLOSING STMT-4	GREENWOOD, BRUCE	CLOSING COSTS: MOVING EXPENSES	1,900.00	57,574.41	64978	5/01/23
6446979	HAWKINS INC	CHLORING CYLINDER X4	40.00		6353	5/09/23
6459916	HAWKINS INC	CHLORINE	2,472.40	2,512.40	6381	5/23/23
503585689	HOOPLA	132 DIGITAL ITEMS		294.85	6354	5/09/23
1871	HOOTING COYOTE LLC	ENGINEERING: ROOF FRAMING SYST		450.00	65007	5/09/23
30298	INFRASTRUCTURE TECHNOLOGY SOL	1/2 MONTHLY SUPPORT FEE:ITS		155.00	65030	5/23/23
19938	INSURANCE ASSOCIATES INC	GENERAL LIABILITY AUDIT	400.00		6355	5/09/23
EMS VOLUNTEER	INSURANCE ASSOCIATES INC	2023 LIFE INSURANCE - EMS	345.00	745.00	6355	5/09/23
Q1 2023	IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANT:QTR INVOICE		300.00	65008	5/09/23
PR20230505	IPERS	IPERS	3,152.34		14016090	5/19/23
PR20230511	IPERS	PROTECTIVE IPER	3,034.89	6,187.23	14016090	5/19/23
PR20230427	IRS W/H	FED/FICA TAX	5,878.74		14016078	5/05/23
PR20230511	IRS W/H	FED/FICA TAX	5,510.70	11,389.44	14016091	5/19/23
2304686-IN	J&R SUPPLY INC	WATER MAIN REPLACEMENT 4TH NW	4,147.00		6356	5/09/23
2304690-IN	J&R SUPPLY INC	WATER MAIN REPLACEMENT	770.00	4,917.00	6356	5/09/23
1058	KAMMILLER TREE SERVICE	2 STUMP REMOVAL RIVERPARK		375.00	65009	5/09/23

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
MAY 2023	KOTTER LISA	ADMIN REIMBURSEMENT-TRAVEL		112.17	6382	5/23/23
20328587	LIME ROCK SPRINGS CO	CONCESSION: POOL		353.24	65031	5/23/23
A.EISERMANN CLOSING	LOCHER & DAVIS, PLC	RECORDING/CLOSING COST-EISERMA	1,285.00		65044	5/25/23
CLOSING STMT-2	LOCHER & DAVIS, PLC	B. GREENWOOD: ESCROW CHECK	10,000.00		64979	5/01/23
CLOSING STMT-3	LOCHER & DAVIS, PLC	B.GREENWOOD:CLOSING STMT EXPEN	1,913.60	13,198.60	64980	5/01/23
207969	LYNCH DALLAS P.C.	CITY ADM RESEARCH AG LAND/EMS	554.50		65032	5/23/23
207970	LYNCH DALLAS P.C.	CITY ADMIN EMAIL REVIEW ROW	16.50	571.00	65032	5/23/23
JUNE 2023	MADISON NATL LIFE INS CO, INC	JUNE 2023 PREMIUMS+CATCH UP		736.40	65033	5/23/23
LOCATION 54320266	MAQUOKETA VALLEY COOP	STREET LIGHT LOCATION 54320266		154.30	6383	5/23/23
113669	BILL MCCARTHY	57 TREE REMOVAL/TRIM & PRUNE		1,660.00	65010	5/09/23
04302023	MCDERMOTT OIL CO	APRIL 2023 GAS/DIESEL BILLS		2,117.21	65011	5/09/23
915317	MICRO MARKETING LLC	ON THE SAVAGE SIDE (LPTP)	30.80		6357	5/09/23
916438	MICRO MARKETING LLC	WORTHY OPPONENTS UNCD	46.99	77.79	6357	5/09/23
3387	MIDWEST PATCH	STREETS:HIGH PERFORMANCE PATCH		864.50	65034	5/23/23
PR20230427	MISSION SQUARE RETIRE-#303939	ICMA	1,183.19		64983	5/05/23
PR20230511	MISSION SQUARE RETIRE-#303939	ICMA	1,183.19	2,366.38	65017	5/19/23
4/30/2023	MONTICELLO EXPRESS	EMS MAILING		550.00	65035	5/23/23
4888	MR LOCK & KEY-VACUUM CTR	POR SERIES LIFETIME VACUUM CLE		549.99	65046	5/30/23
0867417-IN	MUNICIPAL SUPPLY INC	NEW WATER SERVICE FOR LOCKER		2,139.02	65037	5/23/23
558074	MYERS-COX	CONCESSIONS-POOL		1,158.78	6384	5/23/23
184	NELSON TIRE RECYCLING	PICK UP TIRES-CLEAN UP LEGION		70.00	65038	5/23/23
BALL BASES	NIC KREMER	BASES FOR PRACTICE FIELD		70.69	65039	5/23/23
I-05015037	OMNIGO SOFTWARE	SOFTWARE LICENSE-POLICE		3,062.44	65040	5/23/23
723790755-01	ORIENTAL TRADING	EASTER HUNT MIX/SQUISHIES/PLUS		205.89	65012	5/09/23
31327640	QUILL CORP	12X18 CONSTRUCTION PAPER/GLUE	57.27		6358	5/09/23
31578121	QUILL CORP	6 PACKS OF PEEL EYES	35.69		6358	5/09/23
31759069	QUILL CORP	SWIFFER DUSTER KIT & 18CT	37.96		6358	5/09/23
31833724	QUILL CORP	SHARPIES/POST-IT NOTES	45.14	176.06	6358	5/09/23
JUNE 2023 LEASE	JOE OR PEG REIFF	JUNE 2023 LEASE		500.00	65041	5/23/23
0897-000989716	BFI WASTE SERVICES LLC	COMMERCIAL		24,739.81	6385	5/23/23
3146	RHINO INDUSTRIES INC	55 GALLON DRUM-CHEMICALS	994.50		6359	5/09/23
3147	RHINO INDUSTRIES INC	55 GAL DRUM-WASTEWATER	994.50		6359	5/09/23
3161	RHINO INDUSTRIES INC	WASTEWATER:CHEMICAL DRUM	994.50	2,983.50	6386	5/23/23
62779	ROLLING HILLS VETERINARY	STRAY DOG FEES		172.98	65013	5/09/23
05252023	SQUARE SERVICES	SQUARE RETAIL PLUS-POOL		14.50	14016102	5/25/23
254729	STATE HYGIENIC LABORATORY	WATER TESTING LAB FEES		319.50	6387	5/23/23
103	STEVE HERINGTON	POOL RENTAL FOR LIFEGUARD CLAS		390.00	65014	5/09/23
APRIL 2023	CINDY STOLL	CLEANING SERVICES		480.00	6360	5/09/23
3100121292	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING		1,018.00	6361	5/09/23
PR20230505	TREAS STATE OF IOWA	STATE TAXES	836.29		14016089	5/19/23
PR20230511	TREAS STATE OF IOWA	STATE TAX	753.12	1,589.41	14016089	5/19/23
APRIL 2023 TAX	TREASURER STATE OF IOWA	APRIL 2023 SALES TAX	1,477.80		14016098	5/18/23
APRIL 2023 WET TAX	TREASURER STATE OF IOWA	APRIL 2023 WET TAX	1,893.74	3,371.54	14016099	5/18/23
49993	TRI-STATE SHRED	SHREDDING SVC-EMS		49.95	65042	5/23/23
2017A 05302023	UMB BANK, N.A.	GEN OBLIG BOND:2017A HWY136	131,837.50		14016100	5/30/23
2019A 05302023	UMB BANK, N.A.	GL SWIMMING POOL 2019A	139,525.00	271,362.50	14016101	5/30/23
05012023	VISA	POOL HARDWARE/SQUARE		3,191.21	65043	5/23/23
1298	WEBER CONSTRUCTION INC	WATER MAIN REPAIR 4TH AVE NW		6,322.50	6388	5/23/23

CLAIMS REPORT
Vendor Checks: 5/01/2023- 5/31/2023

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
2313200000734	WELLMARK BC/BS OF IA	JUNE 2023 PREMIUMS		8,254.89	6389	5/23/23
		Accounts Payable Total		<u>711,657.95</u>		
		Payroll Checks		33,769.47		
		Report Total		<u>745,427.42</u>		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	196,147.93
016	PARTIAL SELF-FUND	1,335.22
110	ROAD USE TAX	13,591.25
125	TAX INCREMENT FINANCING	2,336.00
200	DEBT SERVICE	271,362.50
370	LIBRARY CAPITAL PROJECT	190,818.16
600	WATER	49,770.48
610	SEWER	20,065.88

	TOTAL FUNDS	745,427.42

Lisa Kotter

From: Kathy Goerd
Sent: Tuesday, June 6, 2023 8:14 AM
To: Lisa Kotter
Subject: FW: License WBN001319 Renewal Notice Sent

Can add to next agenda.

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Tuesday, June 6, 2023 5:00 AM
To: Kathy Goerd <clerk@citycascade.com>
Subject: License WBN001319 Renewal Notice Sent

Hello,

WBN001319 has been sent a Renewal Notice is now eligible for their renewal.

Corp Name: BUTCH & FRANKIE'S HOME GOODS LLC

DBA: Butch & Frankie's Home Goods

License Number: WBN001319

Application Number: App-166768

Tentative Effective Date:

Application Type: Renewal

Amendment Type:

Thank you,
The Iowa Alcoholic Beverages Division



June 12, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 9, 2023

Re: Chamber Presentation-Joint Position

As you are aware, Hailey Rausch, Chamber Director, will be attending the meeting to discuss an idea to join forces and create a full-time, co-funded position. This position would cover duties with the Chamber, marketing, promotion, volunteerism, support in economic development and more. Included in the packet is the email and note sheet from Hailey and some pages from the Downtown Assessment we had in January. The idea came from the recommendations of the Assessment team brought in with grant dollars received by the CEDC. This is only for discussion at this meeting. The Chamber is hoping that this might be an action item for consideration by the Council in later June or July.

Lisa Kotter

From: Chamber Director <director@cascadechamber.org>
Sent: Wednesday, May 31, 2023 9:53 AM
To: cascadeseat2@gmail.com; cascadeseat6@gmail.com; cascadeseat3@gmail.com; cascadeseat4@gmail.com; cascadeseat1@gmail.com; cascadeseat5@gmail.com
Cc: Lisa Kotter
Subject: Potential Joint Position
Attachments: Presentation to City.pdf

Hello all!

I'm reaching out on behalf of the Cascade Area Chamber of Commerce about an idea from our Downtown Assessment and a way to put the idea into action. Attached you'll see a proposal that I'll be sharing with you at the June 12th City Council Meeting. Lisa will also be giving you a brief during your meetings with her. If you have any questions or concerns, please feel free to share them with me as soon as possible so I can find an appropriate answer.

Here is a [link](#) to our Downtown City Assessment. In this, you'll find that many of their themes come back to support this idea.

Theme 1 (Pg 8-11): Talks about the need for organizing our volunteer team

Theme 2 (Pg 12-14): Discusses how we need to better leverage our resources. Creating this position would be leveraging our City dollars in order to create consistent and clear communication amongst all volunteer organizations. Also this position would take some duties off of Lisa's plate and allow her to use her time to further apply for grants.

Theme 3 (Pg 15-16): Shares our need for further leadership development within our community. They suggest a "single person to coordinate the various groups and have a common location for updates, events, etc. Appointing a 'point person' for all organizations to work through will benefit the entire community"

Thanks!

Hailey Rausch
Chamber Director



Cascade Area Chamber of Commerce
P.O. Box 901
Cascade, IA 52033
P: 563-690-8611
E: director@cascadechamber.org

Promotion Position:

1. Fulfill all duties of the Chamber Director
2. Communicate with all volunteer organizations on behalf of the City of Cascade (Volunteer Coordinator Position as referenced by Downtown City Assessment)
 - a. Creating a volunteer database
 - b. A way for information to effectively shared
 - c. Coordinate calendar of events for City
3. Promote and market for all community things, events, activities, etc.
 - a. Marketing/Public Relations Person
 - b. Steamline all information in an accessible way

This person would report directly to the City Administrator and the Cascade Area Chamber of Commerce Board.

Benefits to Having this Position:

- A desirable position- Full Time with benefits
 - The several part time positions will all equal one full time position.
 - We wouldn't suggest hiring 4 part time people to do the job of one full time person
 - Need to be able to attract a skilled qualified candidate and currently,
 - We cannot find a skilled candidate
 - We're not able to provide anyone a livable wage
 - We don't offer benefits to any of these people
 - Currently not the most efficient use of city funds
- Allows the City to run like a business as much as possible
 - Most efficient use of City Funds
 - Allow City Staff to other work (grants, economic development)
 - Also helps with turnover in City office and allows another person to know the ins and outs
- Open lines of communication
 - This position would benefit our entire town by creating clearer lines of communication
 - They would take over the Public Access Work and make it sustainable and relevant to today's modern technology
 - Allow citizens to go to one place for the information they need.
- Downtown City Assessment Suggestion
 - Outsiders who study towns for economic growth suggested this idea because they have seen how it works
 - Best Practice
 - Not doing anything doesn't fix our voids in our positions
- Leadership Development

Salary:

41,000	New Teacher Salary
+18,000	<u>Benefit Package</u>
60,000	Needed for creation of job

Potential Funding of Position: *This is just a proposal of how the position **could** be funded. It would require the Cascade Area Chamber of Commerce to actually pay the city.*

Cascade Area Chamber of Commerce:

- Yearly Salary: \$18,720
- Amount Funded by City: \$8,000
- Amount Funded by Chamber: \$10,720

Cascade Economic Development

- Yearly Contract with ECIA: \$19,992
 - Monthly \$3,332.00
- Amount Funded by City: \$20,000
- Amount Funded by CDEC: \$0?

Amount	Funding Source
\$ 13,000.00	Public Access Channel
\$ 10,000.00	Cascade Economic Development (Proposed, not ensured)
\$ 8,000.00	CACC funding from City of Cascade
\$ 10,720.00	CACC funding of position
\$ 7,764.00	CACC's funding from cutting Molly Knuth Media
\$ 49,484.00	Total
\$ 10,516.00	Amount Still Needed (Charge to TIF District)

CASCADE, IOWA

January 24-26, 2023



Conducted by:

Iowa Downtown Resource Center



IOWA ECONOMIC DEVELOPMENT AUTHORITY

1963 Bell Avenue, Suite 200 | Des Moines, Iowa 50315

PH: 515.348.6180 | James.Engle@iowaEDA.com

[Iowa Economic Development Authority \(iowaeda.com\)](http://iowaeda.com)

[Downtown Resource Center | Iowa Economic Development Authority \(iowaeda.com\)](#)

THEME 1: ORGANIZING YOUR VOLUNTEER TEAM

It is clear to us that Cascade already has a ready-made, active volunteer community. The hardest part of this work is done. You have an active volunteer base. Congratulations!

The assessment team spoke to dozens of people who regularly volunteer in the community; they are making a difference even now in the town they call home. From here, putting a volunteer database together should be an easy first step. Once you have your list of phone numbers and/or emails, set up email blasts announcing volunteer projects, share out to your volunteer contacts and post on social media feeds.

We recommend creating both an inventory of volunteers and an inventory of volunteer organizations and groups. These lists would be managed by an umbrella organization not yet determined (City? Chamber? Other?). There are several potential umbrella organizations here but ultimately the umbrella organization chosen to lead this effort should have at least one full-time paid person to manage said volunteers. Several individuals interviewed with us also mentioned various groups in which they are affiliated.



- The following groups were mentioned in interviews. There are a lot of people and organizations caring for this community.

American Legion

CARE (Cascade Area Resources for Education)

Cascade Development Corporation

Cascade Enhancement Committee

Chamber of Commerce

Economic Development

Future Farmers of America (FFA)

Fireman Fundraiser/Dance

Garden Club

Historical Society

Library Group

Lion's Club

Retailer Group

Youth League Organizations

- A complete list of annual events should also be inventoried. Here is a list of what Cascade currently has based on our interviews.

Cleanup Days – Spring and Fall

Library programs – Throughout the Year

Valentine's Day – Shopping Event – February

St. Patty's Day – Bar Event – March

Memorial Day Event – May

Mother's Day – Shopping Event – May

Sidewalk Sales Day – Spring and Fall

Outdoor Markets – One in April and September

Boutique Tours – Shopping Event – Several a Year

Wingfest – May

Rockin on the River – June, July, August

4th of July – Parade, Fireworks

Hometown Days – August

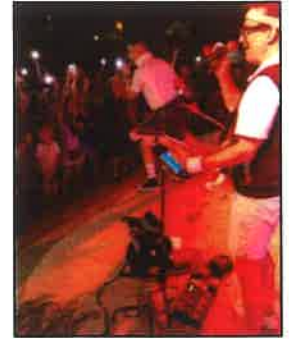
National Night Out – August

Halloween and Parade -- October

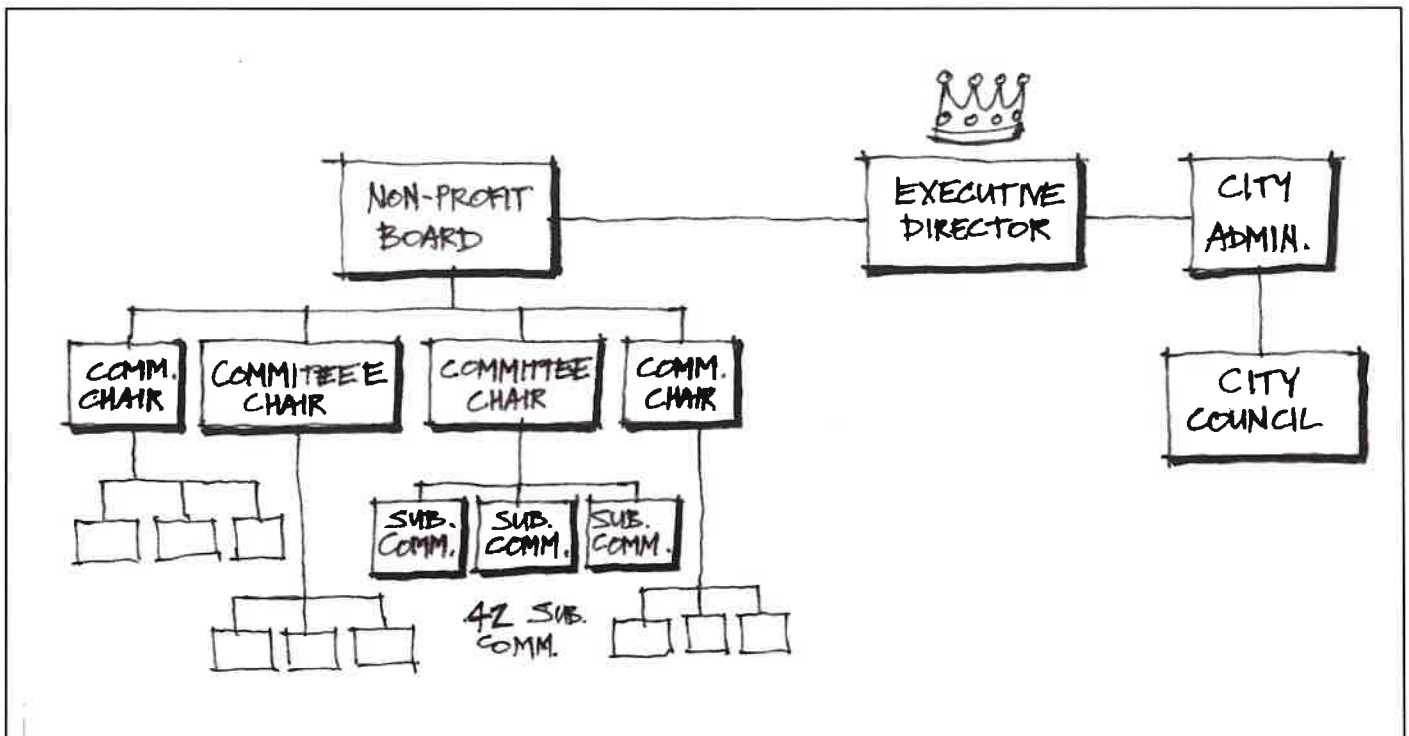
Shop Small Saturday – November

Christmas Event – December

Any town would be proud of this list of events featured on its events page. But we do feel that a local organization needs to step up and manage the posting/marketing of all of these events to local media and through social media.



- At the end of the year, an Annual Report is a nice tool to remind volunteers, donors, businesses, City Council, and others of what was accomplished through all this good volunteer work. Yes, this can also be posted to a web site or shared through social media outlets, but it takes it to the next level when it is also in a written report that can be held, mailed, archived, and put in businesses, the new library, waiting rooms, salons etc.
- Volunteer Organization Chart – Implementation of downtown projects is best accomplished with a committed group of volunteers (and sometimes staff) that can divide duties. This is an example of Mt. Vernon, Iowa’s downtown, volunteer organization chart; it may be completely different from how Cascade’s will look, and that is ok. Mount Vernon is a participant in the Main Street Iowa Program, but some of the Main Street principles could help Cascade when building a volunteer organization or adapting a current Cascade organization to better serve the needs of the downtown.



- (Mt Vernon) Executive Director is employed by a non-profit organization (Mount Vernon Lisbon Community Development Group) and is a City employee. Primarily, the Director reports to a board of 10. The board conducts the annual review; manages the PTO and vacation hours. The Director (Joe Jennison) never takes time off during festival season (May through August), but other than that his free time is his own. The Board would need to go through the City (pays the salary) in order to relieve the Director of his duties.
- Mount Vernon is a designated Main Street Iowa Community – Main Street was originally a program through the National Trust for Historic Preservation – now it is its own entity through the National Main Street Center.

- There are 54 Main Street communities in Iowa, 1,600 in the U.S. – basically Main Street is Economic Development through Historic Preservation and from Mount Vernon’s perspective it works!
- In 2007, there was a brochure for Mount Vernon promoting the fact that Mount Vernon had 3 food and beverage businesses and 13 retail stores – now Mount Vernon has 34 retail and 8 food and beverage businesses . It is unclear if all that is attributable to the local Main Street program, but the Main Street program has made a real difference in Mount Vernon.
- All Main Street Iowa programs need to adhere to 11 points and are assessed every year to determine that the community is practicing all 11 points. This includes active board and committees. All Main Streets have to maintain four active committees: Promotion, Design, Economic Vitality, and Organization
- All subcommittees/projects need to fit under one of the four committees. In Mount Vernon, all board members need to Chair or Vice Chair one of the four main committees. That’s how communication is maintained throughout the entire organization. At any given time, the organization has as many as 47 subcommittees and projects under the four main committees. NOTE: This approach works in Mount Vernon, but Cascade gets to decide what works in its downtown. Not one-size fits all.
- Currently, the Community of Mount Vernon has 14 annual festivals and events. They have learned that events should always support downtown’s retailers; they are the lifeblood of small towns. It is important to know that not every event is a money-maker for every-type business – but in a healthy retail community, every small business should be able to point to a few events that positively affect their bottom line.
- Take a long hard look at all your events – survey your small businesses downtown to find out:
 - Which events are good and for which businesses?
 - Adjust the schedule and/or subject of each event based on retailer feedback.
 - Move forward – fail better next time.
- It is clear that most small businesses in Cascade on Main Street appreciate Shop Small Saturday. Mount Vernon has added a second Shop Small Day during the Holiday season and are considering adding a third. This seems like an easy add to your events calendar that will bring in more shoppers and more dollars to your retailers during the holidays. Consider how businesses and other donors might be able to add incentives to keep people coming back and shopping small all December long.
- The Assessment team was told that there is no community theater in Cascade. We only found one mural on the other side of the river. Although art and theater are a big part of other communities, we’re not convinced (through the interviews we participated in) that the arts are necessarily an important part of Cascade – that is ok. We were told that the baseball field is expanding to bring in more such fields. Clearly baseball is important here. With the ramping up of the Field of Dreams this summer, now might be a good time to consider some sort of baseball-themed tour focusing on your baseball history.
- There is a trend statewide in regard to [plein air painting](#). This might be something to consider as your downtown is so incredibly picturesque – downtown historic buildings regardless of whether they are renovated or not currently as beautiful as they could be. An event titled “Painting Cascade” is an easy, no brainer project to gauge this town’s interest in art. How it works – artists are invited through social media to come and paint en plein air – buildings, bridges, businesses, houses throughout the Main Street District



over two days. A downtown gallery or other business exhibits said paintings over a week or a month and offers said paintings for sale. Some towns offer prize money, others offer what they call a purchase price (thereby agreeing to buy a certain number of paintings from the invited artist list). Either way, you have people coming downtown – some to paint and some to watch.

- So, people come, then what?
 - We heard again and again that parking is an issue. Although the assessment team did not experience that parking problem, we know this is an issue with Cascade residents and are confident that this will be addressed – in the meantime remember what we say in Main Street, change is incremental. We all saw those photos of “Rockin on the River” and your audience got here and parked somehow.
 - Maps and visitors’ guides are so important for visitors and sometimes residents to promote the downtown and find what they are looking for. We did not see anything like this in Cascade. Did we miss it? These are easy fixes. These tools are helpful to tourists and should be placed at every hotel/coffee shop/City facility. Perhaps these exist on social media, but it’s nice to have a physical map or visitor guide available in the downtown area to help visitors get around.

ACTION STEPS:

- Create an inventory of volunteers.
- Create an inventory of volunteer groups and organizations.
- Create an inventory of special events.
- Do a downtown development annual report
- Identify lead organization to manage and market all events and opportunities.
- Ensure inventory includes both volunteer-led events and local retail business programming.
- Develop a visitor guide and map

The Assessment team enjoyed our time in Cascade with your very nice businesses and volunteers. You people rock! Be proud of the work you are doing. Don’t let the haters take you off course. We love this community and want to visit during the summer and have a cold beer with you at Rockin on the River.

THEME 2: LEVERAGING YOUR RESOURCES

As the team met with stakeholders, one of the consistent themes we heard was the pride felt by residents in their track record to accomplish big projects from within. This is a fantastic characteristic of any community. Having residents and businesses that are willing to invest back into public amenities and the quality-of-life experience of a community is a pivotal component of a successful town.



However, there were a few unintended consequences of this “pull ourselves up by our bootstraps” mentality:

- **Donor Drain** We consistently heard that donors, big and small, were tapped out from decades of consistent fundraising. Some groups mentioned that they were strategically waiting a period of time before requesting donations from some who had indicated they were drained.
- **Slower Implementation Due to Fundraising** Directly connected to donor drain, if projects have to delay fundraising efforts due to donor fatigue – the project will have delayed implementation. This is especially true for projects without an immediate need, such as the new library which is replacing an existing library. The sense of urgency is lacking so if donors were recently tapped, they may feel drained and either donate less or not at all.
- **Single Project Timelines** Small communities that focus primarily on internal fundraising resources are often unable to tackle multiple large projects all at a time. This has been the case in Cascade over the past few decades. While consistently accomplishing large-scale projects, they are implemented one at a time. Ultimately this will make it difficult to attempt new projects, as soon those that were fundraised for two decades ago will need their turn for major renovations and upgrades from the same pot of donors.



However, despite these challenges, the team was excited about the opportunities Cascade can tap into in an effort to take your fundraising and project implementation to the next level. It is time for Cascade to get fully plugged into the statewide resources available for rural communities. As a community that has seen the impact of the Community Catalyst Building Remediation Grant program and the Iowa Downtown Resource Center Downtown Assessments, now is the opportunity to build upon this and leverage additional resources to accomplish big goals.

Statewide Resources for Rural Communities

- **Empower Rural Iowa** The Center for Rural Revitalization, housed within the Iowa Economic Development Authority (IEDA), is responsible for the day-to-day operations of the Empower Rural Iowa (ERI) initiative, implementing ERI task force recommendations, acting as a liaison to rural communities, and helping small communities access programs that support rural areas. ERI has had three primary focus areas, with a task force dedicated to each.
 - **Investing in Rural Iowa** – striving to address the rural housing shortage and develop strategies to support rural businesses and entrepreneurs.
 - **Growing Rural Iowa** – striving to address leadership, recruitment, and retention in rural communities.
 - **Connecting Rural Iowa** – striving to address broadband connectivity.

Each of the programs listed below are managed by the Center for Rural Revitalization.

- [Rural Housing Assessment Grant Program](#) partners with Iowa State University Extension and Outreach through their Rural Housing Readiness Assessment Facilitation Process. Grant awardees use publicly available information and rural community efforts to interpret hard data and the current development environment through analysis of existing development codes, local ordinances, and housing incentives. This assessment then leads to a report of recommended next steps and grant funding to work towards immediate implementation.
- [Rural Innovation Grant Program](#) supports big, innovative ideas that address challenges faced by rural communities associated with the themes of community investment, growth and connection and can serve as a model for other rural communities across Iowa. Successful applications have identified a solution that has never been done and will make a community-wide or regional impact.

- [Rural Scale-Up Grant Program](#) aims to support the replication and spread of creative solutions addressing current issues and challenges faced by rural communities. In 2020, the Center for Rural Revitalization, a division of the Iowa Economic Development Authority (IEDA), launched the Rural Innovation Grant program, supporting creative and unique solutions to rural challenges. Over the past annual funding cycles, grant recipients have illustrated best practices that are now primed for sharing across the state. Funding from the Scale-Up Grant program will assist other communities with the opportunity to implement these and other creative solutions.



- [Rural Enrichment Grant Program](#) aims to support small quality of life projects that will create meaningful results in rural communities. Developing quality spaces for people to want to live, work, play, and engage will support the vibrancy of Iowa's rural places. Eligible projects must be open to the public and contribute to the vitality and engagement of the community. This program would be an ideal fit for projects such as the dog park, streetscaping including wayfinding signage and recycling bins, and park development.



- [Rural Child Care Market Study Grant Program](#) seeks to support the use of data and analysis by rural communities to determine the specific needs and solutions for childcare in their area. Childcare is a challenge across rural communities in Iowa and across the nation. Many factors need to be carefully analyzed to first determine the market feasibility for development of a childcare center, expansion of an existing one or support for in-home providers. Through greater understanding of their geographic market, demographics, competition and other factors, communities can be armed with the information needed to take proactive steps towards addressing childcare challenges. Funding from the program will empower communities to assess their current childcare market environment and develop strategies. Applicants must identify the professional organization that will facilitate the market study.

- [BOOST Program](#) aims to provide teams of experts to assist passionate community and business leaders in developing intentional plans for next step growth. This pilot program is designed for rural communities, nonprofits, or employers to receive personalized technical assistance for identifying and implementing action steps to launch into the next stage of success. Rural BOOST has two tracts which target either communities or businesses. The Rural BOOST Program is designed to assist businesses or communities which have plateaued or hit an unexpected challenge to gain momentum for new growth. **Warning:** Rural BOOST is not for the faint of heart. Applicants must be committed to leading a transformation in rural Iowa if only in their own community, organization, or business. Rural BOOST, managed by the Center for Rural Revitalization, will dispatch 3-5 experts to meet with a local committee and discuss the existing conditions, assets, and anticipated needs. The Center for Rural Revitalization and supporting partners will then create an action plan and provide targeted financial support to launch next steps.

Other Programs

- Many of the other initiatives mentioned by stakeholders could be supported by state or regional programs. For example, Enhance Iowa includes the [Community Attraction and Tourism grant program](#) which can fund projects such as local trails and baseball fields.
- Public art, theater programs, or a plein air festival could be funded in part by an [Art Project Grant](#) through the Iowa Arts Council. Larger projects such as the community rec center and library could be funded in part by the [USDA Community Facilities Direct Loan & Grant Program](#).
- Finally, there are a few programs outside of state government that can assist in soft cost projects, such as planning, engineering, marketing, or website development. First, the Power of Connection grant through Iowa Rural Development Council (contact Executive Director Bill Menner at director@iowardc.org for more information), which includes working with a SWOT team to provide feedback and connect to additional resources, and [Ripple Effect](#) which would be available through partnership with Cascade Communications.



ACTION STEPS:

- Organizations familiarize themselves with funding opportunities.
- Leverage grant and loan funding for existing projects.
- Participate in regional funding workshops hosted by Downtown Resource Center to remain updated on program changes and additions.

THEME 3: LEADERSHIP DEVELOPMENT

There are many leaders in Cascade, working in multiple committees and accomplishing impactful projects, but there are also signs of burn-out and transition challenges in addition to communication challenges.

There are a couple different initiatives that may help to work through the following questions:

- | | |
|--|---------------------|
| Who does what? | Is there overlap? |
| Who has the authority? | Is there confusion? |
| Who is responsible for implementation? | What are the voids? |
| Are there partnership opportunities? | |



- One consideration would be to have a single person to coordinate the various groups and have a common location for updates, events, etc. Appointing a “point person” for all organizations to work through will benefit the entire community through easing of communication, ensuring there are fewer overlaps, and recognizing opportunities for synergies.
- Another consideration is to intentionally work towards the development of new leaders within the community. As previously mentioned, there are many strong leaders in the community, but many stakeholder groups still indicated that it is often the same people at the table. Working to foster new leaders will ease the burden in committees, boards, and projects across the community.



- One way to accomplish this is through the development of a local leadership program. Most leadership programs include 8-15 classmates each year who meet typically once a month for 4-8 months. The design, structure, and focus are tailored to meet the needs of your community, but the outcome is to identify “up and coming leaders” who can step into these boards and committees with fresh energy feeling empowered by the leadership program process.
- Cascade may consider participation in the Iowa Leadership Exchange & Bootcamp, hosted this year in Nevada on October 26 and 27. The Leadership Exchange brings together “existing and potential” leadership program managers to discuss best practices and challenges in running a leadership program. The Exchange is open for anyone and provides an opportunity to learn about the variety of programs existing across the state.
- The Leadership Bootcamp is only available to communities who apply for a [Rural Leadership Bootcamp Grant](#) and is a half day training on the development of a leadership program. Communities that participate are required to bring a team of at least three to the Bootcamp, be partnered with a mentor for a year, as well as receive a \$1,000 grant (with a \$500 cash match) as start-up funds for the program.

ACTION STEPS:

- Attend and participate in Leadership Exchange & Bootcamp.

THEME 4: DREAM BRIDGE TO THE FUTURE

Dennis Reynolds travels the entire State of Iowa partnering with the Iowa Economic Development Authority and the Downtown Resource Center on design related issues and solutions.

Dennis provided the following photos and renderings in response to the feedback and discussion during the community's breakouts. These images are designed to encourage the community to consider the possibilities and see the downtown through a different perspective. Cascade is unique and will require some innovative approaches to implementation.

Note: The design renderings have been included in this report, but you can download each rendering file to your computer for future reference by accessing the "Download Here" link located under "Resources" at the end of this report.



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: R2, R3 and R4 Zoning Code Guidance

The Planning and Zoning Commission met and held the public hearing with no one from the public attending. The Commission discussed the changes needed to be considered for zero interior lot line condo style buildings. The recommendation is to allow 50-ft lots that are on the ends of buildings and only 40 ft if they are one of the interior structures in a three or four plex. This would then make it a 4,000 or 5,000 square ft lot with the 100-foot depth requirement. Finally, we also need to redefine the zero lot line structures in these three zones. The recommended setbacks are the same in all three districts: 25 front rear, 0 interior side, 8 exterior side setbacks. Under the proposal, we would allow up to four connected in one building in R2 and R3. We would allow up to 6 in one structure in R4.

NOTE: I am waiting on the copy of the ordinance that includes this new definition and the number of units in one structure. At packet time I did not have it, so the packet version only includes the changes on lot size and setbacks.

At this meeting the City Council must hold a public hearing as well. As I explained at the last meeting, there is a building permit on hold pending this ordinance approval. If there are no public objections to the changes, I would ask the City Council to consider waiving the three-reading requirement to not hold up the building permit on the new condos.

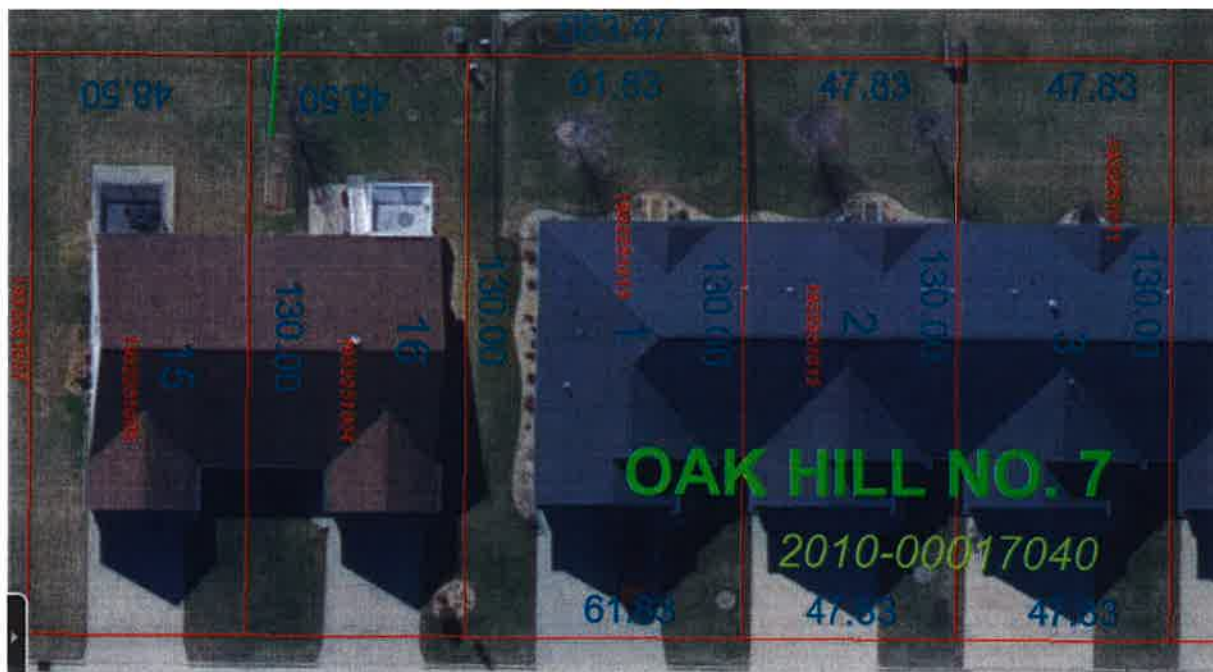
Below is info from the prior meeting.

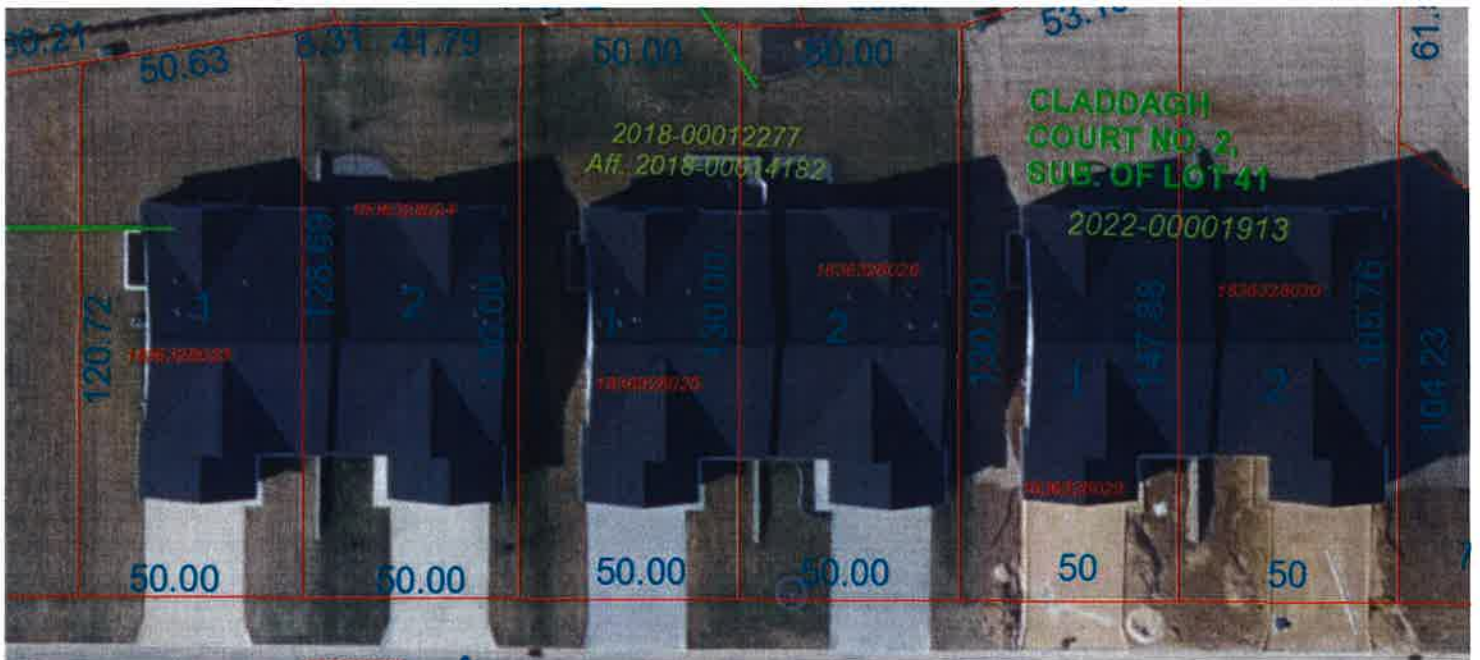
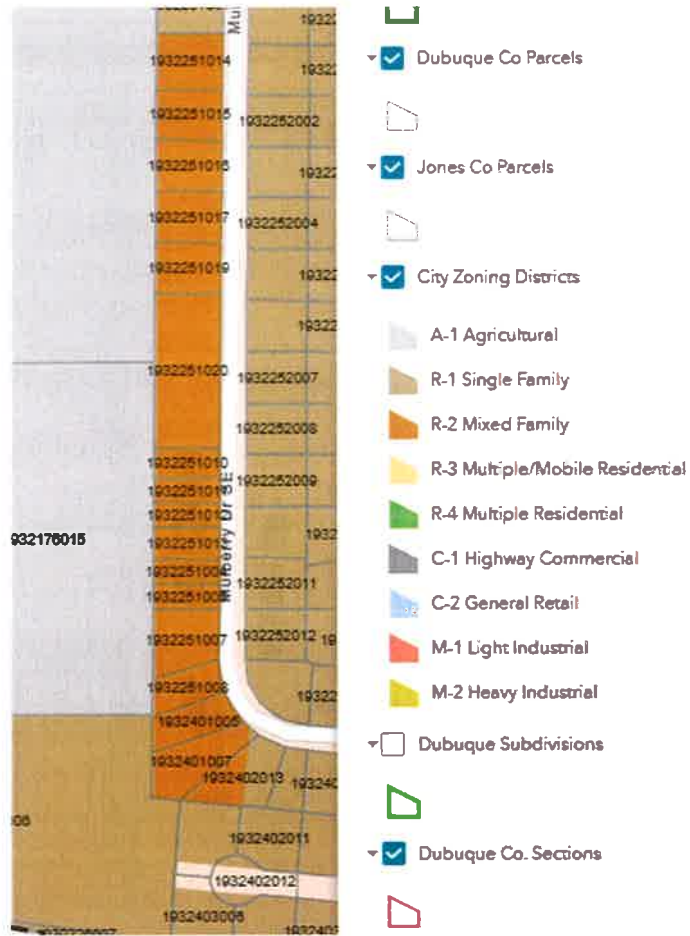
In working with a developer on a lot that is zoned R3, I have discovered some things that I recommended at the last meeting we need to address by the Planning and Zoning Commission and City Council. I reviewed zoning code in R2, R3 and R4 as it relates to minimum size of lots and setbacks that are single family with zero interior side setbacks. I started looking at this because of a void we have in the R3 district and it impacts a development ready to move. Prior to 2021 the R2 and R4 allowed single family units with zero side setbacks, essentially for condo style bldgs. This was never mentioned in R3. Then in 2021 the Council adopted an ordinance adding this same building allowance for R3, except that when this was added as permissible, it did not state any setbacks or min lot width, depth, size. The developer that is ready to go has R3 and we need to get this setback and lot size addressed. That led me to look at what those requirements were for R2 and R4. The two districts are slightly different in lot size but the same in setbacks. I have included the 2021 R3 ordinance and the code for the three districts.

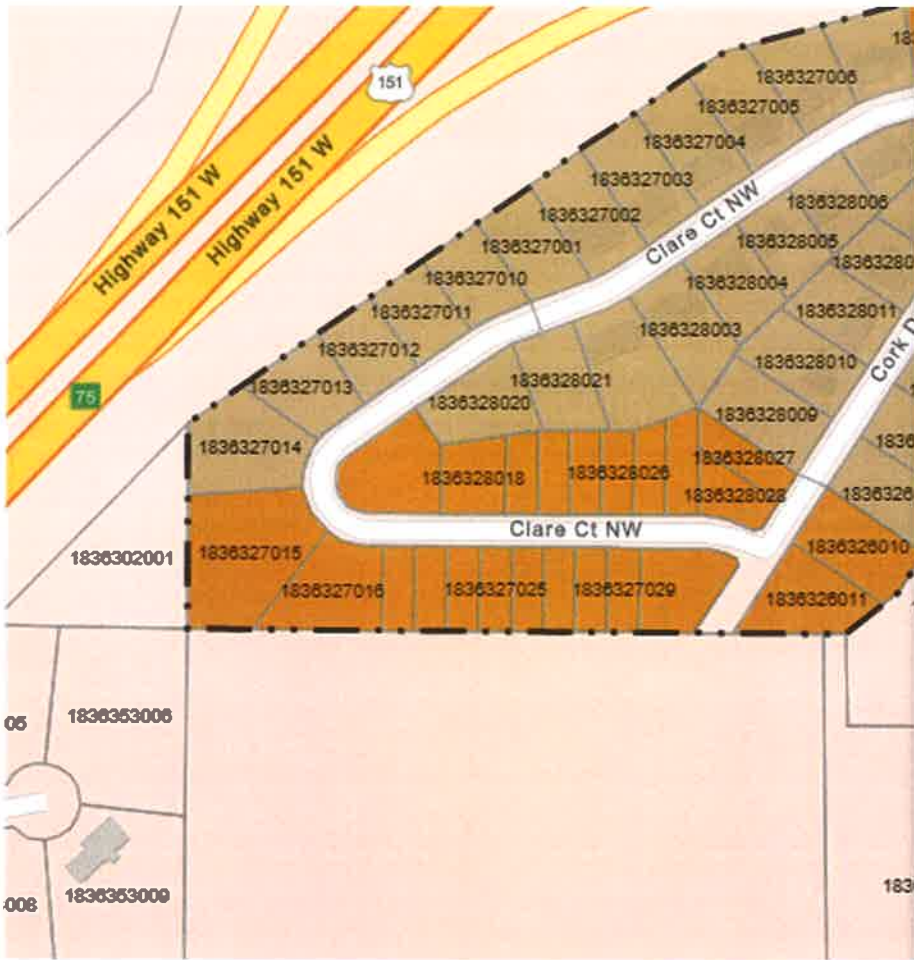
I then started preparing to make a recommendation to take to Planning and Zoning to add the dimensions and setbacks to R3, so it is clear. As I reviewed the R2 and R4 the setbacks are 25 front rear, 0 interior side, 8 exterior side setbacks, which are the same so that was easy to plan to recommend the same. Where the two

differ is in the total area and width, R2 has 60ft and 6000sq ft and R4 has 50 and 5000. I still thought I would likely recommend going with the smaller of the two at 50 and 5000 for R3.

Here is where I start to have concerns and want clarification. It is my understanding that in the past developers in R2 would come in with a larger lot in the original plat than required of 60 feet wide. In one case, with two connected condos buildings, they would plat the lots at 100 feet with two condo units attached, in the other case four units were attached at 215 wide. On the face they start at more than 60 feet, at 100 and 215. The next practice is that once someone wants to buy vs rent the condo they request and we have approved to split it. So now these two-plexes and four-plexes have separated lots in one case of 50 each. In the other case they are split with 57.51, 47.83, 47.83 and 61.83...so of the now six condos/parcels, only one of the six is compliant at a 60-foot width minimum. I confirmed with Attorney Steve Leidinger that I am interpreting correctly that with our current code, that if someone wants to start with one big compliant lot and have the potential to split it when sold, that they need to start with 120 feet so they can split it into two compliant 60s. The City allowed the splits by signing off on the new plats, so it is not the fault of a developer but technically these are now non-compliant lots. Moving forward we need to make sure everyone is clear on the min lot size that has to end up with 60s not 50s and 48s in R2 and 50s in R4. However, if we want to allow something like this, we need to address it in the code and our Attorney is researching what the wording would look like. The other issue that must be addressed is when the units are connected in groupings of more than two, a center unit has no side exterior setbacks and we don't address that at all. I have included some aerials views with lot dimensions, and I have the zoning map that shows orange for R2 in the areas referred to. I have advertised a public hearing for changes to setbacks for R3 to be held June 1 for PZ and June 12 for CC so would like some input since I will be receiving a building permit for an R3 lot.







Dubuque Co Parcels



Jones Co Parcels



City Zoning Districts

-  A-1 Agricultural
-  R-1 Single Family
-  R-2 Mixed Family
-  R-3 Multiple/Mobile Residential
-  R-4 Multiple Residential
-  C-1 Highway Commercial
-  C-2 General Retail
-  M-1 Light Industrial
-  M-2 Heavy Industrial

Dubuque Subdivisions



ORDINANCE NO. 06-23

AN ORDINANCE AMENDING TITLE IV, CHAPTER 165 (ZONING), ARTICLE 2 (DISTRICT REGULATIONS) OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

WHEREAS, the City Council of the City of Cascade, Iowa, has determined it is necessary to amend Title IV, Chapter 165 (Zoning), Article 2 (District Regulations) of the Code of Ordinances of the City of Cascade, Iowa (“City Code”), to modify minimum lot area and width requirements applicable to zero lot line single-family attached dwellings.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA as follows:

SECTION 1. CITY CODE §165.11 R-2(E). City Code §165.11 R-2(E) is hereby amended as follows:

E. MINIMUM LOT AREA, WIDTH	MINIMUM YARD REQUIREMENTS	MAXIMUM HEIGHT
Single-Family Dwelling Area: 9,600-sq.ft. Width: 80-feet Depth: 120-feet	Single and two-family dwellings and other non-institutional uses: Front 25-feet Rear 25-feet Side 8-feet Street side, corner lot 25-feet	2 1/2 stories or 35 feet
Zero-Lot line single-family attached dwelling: Area: 6,000 <u>5,000</u> -sq.ft. (Exterior Lots) <u>4,000</u> (Interior Lots) Width: 60 <u>50</u> feet (Exterior Lots) <u>40</u> feet (Interior Lots) Depth: 100-feet	Zero-Lot line single-family attached dwelling: Front 25-feet Rear 25-feet Interior Side 0-feet Exterior Side 8-feet Corner Lot 25-feet	2½ stories or 35-feet
Multi-family dwelling up to 4 units: Area: 7,200 sq.ft. Width: 60 feet Depth: 120 feet	Multi-family dwellings, schools, churches or other public or institutional buildings: Front 30 feet Rear 30 feet Side 20 feet Street side, corner lot 25 feet	

SECTION 2. CITY CODE §165.11 R-3(B). City Code §165.11 R-3(B) is hereby amended to add the following:

B. PERMITTED PRINCIPAL USES AND STRUCTURES	MINIMUM REQUIRED OFF-STREET PARKING
1.1 Zero-Lot line single-family attached dwelling.	2 spaces/unit

SECTION 3. CITY CODE §165.11 R-3(E). City Code §165.11 R-3(E) is hereby amended to add the following:

E. MINIMUM LOT AREA, WIDTH	MINIMUM YARD REQUIREMENTS	MAXIMUM HEIGHT
<p>Mobile home on a single lot.</p> <p>Area: 7,200-sq.ft. Width: 60-feet Depth: 120-feet</p> <p>Multi-family dwellings(5 to 12 units)</p> <p>Area: 6,000 sq.ft. plus 1500 sq.ft. for each unit over one (1). Width: 75-feet Depth: 120-feet</p> <p><u>Zero-Lot line single-family attached dwelling:</u> Area: 5,000-sq.ft. (Exterior Lots) 4,000 (Interior Lots)</p> <p><u>Width: 50 feet (Exterior Lots)</u> <u>40 feet (Interior Lots)</u></p> <p><u>Depth: 100-feet</u></p>	<p>Non-Institutional uses:</p> <p>Front 25-feet Rear 25-feet Side 8-feet Street side, corner lot 25-feet</p> <p>Multi-family dwellings schools, churches or other public or institutional buildings: Front 30-feet Rear 30-feet Side 20 feet Street side, corner lot 25-feet</p> <p><u>Zero-Lot line single-family attached dwelling:</u> <u>Front 25-feet</u> <u>Rear 25-feet</u> <u>Interior Side 0-feet</u> <u>Exterior Side 8-feet</u> <u>Corner Lot 25-feet</u></p>	<p>3 stories or 40-feet</p> <p><u>2½ stories or 35-feet</u></p>

SECTION 4. CITY CODE §165.11 R-4(E). City Code §165.11 R-4(E) is hereby amended as follows:

E. Minimum Lot Area, Width	Minimum Yard Requirements	Maximum Height
<p>Multi-Family Dwellings (5 to 12 units)</p> <p>Area: 6,000 sq.ft. plus 1,500 sq.ft. for each unit over one (1)</p> <p>Width: 75-feet Depth: 120-feet</p>	<p>Multi-Family Dwellings schools, churches or other public or institutional buildings:</p> <p>Front..... 30-feet Rear..... 30-feet Side 20-feet Street side, corner lot..... 25-feet</p>	<p>3 stories or 40-feet</p>
<p>Zero-Lot line single-family attached dwellings</p> <p>Area: 5,000 sq.ft. (Exterior Lots) 4,000 sq ft. (Interior Lots)</p> <p>Width: 50-feet (Exterior Lots) 40-feet (Interior Lots)</p> <p>Depth: 100-feet</p>	<p>Zero-Lot line single-family attached dwellings</p> <p>Front:..... 25-feet Rear: 25-feet</p> <p>Interior Side: 0-feet</p> <p>Exterior Side: 8-feet Corner Lot:..... 25-feet</p>	<p>2½ stories or 35-feet</p>

SECTION 5. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this ___ day of _____ 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

First Reading
Second Reading
Third Reading
Publication



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: Taylor Street SE Improvements

As you are aware at the last meeting a proposal was presented, after a request was made by Rick and Deb Kerper, to make improvements on Taylor Street SE. After Council discussion on May 22, we went back and discussed the area again and now have a new concept. We now propose to core out the road from the south end of Kerper’s driveway and then go to the end of Kerper’s south property line. We will have Weber Construction do the coring and River City Paving has given the City a price to do one sweep of pavement the width of the existing road. Since River City is going to be in town working with Gravel on our other two projects, we received a very competitive price. We also have other patchwork to be done in areas where there were main and lateral breaks over the past few months. Some of this extra work will be billed to property owners and some will be the responsibility of the City to repair.

The total price for paving is \$28,072.18 which includes the following:

City jobs:

- Taylor Street SE (estimate is \$4,800 of the total)
- 4th Ave Water Main
- 6th Ave SW Water Main
- Portion of Buchanan Street SW, shared below with the billed item below

Billed Jobs: 4 different road or alley repairs from sewer lateral repairs

- Alley north of First and west of Johnson, sewer latera;
- Buchanan Street SW for the Old Brewery
- 6th Ave SW at McKinley, sewer lateral
- 5th Ave SW, sewer lateral

We are waiting on a price from Weber to do the coring.

If the Council would like to proceed, we would recommend approval of the Resolution #45-22.

RESOLUTION #45-23

A RESOLUTION AUTHORIZING THE APPROVAL OF FUNDING OF PAVING WORK ON TAYLOR STREET SOUTHEAST BETWEEN 3RD AND 4TH AVENUE SOUTHEAST AND OTHER PAVEMENT PATCHES IN THE CITY OF CASCADE, IOWA

WHEREAS, the City desires to make pavement improvements on Taylor Street SE between 3rd and 4th Avenues, and;

WHEREAS, the City desires to make other pavement improvements in areas that had repair work done to water and sewer mains and laterals, and;

WHEREAS, the City of Cascade solicited a price from River City Paving due to the fact that they are completing other work in Cascade with Gravel Grading and Excavating on two other City construction projects, and;

WHEREAS, the City must also hire an excavating firm to complete the work to core out the subbase prior to pavement being installed and the City solicited a price from Weber Construction;

WHEREAS, the City will bill out the portions of the project that are completed on work that is the responsibility of the property owner such as lateral installation and repair patches.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the work listed above and allocates funding for the projects in the amount of \$28,072.18 for paving and \$?? for excavating and authorizes staff to have the work completed by River City Paving and Weber Construction.

PASSED, APPROVED AND ADOPTED this 12th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



RIVER CITY PAVING
 DIVISION OF MATHY CONSTRUCTION
 P.O. BOX 1460
 DUBUQUE, IA 52004-1430
 PHONE (608) 568-3840 FAX (866) 924-1570
PROPOSAL/CONTRACT



PROPOSAL NUMBER: 0 RCP JOB NUMBER : 0 DATE: 06/06/23

Billing Information

CITY OF CASCADE IA. 320 1ST AVE W. CASCADE IA 52033 Attn: PHIL	PHONE # 563-852-3114 FAX # EMAIL : publicworks@citycascade.com
	EMPLOYER FEDERAL ID OR SOCIAL SECURITY NUMBER:

Job Information

JOB/OWNER (S) NAME: CITY OF CASCADE IA. PATCHING	JOB ADDRESS: CITY STREETS
JOB CITY/LOCATION: CASCADE	COUNTY: Dubuque PLANT NO.: 1

(WRITE IT DOWN - VERBAL OR WRITTEN TERMS AND CONDITIONS NOT CONTAINED HEREIN ARE NOT BINDING)
 River City Paving (" CONTRACTOR ") proposes as follows:

Type of Work: PATCHING Approx : 934 S.Y.

*** NO - PREP ***

PATCHING STREETS WITH HOT MIX ASPHALT COMPACTED TO AN AVERAGE THICKNESS OF 3" INCHES IN TWO LIFTS.
 APPROX. 170 TONS OF HOT MIX ASPHALT.

SPECIAL CONDITIONS :

- Should any soft or unstable base or subgrade conditions become evident during construction the owner will be contacted and any additional undercutting or stabilization would be at an additional cost.
- Excavation of soft/inferior subgrade of base charged extra at \$16.00 per C. Y
- Additional Base (if needed) charged extra at \$12.50 per ton.
- River City Paving cannot guarantee water will drain with less than 1% fall.
- Owner to do landscaping along edges of the new pavement.

Thank you for allowing us to quote this work.

The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of **\$ 28,072.18** and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions, and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the Terms And Conditions on Page 2.

CONTRACTOR:
River City Paving

PURCHASER:
I have read and understand the terms and conditions on both pages of this contract. PURCHASER hereby acknowledges receipt of the Iowa Department of Commerce Right to Cure Law brochure, if applicable.

By: Steve Schroeder

By: _____

Print Name: Steve Schroeder

Print Name: _____

Date: 6-Jun-23

Date of acceptance _____

NOTE: This proposal shall be automatically cancelled if written acceptance has not been received by the CONTRACTOR on or before 5:00 p.m. July 6, 2023, the Cancellation Date and /or at the time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment. By my signature herein I authorize CONTRACTOR to review personal or business Credit Reports to evaluate financial ability to pay amounts set forth in the Proposal/Contract. AFTER SIGNING, PLEASE RETAIN ON COPY AND FORWARD TO OUR OFFICE ON OR BEFORE THE CANCELLATION DATE



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: Vicious Dog Ordinance

At a previous Council meeting Tracie Delarm requested to speak about Cascade's current Vicious Dog ordinance. The Council gave direction to proceed to prepare an updated ordinance that would delete references to specific breeds and focus on the behavior of an animal. In the packet you will see this new ordinance as drafted by Attorney Daniel Morgan from Lynch Dallas, which was approved for a first reading at the last meeting. You will recall that at the last meeting one change was made to the draft. That change was to allow up to five dogs or five cats, or a combination of the two up to ten total.

I have received a number of calls or comments from people with concerns that ten animals is too many. I would suggest that the City Council discuss this portion of the ordinance again to be sure you are in agreement with the ordinance as it is listed. The one in the packet does state the total of 10. You could also keep the maximum of five of one type of animal and only allow a total of something less than the 10 we discussed.

ORDINANCE NO. 07-23

**AN ORDINANCE AMENDING TITLE IV (MENTAL AND PHYSICAL HEALTH),
CHAPTER 1 (ANIMAL CONTROL) OF THE CITY CODE OF ORDINANCES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend certain provisions of section 4-1-7 of the City Code to provide for better regulation of dangerous animals within the City of Cascade and to bring the current ordinance into alignment current trends on addressing dangerous animals;

SECTION 2. SECTIONS AMENDED. The following sections are amended as follows with struck through language indicating removal and underlined language indicating new language. To the extent language that is part of a numbered list is removed, the list shall be renumbered accordingly after the removal of the language as indicated below.

4-1-7 DANGEROUS ANIMALS PROHIBITED.

1. No person shall keep, shelter, or harbor for any purpose within the City limits, a dangerous animal.
2. Definitions. A dangerous animal is:
 - a. Any animal which is not naturally tame or gentle, and which is of a wild nature or disposition, and which is capable of killing, inflicting serious injury upon, or causing disease among human beings or domestic animals, and having known tendencies as a species to do so.
 - b. The following are animals which shall be deemed to be dangerous animals per se:
 - 1) Lions, tigers, jaguars, leopards, cougars, lynx, and bobcats;
 - 2) Wolves, coyotes, and foxes;
 - 3) Badgers, wolverines, weasels, skunks and mink;
 - 4) Raccoons;
 - 5) Bears;
 - 6) Monkeys, chimpanzees and apes;
 - 7) Alligators and crocodiles;
 - 8) Scorpions; gila monsters;
 - 9) Snakes that are venomous or constrictors;

10) ~~Any pit bull terrier, which is defined as any Staffordshire Bull Terrier breed of dog or any mixed breed of dog which contains as an element of its breeding the breed of Staffordshire Terrier as to be identifiable as partially of the breed of Staffordshire Bull Terrier, American Staffordshire Terrier, American Bully, American Pit Bull Terrier, Blue Nose or Red Nose Pit Bull by a qualified veterinarian duly licensed as such by the State.~~

11) Any cross of such animals which have similar characteristics of the animals specified above.

12) Bees or Bee Hives

c. Any animals declared to be dangerous by the City Council.

3. Dangerous Animals Exceptions. The keeping of dangerous animals shall not be prohibited in the following circumstances:

a. The keeping of dangerous animals in a public zoo, bona fide educational or medical institution, humane society, or museum where they are kept as live specimens for the public to view, or for the purpose of instruction, research or study, and has obtained the written approval of the City Council.

4-1-8 SEIZURE, IMPOUNDMENT AND DISPOSITION OF DANGEROUS ANIMALS.

2. Upon the complaint of any individual that a person is keeping, sheltering or harboring a dangerous animal on premises in the City, the Animal Control Officer shall cause the matter to be investigated and if after investigation, the facts indicate that the person named in the complaint is keeping, sheltering or harboring a dangerous animal in the City, the Animal Control Officer shall order the person named in the complaint to safely remove such animal from the City, permanently place the animal with an organization or group allowed under Section ~~56.01~~ 4-1-7(3)(a) of this chapter to possess dangerous animals, or destroy the animal, within three (3) days of the receipt of such order. Such order shall be contained in a notice to remove the dangerous animal, which notice shall be given in writing to the person keeping, sheltering or harboring the dangerous animal, and shall be served personally or by certified mail. Such order and notice to remove the dangerous animal shall not be required where such dangerous animal has previously caused serious physical harm or death to any person, in which case the Animal Control Officer shall cause the animal to be immediately seized and impounded or killed if seizure and impoundment are not possible without risk of serious physical harm or death to any person.

5. If the Council affirms the action of the Animal Control Officer, the Council shall order in its written decision that the person owning, sheltering, harboring or keeping such dangerous animal remove such animal from the City, permanently place such animal with an organization or group allowed under Section ~~56.01~~ 4-1-7(3)(a) to possess dangerous animals or destroy it. The decision and order shall immediately be served upon the person against whom rendered in the same manner as the notice of removal. If the original order of the Animal Control Officer is not appealed and is not complied with within three (3) days or the order of the Council after appeal is not complied

with within three (3) days of its issuance, the Animal Control Officer is authorized to seize and impound such dangerous animal. An animal so seized shall be impounded for a period of seven (7) days. If at the end of the impoundment period, the person against whom the decision and order of the Council was issued has not petitioned the District Court for a review of said order, the City shall cause the animal to be disposed of by sale, permanently place such animal with an organization or group allowed under Section ~~56.04~~ 4-1-7(3)(a) of this chapter to possess dangerous animals or destroy such animal in a humane manner.

4-1-9 KEEPING A VICIOUS ANIMAL.

A vicious animal is deemed so when it shall have attacked or bitten any person without provocation, or when the propensity to attack or bite persons or other animals shall exist and such propensity is known or ought to reasonably be known to the owner thereof. It shall be unlawful for any person or persons to harbor or keep a vicious animal within the City, except in the following circumstances:

1. Animals under the control of a law enforcement or military agency.
2. The keeping of guard dogs; however, guard dogs, must be kept within a structure or fixed enclosure at all times, and any guard dog found at large may be processed as a vicious animal pursuant to the provisions of Section ~~56.04~~ 4-1-10. Any premises guarded by a guard dog shall be prominently posted with a sign containing the wording "Guard Dog," "Vicious Dog" or words of similar import, and the owner of such premises shall inform the Police Department that a guard dog is on duty at said premises.

4-1-12 ABANDONMENT OF CATS AND DOGS - PENALTIES.

A person who has ownership or custody of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to a state licensed animal shelter or pound ~~as defined in section 162.2~~. A person who violates this section is guilty of a simple misdemeanor.

4-1-15 PROHIBITED ACTS.

It is unlawful for any person to do the following:

5. ~~Own or harbor more than six (6) dogs over twelve months of age at any one time, or keep more than ten (10) dogs under two months of age at any one time or for more than fifty (50) days in any year. The provisions of this subsection do not apply to persons operating a commercial, boarding or hobby kennel. Except with advanced permission of the City Council, no person shall own, harbor or keep more than a combined total of five (5) dogs or five (5) cats, or a mixture of ten (10) five (5) such animals over the age of four months. This limit shall not apply to an appropriate licensed kennel, sanctuary, veterinary officer, or similar business that provides boarding or veterinary care for such animals in properly zoned commercial districts.~~

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this 26th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

First Reading: May 22, 2023

Second Reading:

Third Reading:

Final Approval Given:

I certify that the foregoing was published as Ordinance No. _____ on _____, 2023

Kathy Goerd, City Clerk



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: Library Board Appointments

There are three appointments up for consideration in Resolution #46-23. The first is to fill a one-year term for the vacancy created from Amy Ludwig's June 30, 2023 resignation. State law requires the City to make a concerted effort to create gender equity on all committees. Since the current ratio is 4 females to 1 male, we must try and appoint a male to this vacancy. John Howard has submitted a letter of interest for the position. If appointed, he would begin July 1, 2023 and end June 30, 2024. In addition, the terms for Marie Thomas and Jacob Brindle expire June 30, 2023. They have both submitted letters requesting to be re-appointed for a new six-year term. The Resolution is written to complete these three appointments as listed. All three letters are included in the packet.

RESOLUTION #46-23

**RESOLUTION APPROVING LIBRARY BOARD OF TRUSTEES APPOINTMENTS TO
FILL A VACANT TERM UNTIL JUNE 30, 2024 AND RENEW TWO LIBRARY BOARD
OF TRUSTEES MEMBER'S TERMS FOR THE CITY OF CASCADE, IOWA**

WHEREAS, Chapter 5-1-2 of the Code of Ordinances of the City of Cascade grants authority to the City Council to appoint members of the Library Board of Trustees; and,

WHEREAS, the Library Board of Trustees has a vacancy created from the resignation of Amy Ludwig, effective June 30, 2023 and her term ends June 30, 2024; and,

WHEREAS, the terms of current Trustees Marie Thomas and Jacob Brindle are expiring June 30, 2023 and both have submitted a written request to the Mayor to remain on the Board, and;

WHEREAS, one person expressed interest in the vacant position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that John Howard is appointed to fill the vacant term from July 1, 2023 until June 30, 2024 for the Library Board of Trustees and that Marie Thomas and Jacob Brindle are each appointed to a new six year term expiring June 30, 2029 on the Library Board of Trustees. .

PASSED, APPROVED AND ADOPTED this 12th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

May 31, 2023

To whom it may concern:

As it has come to my attention Amy Ludwig intends to resign her position on the Cascade Library Board with 1 year remaining on her current 3 year term, I am offering my services for the remaining year of her term.

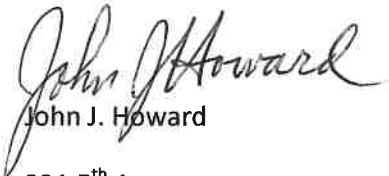
Knowing the benefits the library provides to the community of Cascade including but not limited to books, computers, community gatherings/programs and media to citizens of all ages, I would work with the board to continue these efforts in preparation for the upcoming new library.

As a staunch believer in life-long learning from my double major in Economics and Finance from Clarke College initially with a degree from Loras College, it is my belief we all have gifts that can be nurtured in many ways-one being use of a public library. I demonstrated this further by obtaining my CPCU designation while employed at Cottingham and Butler in Dubuque.

On a personal basis, as it has been mentioned, my appointment to this position would make a life-long library patron, my mother, Peekie Howard, look down with pride.

Thanks for your consideration on this matter. Please feel free to contact me with any questions, concerns or comments.

Respectfully:

A handwritten signature in cursive script that reads "John J. Howard". The signature is written in black ink and is positioned above the printed name.

John J. Howard

921 5th Ave.

PO Box 778

Cascade, Ia 52033-0778

Ph: 563-852-7232

Jd5657@netins.net

Marie A Thomas
813 6th Ave SE
Cascade, Iowa 52033-6402
Newhome813@gmail.com
Phone 563-542-1872

May 25th, 2023

Dear Mayor Knepper and City Council

I have enjoyed being a member of the Library board of trustees for the last 3 and a half years. My 3 year term is up effective July 1,2023 and I would like to be considered for reappointment to this important position for another 3 year term. I feel it is an honor to serve on this board and look forward to working in the various committees as we continue to work on the new library funding and completion.

Thank you for your consideration.

Sincerely,

Marie A Thomas

A handwritten signature in cursive script that reads "Marie Thomas". The signature is written in black ink and is positioned below the typed name "Marie A Thomas".

4 June 2023

Mayor Steve Knepper and Cascade City Council
Cascade City Hall
Cascade, IA 52033

Dear Mayor Knepper and City Council:

Please accept my letter and intention to serve another term as a Cascade Library Board of Trustees member.

Thank you for this opportunity to serve our community

Sincerely,

Jacob Brindle



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: Parkview Street Naming

Naming

As the City Council is aware there will be four houses constructed on the alley that is above the New City Park hill. The street needs to be assigned a name. The developers have requested the name be Parkview Street SW. In our current practice we use Streets for north and south and Avenues for East and West. In the code we also have a section that uses the word Lane for this type of area. Therefore, Council can decide Street or Lane. There is a Resolution in the packet for consideration.

Ordinance Change?

As I was reviewing the ordinance on Street naming, I found that the ordinance lists that we use street and avenue for the opposite of what we use in practice.

So, I recommended street as we practice, which conflicts with the ordinance. Therefore, I have also listed a second agenda item to discuss the ordinance. The Council can decide if you want me to draft a change for consideration. The ordinance is in the packet for your review.

RESOLUTION # 47-23

A RESOLUTION APPROVING THE NAMING OF THE STREET PARKVIEW STREET SW IN THE CITY OF CASCADE, IOWA

WHEREAS, the City of Cascade allows for development of land that abuts a street or alley; and,

WHEREAS, the City is working with CR History House on the development of four lots for single family homes along an alley that is east of Hayes Street SW between 5th and 6th Avenues SW; and,

WHEREAS, the City has received a request per Code 7-9-1 to name the alley that is going to be developed for purposes of street access to Parkview Street SW as shown on Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

Section I. That the alleyway running north and south, but east of Hayes Street SW and between 5th Avenue SW and 6th Avenue SW shall be named Parkview Street SW and staff is directed to send this Resolution and Exhibit to Jones County.

PASSED AND APPROVED this 12th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk



JONES COUNTY, IOWA

City of Cascade
(Jones Co portion)

Date: 6/2/2023

This map does not represent a survey. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by Jones County or its employees. This map is compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contains information required for local government purposes. See the recorded documents for more detailed legal information.

This map was produced from data maintained in the Jones County Geographic Information System. For further information regarding maps, data sources or the availability of GIS products and services, please contact Jones County GIS at: gis@jonescountyia.gov



LEGEND



Parcels

Resolution #47-23
Exhibit A



20' Alley

2020 Aerial



7-9-1 NAMING NEW STREETS.

New streets shall be assigned names in accordance with the following:

1. Extension of Existing Street. Streets added to the City that are natural extensions of existing streets shall be assigned the name of the existing street.
2. Resolution. All street names, except streets named as a part of a subdivision or platting procedure, shall be named by resolution.
3. Planning and Zoning Commission. Proposed street names shall be referred to the Planning and Zoning Commission for review and recommendation.
4. In general, streets running east and west shall be named "streets". Streets running north and south shall be named "avenues". Streets that loop around and exit in the same direction as they enter shall be named "courts". Streets that end in a cul-de-sac shall be named "lanes".

7-9-2 CHANGING NAME OF STREET.

The Council may, by resolution, change the name of a street.

7-9-3 RECORDING STREET NAMES.

Following official action naming or changing the name of a street, the Clerk shall file a copy thereof with the County Recorder, County Auditor and County Assessor.

(Code of Iowa, Sec. 354.26)



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: Surplus Items

The yellow pick-up truck that was used very infrequently has now been broken beyond reasonable repair. In addition, the City staff is preparing for the demolition of the City Hall garage which has been used for storage. In cleaning it out, we found some items we are asking to have declared surplus. Some are things we would like to list for possible sale, and some are to be scrapped.

The items for possible sale are:

Yellow Pick-Up Truck
Scale
Mower Trailer
Door
Truck Box
Railing
Tire
Sink
Bicycles

If no one submits an offer to purchase these, we will dispose of them as well.

Items more for scrap are old junk metal items.

Resolution #48-23 lists these items as surplus for City Council consideration.





RESOLUTION #48-23

A RESOLUTION DECLARING AS SURPLUS AND AUTHORIZING THE DISPOSAL OF PUBLIC WORKS, WATER AND SEWER ITEMS FOR THE CITY OF CASCADE

WHEREAS, the City Council is preparing to demolish the City Hall garage and various unused items are stored in this facility, and;

WHEREAS, the City is no longer in need of the yellow pickup truck, John Deere trailer for a mower, wastewater railing, door, stainless steel sink, tire, bicycles, truck toolbox and scale and;

WHEREAS, the City wishes to dispose of the equipment in a means that is likely to solicit the best sale and revenue for the City; and,

WHEREAS, the City will dispose of it as scrap if no one places a bid to purchase the listed equipment and will dispose of other metal scrap items that are not sellable.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the City staff to dispose of the equipment listed above by the best means possible to include a local sale, a public auction/sale service or scrap.

PASSED, APPROVED AND ADOPTED this 12th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



June 12, 2023 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: June 9, 2023
Re: IDOT Agreement Highway 136

As the City Council is aware, we are planning a complete reconstruction project for Highway 136 south of 1st Ave West and to the south City limits. To proceed further, the IDOT has submitted an agreement for consideration by the City Council that outlines the expectations of both parties. This project will be let in early 2024 and will be reconstructed next summer. The Resolution #49-23 and the agreement are in the packet for review.

RESOLUTION #49-23

A RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN THE IOWA DEPARTMENT OF TRANSPORTATION AND THE CITY OF CASCADE FOR HIGHWAY 136 CONSTRUCTION PROJECT SOUTH OF 1ST AVENUE WEST

Whereas, City of Cascade requested from the Iowa DOT a joint project to reconstruct Highway 136, south of 1st Avenue West to the south City limits; and,

Whereas, the Iowa DOT has presented the City with a Cooperative Agreement for Project STPN-136-2(42)-2J-53 that outlines the expectations for both parties, and;

Whereas, the agreement to detail the project is outlined in Exhibit A, the Iowa Department of Transportation Cooperative Agreement for Primary Road Project, Jones County, City of Cascade, Project Number STPN-136-2(42)-2J-53, Agreement Number 2023-16-113.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, as follows:

The City Council approves the Iowa Department of Transportation Cooperative Agreement for Primary Road Project, Jones County, City of Cascade, Project Number STPN-136-2(42)-2J-53, Agreement Number 2023-16-113 Between the Iowa DOT and City of Cascade and authorizes the Mayor and Clerk to sign and execute the document.

PASSED, APPROVED AND ADOPTED this 12th day of June, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

January 2023

IOWA DEPARTMENT OF TRANSPORTATION
Cooperative Agreement
For Primary Road Project

County	<u>Jones</u>
City	<u>Cascade</u>
Project No.	<u>STPN-136-2(42)--2J-53</u>
Iowa DOT	
Agreement No.	<u>2023-16-113</u>
Staff Action No.	<u></u>

This Agreement is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT," and the City of Cascade, Iowa, a Local Public Agency, hereinafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4, as applicable;

The LPA proposes to establish or make improvements to Iowa 136 within Jones County, Iowa; and

The LPA and the DOT are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification only by mutual Agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The LPA shall be the lead local governmental agency for carrying out the provisions of this Agreement.
- b. All notices required under this Agreement shall be made in writing to the DOT's and/or the LPA's contact person. The DOT's contact person shall be Anthony Bardgett, District 6 Staff Engineer. The LPA's contact person shall be Jake Deaver, City Consultant Engineer.
- c. The LPA shall be responsible for the development and completion of the following described primary highway project:

Portland Cement Concrete (PCC) Pavement replacement on Iowa 136 from the southern city limits to 1st Avenue (Business U.S. 151). See Exhibit A for location.
- d. All storm sewers constructed as part of the project shall become the property of the LPA, which shall be responsible for their maintenance and operations. The LPA shall not make any connections to said storm sewers without the prior written approval of the DOT. The LPA shall prevent use of such storm sewers as a sanitary sewer.

2. Project Costs

- a. The LPA shall bear all costs except those specifically allocated to the DOT under the terms of this Agreement.
- b. The DOT shall contribute an amount which shall not exceed \$1,416,500, for eligible project cost plus approved change orders, or the dollar amount for eligible items determined by actual quantities in place at the time of project completion and the accepted bid unit price at contract letting, whichever is less. See Exhibit B.

3. Environmental, Right of Way, Permits and Other Requirements

- a. The LPA shall be responsible for obtaining any necessary permits from the DOT, such as the Work Within the Right of Way Permit, Access Connection/Entrance Permit, Utility Accommodation Permit, Application for Approval of a Traffic Control Device, or other construction permits required for the project prior to the start of construction. Neither the approval of funding nor the signing of this Agreement shall be construed as approval of any required permit from the DOT.
- b. The LPA shall obtain all project permits and/or approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, and/or other State or Federal agencies as may be required.
- c. If there is a railroad crossing within or near the project work area, the LPA shall obtain the necessary approvals or agreements from the railroad to allow the proposed work to be completed on or around the railroad crossing and / or right of way.
- d. If the project requires utility relocations, subject to the approval of and without expense to the DOT, the LPA agrees to perform or cause to be performed all relocations, alterations, adjustments or removals of existing utility facilities, including but not limited to power, telephone lines, fiber optics lines, natural gas pipelines, water mains and hydrants, curb boxes, utility accesses, storm water intakes, sanitary sewers, and related poles, installations and appurtenances, whether privately or publicly owned, and all parking meters, traffic signals and other facilities or obstructions which are located within the limits of an established street or alley and which shall interfere with construction of the project and the clear zone. All utility relocations shall be accomplished in accordance with the DOT's Utility Accommodation Policy, as set forth in 761 Iowa Administrative Code, Chapter 115.
- e. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.

4. Project Design

- a. The LPA or its consultant shall be responsible for the design of all proposed improvements.
- b. The project plans, specifications and engineer's cost estimate shall be prepared and certified by a Professional Engineer licensed to practice in the State of Iowa.
- c. All proposed highway or street improvements shall be designed using the American Association of State Highway and Transportation Officials (AASHTO) "Policy on Geometric Design of Highways and Streets", (latest edition), or other equivalent generally recognized engineering or safety standard, criteria, or design theory.
- d. The project design shall comply with the "Manual on Uniform Traffic Control Devices for Streets and Highways", by the Federal Highway Administration, as adopted by DOT, as per 761 Iowa Administrative Code, Chapter 130.

5. Bid Letting

- a. The plans, specifications and other contract documents for each division must be submitted at least fourteen weeks prior to the project letting of each division.
- b. For portions of the project let to bid, the LPA shall conduct the project bid letting in compliance with applicable laws, ordinances, and administrative rules. The LPA shall advertise for bidders, make a good faith effort to get at least three (3) bidders, hold a public letting and award contracts for the project work. DOT concurrence in the award must be obtained prior to the award. The LPA shall provide the DOT file copies of project letting documents within five (5) days after letting.
- c. The LPA shall include in their Notice to Bidders that Sales Tax Exemption Certificates will be issued, as provided for by Iowa Code section 423.3, subsection 80. The LPA shall be responsible for obtaining the sales tax exemption certificates through the Iowa Department of Revenue and Finance. The LPA shall issue these certificates to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.
- d. The LPA shall be the contracting authority.

6. Construction & Maintenance

- a. The LPA shall be responsible for the daily inspection of the project, including the compilation of a daily log of materials, equipment, and labor used on the project.
- b. The LPA shall comply with the procedures and responsibilities for materials testing and construction inspection according to DOT's Materials Instructional Memorandums (I.M.'s) and the Construction Manual. If requested, the DOT may, at its discretion, be able to perform some testing services. If performed, the DOT shall bill the LPA for testing services according to its normal policy.
- c. The work on this project shall be in accordance with the approved plans and specifications. Any substantial modification of these plans and specifications must be approved by the DOT prior to the modification being put into effect.
- d. The LPA, in cooperation with the DOT, shall take whatever steps may be required with respect to alteration of the grade lines of the new highway facilities constructed under the project in accordance with Iowa Code section 364.15. The DOT and LPA shall work together to minimize potential impacts to properties that may occur as a result of the project.
- e. Subject to the provisions hereof, the LPA in accordance with 761 Iowa Administrative Code sections 150.3(1)c and 150.4(2) shall remove or cause to be removed all encroachments or obstructions in the existing primary highway right of way. The LPA shall also prevent the erection and/or placement of any structure or obstruction on said right of way or any additional right of way which is acquired for this project including but not limited to private signs, buildings, pumps, and parking areas.
- f. With the exception of service connections, no new or future utility occupancy of project right of way, nor any future relocations of or alterations to existing utilities within said right of way (except service connections), shall be permitted or undertaken by the LPA without the prior written approval of the DOT. All work shall be performed in accordance with the Utility Accommodation Policy and other applicable requirements of the DOT.
- g. Upon completion of the project, no changes in the physical features thereof shall be undertaken or permitted without the prior written approval of the DOT.

- h. After the project construction is complete and prior to final acceptance of the project by the DOT, the LPA shall furnish three sets of "as-built" plans to the DOT's contact person.
- i. Future maintenance of the primary highway within the project area shall be carried out in accordance with the terms and conditions contained in 761 Iowa Administrative Code Chapter 150.

7. Traffic Control

- a. The LPA shall temporarily close the highway project area by formal action in accord with Iowa Code section 306.41. Iowa 136 through-traffic shall be detoured off of the project. The LPA shall erect and maintain signs within its jurisdiction, consistent with Part 6 of the "Manual on Uniform Traffic Control Devices," as necessary to direct traffic to and along said detour route during the construction period. The LPA shall also remove said signs when the detour is discontinued. Details shall be shown on the traffic control sheet(s) within the project plans.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" as per 761 Iowa Administrative Code, Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices including but not limited to fences, barricades, signs, flood lighting, and warning lights as necessary.

8. Payments and Reimbursements

- a. The LPA shall be responsible for making initial payments to the consultant(s) and contractor(s) for all project costs incurred in the development and construction of the project. After payments have been made, the LPA may submit to the DOT periodic itemized claims for reimbursement for eligible project activities. Reimbursement claims shall include certification by a Professional Engineer licensed to practice in the State of Iowa that all eligible project activities for which reimbursement is requested have been paid in full and completed in substantial compliance with the terms of this Agreement.
- b. The DOT shall reimburse the LPA for properly documented and certified claims for eligible project activity costs. The DOT may withhold up to 5% of the Federal and/or state share of construction costs, either by state warrant or by crediting other accounts from which payment may have been initially made. If upon final audit the DOT determines the LPA has been overpaid, the LPA shall reimburse the overpaid amount to the DOT. After the final audit or review is complete and after the LPA has provided all required paperwork, the DOT shall release the Federal or state funds withheld.
- c. Upon completion of the project, a Professional Engineer licensed to practice in the State of Iowa shall certify in writing to the DOT that the project activities were completed in substantial compliance with the plans and specifications set out in this Agreement. Final reimbursement of state and/or Federal funds shall be made only after the DOT accepts the project as complete.

9. General Provisions

- a. The LPA shall maintain records, documents, and other evidence in support of the work performed under the terms of this Agreement. All accounting practices applied and all records maintained shall be in accordance with generally accepted accounting principles and procedures. Documentation shall be made available for inspection and audit by authorized representatives of the DOT and/or the Federal Highway Administration (FHWA), or their designees, at all reasonable times. The LPA shall provide copies of said records and documents to the DOT upon request. The LPA shall also require its contractors to permit authorized representatives of the DOT and/or the FHWA to inspect all work materials, records, and any other data with regard to Agreement related costs, revenues and operating sources. Such documents shall be retained for at least 3 years from the date of FHWA approval of the

January 2023

final amendment/modification to the project in the FHWA's Fiscal Management Information System (FMIS). Upon receipt of such approval by FHWA, the DOT shall notify the LPA of the record retention date.

- b. In accordance with Title VI of the Civil Rights Acts of 1964 and Iowa Code Chapter 216 and associated subsequent nondiscrimination laws, regulations and executive orders, the LPA shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.
- c. The LPA shall use positive efforts to solicit proposals or bids from and to utilize Targeted Small Business (TSB) enterprises as consultants or contractors and ensure that the consultants or contractors make positive efforts to utilize these enterprises as subconsultants, subcontractors, suppliers or participants in the work covered by this Agreement. Efforts shall be made and documented in accordance with Exhibit C which is attached hereto and by this reference incorporated into this Agreement
- d. The LPA agrees to indemnify, defend and hold harmless the DOT from any action or liability arising out of all design, construction, maintenance, placement of traffic control devices, inspection, operation, and use of the improvements resulting from this project. This agreement to indemnify, defend and hold harmless applies to all aspects of the DOT's application review and approval process, plan and construction reviews, and funding participation.
- e. If any part of this Agreement is found to be void and unenforceable then the remaining provisions of this Agreement shall remain in effect.
- f. This Agreement is not assignable without the prior written consent of the DOT.
- g. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.
- h. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements shall remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed amendment to this document.

January 2023

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2023-16-113 as of the date shown opposite its signature below.

CITY OF CASCADE:

By: _____ Date _____, 20____.
Title: Mayor

I, _____, certify that I am the Clerk of the City, and that _____, who signed said Agreement for and on behalf of the City was duly authorized to execute the same on the day of _____, 20____.

Signed: _____
City Clerk of Cascade, Iowa.

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20____.
Jim Schnoebelen, P.E.
District Engineer
District 6

Location Map:

IA 136 In Cascade, from the SCL to Business US 151

R-2W R-1W



Preliminary Opinion of Probable Construction Cost
Johnson St SW Reconstruction | 43-ft Urban, Three-Lane | 24-ft Rural, Two-Lane
City of Cascade, Dubuque & Jones County, Iowa

MSA Project No. 00447040

Revised: 12/22/2022

Item #	Item Description	Quantity	Unit	Unit Cost	Total Cost	
Division 2010: Earthwork, Subgrade & Subbase						
2010-108-C-0	Clearing & Grubbing	1	LS	\$2,500	\$2,500	DOT
2010-108-D-1	Topsoil, On-Site	1,100	CY	\$12	\$13,200	DOT
2010-108-F-0	Below Grade Excavation (Core Out)	1,000	TON	\$33	\$33,000	DOT
2010-108-E-0	Excavation, Class 13	1	LS	\$75,000	\$75,000	DOT
2010-108-I-0	Modified Subbase, 10-Inch	2,850	CY	\$35	\$99,750	DOT
2010-108-I-0	Modified Subbase, 6-Inch	400	CY	\$35	\$14,000	DOT
2121-7425010	Granular Shoulders, Type A	200	TON	\$25	\$5,000	DOT
2212-5070310	Patches, Full-Depth Repair	250	SY	\$60	\$15,000	DOT
	Subtotal:				\$257,450	
Division 3010: Trench Excavation & Backfill						
3010-108-C-0	Trench Foundation	200	TON	\$25	\$5,000	City
3010-108-D-0	Replacement of Unsuitable Backfill Material	1,500	LF	\$25	\$37,500	City
	Subtotal:				\$42,500	
Division 4010: Sanitary Sewers						
4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, 8-Inch PVC	365	LF	\$65	\$23,725	City
4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, 10-Inch PVC	519	LF	\$70	\$36,330	City
4010-108-F-0	Sanitary Sewer Service Relocation, 4-Inch PVC	65	LF	\$100	\$6,500	City
	Subtotal:				\$66,555	
Division 4020: Storm Sewers						
4020-108-C-0	Removal of Storm Sewer, Under 36-Inch Diam.	800	LF	\$25	\$20,000	City
4020-108-A-1	Storm Sewer Gravity Main, Trenched, 15-Inch RCP	460	LF	\$75	\$34,500	City
4020-108-A-1	Storm Sewer Gravity Main, Trenched, 18-Inch RCP	156	LF	\$80	\$12,480	City
4020-108-A-1	Storm Sewer Gravity Main, Trenched, 24-Inch RCP	513	LF	\$90	\$46,170	City
4020-108-A-1	Storm Sewer Gravity Main, Trenched, 30-Inch RCP	120	LF	\$95	\$11,400	City
	Subtotal:				\$124,550	
Division 4040: Subdrains & Footing Drain Collectors						
4040-108-A-0	Subdrain, Type C, 4-Inch Perforated CPE (Urban)	2,050	LF	\$12	\$24,600	City
4040-108-A-0	Subdrain, Type C, 4-Inch Perforated CPE (Rural)	2,050	LF	\$12	\$24,600	DOT
4040-108-D-0	Subdrain Outlets & Connections, 4-Inch (Urban)	8	EA	\$750	\$6,000	City
4040-108-D-0	Subdrain Outlets & Connections, 4-Inch (Rural)	8	EA	\$750	\$6,000	DOT
	Subtotal:				\$61,200	
Division 5010: Pipe & Fittings						
5010-108-A-1	Water Main, Trenched, 8-Inch PVC	405	LF	\$55	\$22,275	City
5010-108-D-0	Water Service Stub, 3/4-Inch Copper	20	LF	\$40	\$800	City
2554-0205120	Water Service Stub, 2-Inch Copper	135	LF	\$65	\$8,775	City
5010-108-C-2	Ductile Iron Fittings	660	LBS	\$12	\$7,920	City
	Subtotal:				\$39,770	
Division 5020: Valves, Fire Hydrants & Appertunances						
5020-108-A-0	Gate Valve, 8-Inch	4	EA	\$2,100	\$8,400	City
5020-108-C-0	Fire Hydrant Assembly	2	EA	\$2,500	\$5,000	City
	Subtotal:				\$13,400	
Division 6010: Structures for Sanitary & Storm Sewers						
6010-108-A-0	Manhole, Precast, 48-Inch SW-301 (Sanitary)	3	EA	\$7,500	\$22,500	City
6010-108-A-0	Manhole, Precast, 48-Inch SW-401 (Storm)	1	EA	\$6,500	\$6,500	City
6010-108-B-0	Intake Cast-In-Place, SW-501 (Storm)	16	EA	\$5,500	\$88,000	City
	Subtotal:				\$117,000	

400 Ice Harbor Dr, Suite 110
 Dubuque, Iowa 52002
 p: 563-582-3973 f: 563-582-4020
 www.msa-ps.com

Division 7010: Portland Cement Concrete Pavement

7010-108-A-0	Pavement, 9-Inch PCC, Dowels (43-ft & 24-ft Width)	8,100	SY	\$60	\$486,000	DOT
7010-108-E-0	Curb & Cutter, 30-Inch PCC	200	LF	\$35	\$7,000	DOT
	HMA for Tie-Ins	300	SY	\$35	\$10,500	DOT
	Pavement, 6-Inch PCC (4th Ave & 5th Ave)	928	SY	\$55	\$51,040	DOT
	Binder (4-ft shouler)	24	TON	\$750	\$18,000	DOT
	HMA (4-ft shouler)	397	TON	\$45	\$17,865	DOT
	Class 13 (4-ft shouler)	93	CY	\$25	\$2,325	DOT
					Subtotal:	\$592,730

Division 7030: Sidewalks, Shared Use Paths & Driveways

7030-108-A-0	Removal of Sidewalk	800	SY	\$12	\$9,600	DOT
7030-108-A-0	Removal of Driveway	360	SY	\$10	\$3,600	DOT
7030-108-E-0	Sidewalk, 5-Inch PCC	800	SY	\$45	\$36,000	DOT
7030-108-G-0	Detectable Warning	9	EA	\$1,500	\$13,500	DOT
7030-108-H-1	Driveway, 6-Inch PCC	360	SY	\$5	\$1,800	DOT
					Subtotal:	\$64,500

Division 7040: Pavement Rehabilitation

7040-108-H-0	Removal of Pavement	8,250	SY	\$8	\$66,000	DOT
					Subtotal:	\$66,000

Division 9010: Seeding

9010-108-B-0	Hydraulic Seeding, Fertilizing & Mulch	1.5	ACRE	\$7,500	\$11,250	DOT
					Subtotal:	\$11,250

Division 9040: Erosion & Sediment Control

9040-108-T-1	Inlet Protection Device	14	EA	\$350	\$4,900	DOT
9040-108-T-2	Inlet Protection Device, Maintenance	14	EA	\$300	\$4,200	DOT
9040-108-O-2	Stabilized Construction Entrance	125	TON	\$30	\$3,750	DOT
					Subtotal:	\$3,750

DOT Division 2528: Traffic Control

1070-206-A-0	Traffic Control	1	LS	\$30,000	\$30,000	DOT
					Subtotal:	\$30,000

Division 11020: Mobilization

11020-105-D	Mobilization	1	LS	\$70,000	\$70,000	Split
					Subtotal:	\$70,000

Division 11030: Pavement Marking

11030-108-B	Painted Pavement Markings, Durable	54	STA	\$55	\$2,970	DOT
2527-9263143	Painted Symbols & Legends, Durable	12	EA	\$200	\$2,400	DOT
					Subtotal:	\$5,370

Construction Subtotal:	\$1,566,025
20% Contingency:	\$313,205 Split
Iowa DOT 3R:	\$1,349,054
City Construction & Engineering:	\$795,079
Total Project Cost:	\$2,144,133

NOTE: The DOT will contribute up to 5% above the Iowa DOT 3R estimate of \$1.349 Million as shown above



June 12, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 9, 2023

Re: Second Meter Update and New Grass Sewer Forgiveness

Second Meter

In 2017 the City adopted an ordinance allowing a second water meter for things like landscape watering. This water volume is then not charged corresponding sewer fees. One item in this ordinance is that an annual inspection is required that has a \$30 fee to be paid each year. The City staff has not done these inspections. The purpose of the inspection is to assure that the water going through this second meter only includes water truly not going through the drains and to the WWTP.

Another that doesn't seem very practical is that it states the City Council is to approve each meter. That has not occurred in practice and I am not sure it is necessary.

I believe that we need to start completing the inspections but also recognize that this may come as a surprise to the 30 customers who have never been contacted to set one up before. Therefore, I am confirming with the Council that we want to enforce this prior to me sending letters to set up appointments. The existing ordinance is included in the packet.

New Grass

I have also been asked about allowing new homes that just planted grass to have some allowance on sewer forgiveness. This is not currently allowed. Some of the builders have suggested that this would be wise to ensure we get healthy looking yards. The key would be that this is one time and only last a few months and perhaps a limit to the maximum amount because it would not really be justified to have a separate meter if only for a few months. The other issue is we really won't know what the house's normal usage is because it is new. So perhaps they have to pay the forgiveness months in full and then get the one-time credit after a few months of non-watering can determine that family's norm.

6-3-23 SECOND WATER METERS.

Each property owner in the City may have a second water meter installed to measure water that is not discharged into the sanitary sewer system, in accordance with the following:

1. The Council must approve the installation of the second water meter prior to installation.
2. The property owner shall pay for the second water meter, a remote reading device and for all costs associated with connecting the water meter to the property.

The property owner shall install a back flow valve.

When meter and items are installed, the city will complete an inspection ensuring all is installed correctly.

An annual inspection by the city is required with a fee of \$30.00 being charged to persons with a second water meter.

3. The property owner shall pay the monthly minimum for water service to the second water meter for the entire year and not for just the months that the property owner may plan to use the second meter. In addition, the property owner shall pay for water usage at the current rates for all water used.

z(ORD 12-17, Oct 23, 2017



June 12, 2023 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: June 9, 2023

Re: Garage Sale Limitation Ordinance Discussion

I have been asked numerous times in recent weeks if the City has a limit to the number of garage sale days an individual property can have. We currently have no regulations on this issue. I have seen some communities say that there can be no more than XX number of sales per year, and each sale can be no longer than XX consecutive days. This is for discussion if the City Council is interested in regulating this issue.

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 5/1/2023 12:00:00AM to 5/31/2023 11:59:00PM

Case Report

[IMPORTED] : DISORDERLY PERSON: 1 2%

[IMPORTED] : DRIVER LICENSE VIOLATION-CITATION: 1 2%

[IMPORTED] : FAILURE TO MAINTAIN CONTROL: 1 2%

[IMPORTED] : HARASSMENT/THREATS: 1 2%

[IMPORTED] : NO CONTACT ORDER VIOLATION: 1 2%

[IMPORTED] : OWI-ALCOHOL RELATED: 1 2%

[IMPORTED] : RUNAWAY: 1 2%

[IMPORTED] : VIOLATION OF RESTRAINING ORDER: 1 2%

[IMPORTED] : WARRANT SERVICE: 1 2%

Grand Total: 21.43% Total # of Incident Types Reported: 9

Field Interview

ANIMAL BITE: 1 2%

ASSIST AMBULANCE: 2 5%

ASSIST CITY: 1 2%

ASSIST DUBUQUE COUNTY: 3 7%

ASSIST MOTORIST: 1 2%

ATTEMPT TO LOCATE: 2 5%

CRIMINAL MISCHIEF: 1 2%

EQUIPMENT VIOLATION: 1 2%

FIRE: FIRE DEPT RESPONSE: 1 2%

GOLF CART INSPECTION: 1 2%

HARASSMENT: TELEPHONE: 1 2%

ILLEGAL DUMPING: 1 2%

IMPROPER DISPLAY OF PLATES: 1 2%

INFORMATIONAL REPORT: 2 5%

OPEN DOOR: 2 5%

ORDINANCE VIOLATION-WARNING: 3 7%

SEX OFFENSES (NO FORCE): 1 2%

SPEED WARNING: 6 14%

STOP SIGN-WARNING: 1 2%

TRAFFIC CONTROL: 1 2%

Field Interview

Grand Total: 78.57% Total # of Activity Types Reported: 33