

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
Monday, December 12, 2022, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, December 12, 2022, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org under city of Cascade tab and on Local Access Channel 18

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Speakers from the Floor** (limit 2 minutes per person)
- 6. Recognition of Winners –“If I Were the Mayor” - 7th Grade Essay Contest**
 - 1. Cody Lynch (1st), Colie Leytem (2nd), Mollie Orr (3rd)**
- 7. Consent Agenda – Review and approve the following:**
 - 1. Minutes: City Council 11/28/22 and 12/1/22 Park Board 12/5/22**
 - 2. December 12, 2022 Claims, November 2022 Reports**
- 8. Discussion on Cascade Food Pantry**
- 9. Discussion on Pat Street Just South of 1st Ave East, Beck Construction Property**
- 10. Discussion on Future Ownership of Langworthy Court**
- 11. Consideration of Ordinance #01-23 Dilapidated Building Nuisance (Second Reading)**
- 12. Consideration of Resolution #91-22 Hiring FEH Designs for Schematic Design of Library Building (\$55,000)**
- 13. Consideration of Resolution #89-22 Façade Program Funding McGuire Antiques (\$1,307.70)**
- 14. Consideration of Resolution #90-22 Swimming Pool Slide Floor Mat Purchase (\$8,987)**
- 15. Consideration of Ordinance #09-22 Refuse Collection Rates (Second and Third and Final Readings)**
- 16. Consideration of Park Board Appointment 1-1-25 to 12-31-29 (Sharon McLees)**
- 17. Consideration of land donation from Steve Sauser Parcel No. 1836427004 Part of the Coohy Trail and River North of 1st Avenue Bridge (The City Council May Adjourn Into Closed Session Regarding This Agenda Item) (\$1000 survey cost to City)**
- 18. Reports – Police Chief and City Administrator**
- 19. Closed Session 21.5 (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.**

1. Possible Action After Closed Session – Purchase of Sauser Land Along the Coohy Trail

20. Adjournment



December 12, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: December 9, 2022

Re: Essay Contest

I received an invitation from the Iowa League of Cities to invite all Cascade 7th Graders to participate in a statewide essay contest called If I Were The Mayor. All entries get sent to the State level and are due December 12. I invited the students at Aquin and the Junior High to participate. The Junior High never replied. Aquin agree and the Mayor and I met with the class to talk about City government. Twelve of their students submitted an essay, that were all sent to the League. The Mayor and I decided to also hold a local contest. The Mayor reviewed all essays and chose his top three. Those students and their parents are invited to attend the City Council meeting to read their essay and be recognized by the City Council and Mayor. The top three essays are also included in the packet.

If I Were Mayor

Cody Lynch

If I were the mayor, I would bring greatness to my town. I am the best candidate because I am a kind and genuine person. I have a very strong work ethic backed up with good ideas. I will keep my word while listening to the people and getting their feedback; people first. If you want the best town in Iowa, you came to the right person, vote Cody Lynch for Mayor.

I would make more walking trails in nature. I endorse these trails because I like nature and know people enjoy walking through it. I would also support a space for people to enjoy activities all year round. It would have divided space for practicing basketball and baseball, amongst other activities. There would also be an indoor pool, a track, and tennis court available to people of all ages. Opinions from the community would be welcomed to see what else they would want to put in the building.

More small businesses into the town would be welcomed, including restaurants. I will work with businesses to improve storefronts and maintain our town's historic value. I'll fight to implement a community service program that keeps our town clean and helps community members that need assistance. I will ensure continued recycling and will also make sure that our sports fields and parks stay up in quality.

As your mayor, I will work with law enforcement to ensure safety, including making sure our town is drug free. We will work to maintain the roads in the town, as well as, the sidewalks. I will also make sure that our first responders equipment is safe and is not going to fail, and that their vehicles are ready for any emergency.

My office will fight for every person's rights while entertaining all ideas and feedback. I will maintain my integrity while keeping my community safe and at the forefront. The people of my town will always come first, and I will listen to their feedback while keeping my word. Vote Cody Lynch for Mayor, and together we will have many opportunities resulting in the best town in Iowa.

Colie Leytem

Many people have a hard time choosing what they want to be when they grow up. I know for me, that is the case. Most kids want to be teachers or doctors, but I don't. I think that a job should be something that I do for enjoyment. I think that being a mayor would be a fun, but responsible job.

I love sports, and so do many Americans. Sports bring in money and entertainment. I think that in my town of Cascade, we should build baseball/softball fields so that we can hold tournaments. I know that people in town have already been talking about this. I think that it is good because the more people that want it, the more use we will get out of it. A mayor needs to listen to the people in your town. Just because someone is an office worker and not a mayor doesn't mean they don't have good ideas, for example I am a normal twelve year old girl but I have great ideas. Baseball/softball fields can bring in people who will buy tickets to get in, food at the concession stands, and can support our restaurants like Grace's Place or Two Gingers.

I know that being mayor is not just the nice jobs like building fields though. Being mayor requires you to tell people that they can't do things. I would be happy if I was mayor to have a helper to make choices with me like my mayor had when he came to my class. Being mayor you get to be almost like a tie breaker. If the board can't decide on a topic, being mayor you get to choose. The mayor also gets to say no to laws that he thinks are crazy. Mayors also have to make sure that your town is not losing money or decreasing in number of people.

Being mayor is also seeing goals. If you never know what you want to do you can never do it. As mayor I would find things that need to be changed and tell the people. Working together helps in so many ways. When my town wanted to build a new pool our whole town worked to raise enough money, and now we have a nice pool that we can all enjoy. In my eyes this was a great choice, not just because I'm a kid and love to go swimming but because it brings people and money in. Being mayor I would also like to see fun activities around town. My town had a painted rock scavenger hunt in the summer and I loved it. It got so many kids out of the house and seeing the parts of town they have never been to. When I was looking for a rock at our river trail I found out that there was a story along the whole thing. It's important to have kids know their town because this is the next generation, one of them could be mayor.

Being in a town is fun until you aren't safe. That is why I am happy to have officer Fred and Brad to protect us. The volunteer firefighters and EMTs do so much too. People like them are why I'm so happy to live in Cascade. Most of them don't get paid but they put their heart into it.

At the beginning of this SA I wondered what it would be like if I was mayor. Writing this I realized that there is more work than you think. That is why I'm happy to have a great hardworking mayor who keeps my town safe, fun, and running. So, if there are any kids who don't know what to be when they grow up. What about a mayor?

If I Were Mayor

Mollie Orr

I now call to order this essay about what I would do if I were mayor of my hometown of Cascade, Iowa. Being a mayor is a super important job. Mayors go to every city council meeting, and they run the meeting and create the agendas. If a mayor does not agree on something that the fellow council members voted on, the mayor can veto it. By vetoing, the mayor's veto will stand unless four of the five council members disagree with the mayor and override the veto. If the vote is 3-2 the mayor's veto stands. A mayor must also listen to the people and what they would like to change about the town.

As mayor, I would also talk to the residents of my community and see what they think would make our city a better place. I would ask them at community meetings and by an online survey. I would survey what they like, what they think don't like, and what needs to be changed. Once I have their ideas, I would provide a summary to the city council. Then as a group, we could decide what idea we should start working on first.

I would also be sure to let my community know what my priorities are. My first two priorities would be park updates and a recreation center. The parks in Cascade are getting old and worn down. New playground equipment, which would be safer, is expensive so I would need to ask the city council for tax dollars and add in a fundraiser for the rest of the cost. I would invite some young parents to have input on the type of equipment. I would also ask for consideration for a fence to help with kids with disabilities so that parents can relax and not worry about the kids running away. I entertain a motion to purchase new playground equipment.

As mayor, I would love to see a recreation center in Cascade. This Rec Center would be great for our town and would make a lot of sports possible in different seasons. The Rec Center would have basketball courts, volleyball courts, a walking track, pickleball and tennis combination, a pool, and a fitness center. It would be very expensive, so after the council decided if they would give any tax funding, I would need to have a big fundraiser to make it happen. I would also need to talk to the town and ask them who will do what and if anyone wants to volunteer to help. I entertain another motion to proceed with the Recreation Center planning.

If I were mayor I would be sure to represent my city in the best way I know how. I would get to know my citizens, be available when they need me, attend events like business ribbon cuttings and tours, be helpful to the city employees and city council members, and work hard to leave the city better than when I was elected as mayor. I now adjourn this essay!

November 28, 2022
City Council Meeting Minutes

The November 28, 2022 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen, Oliphant and Rausch answered roll call.

Motion Rausch, second Oliphant to approve the agenda. All ayes. Motion carried.

Motion Delaney, second Kelchen to approve the consent agenda items including City Council Minutes 11/14/22, Park Board 11/7/22, Utility Board 11/10/22; November 28, 2022 Claims; and Renewal of Liquor License for Lyon's Cascade. All ayes. Motion carried.

Motion Oliphant, second Delaney to accept and file the FY22 Financial Statement. All ayes. Motion carried.

Motion Rausch, second Oliphant to approve Resolution #82-22 Approval of the Annual TIF Certification FY24 and Urban Renewal Annual Report FY22. Roll Call vote. All ayes. Motion carried.

Motion Kelchen, second Delaney to approve Resolution #83-22 Approval of 28E Jones County Mutual Aid-Fire Department. Roll Call vote. All ayes. Motion carried.

Motion Delaney, second Oliphant to approve the First Reading of Ordinance #01-23 Dilapidated Building Nuisance. Roll Call vote. All ayes. Motion carried.

Motion Hosch, second Rausch to approve Resolution #81-22 Approval of Purchase of Service Agreement-Dubuque County \$1M Library Contribution. Roll Call vote. All ayes. Motion carried.

Motion Kelchen, second Oliphant to approve Resolution #87-22 Agreement with American Legal for Online City Code Services. Roll Call vote. All ayes. Motion carried.

Motion Kelchen, second Delaney to approve Resolution #86-22 Agreement with ECIA for Building Inspection Services. Roll Call vote. All ayes. Motion carried.

Motion Kelchen, second Oliphant to approve Resolution #84-22 Building Permit Fees January 1, 2023. Roll Call vote. All ayes. Motion carried.

Motion Kelchen, second Oliphant to approve Resolution #85-22 Two Semi-Annual Reimbursements of Increment Property Tax Revenue Cheryl and Joel Woods (Dec 2022-\$2,336 and May 2023-\$2,336). Roll Call vote. All ayes. Motion carried.

Motion Oliphant, second Hosch to approve the First Reading of Ordinance #02-23 Refuse Collection Rates, and to place the Second and Final Reading on the Agenda for December 12, 2022. Roll Call vote. All ayes. Motion carried.

Motion Hosch, second Kelchen to adjourn at 7:08pm.

Kathy Goerd, City Clerk

December 1, 2022
City Council Meeting Minutes

The December 1, 2022 Special City Council meeting was called to order at 7:02AM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Hosch, Kelchen, Oliphant and Rausch(remote via phone) answered roll call.

Motion Kelchen, second Oliphant to approve the agenda. All ayes. Motion carried.

Motion Kelchen, second Rausch to approve Resolution #88-22 Approval of the Annual TIF Certification FY24 and Urban Renewal Annual Report FY22 (Correcting TIF Resolution #82-22 Adopted November 28, 2022). Roll Call vote. All ayes. Motion carried.

Motion Oliphant, second Hosch to adjourn at 7:07am.

Kathy Goerd, City Clerk

**Park Board Meeting Minutes
December 5, 2022**

The December 5, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m. Board members present: Boffeli, Rausch and Manternach. Sconsa and Orr were excused. Others present: Lisa Kotter and 8 Pickleball Players.

Pickleball players from Cascade requested the Board look into permanently painting two Pickleball court lines in the City Hall gym. Kotter has reached out to the City's gym floor contractor and will get a price. When the price has been received, the item will be placed on a future agenda.

Motion by Rausch, second by Manternach to approve the agenda – all ayes, motion carried.

Motion by Raush, second by Manternach to approve the meeting minutes from November 7, 2022 – all ayes, motion carried.

The Board went over the financial reports for the park for November 2022. Motion by Manternach, second by Rausch to approve the financials - all ayes, motion carried.

The Board discussed the slide at the pool. The City received a price for installing two additional pads at the pool deck that are placed on top of the concrete. The Board also discussed the need to have better enforcement for the limit on height to be able to go onto the slide. The price of new stairs is \$25,000 versus \$9,000 for the pads. Motion by Manternach, second by Rausch to recommend to the City Council the purchase of two additional floor pads for the pool slide in the amount of \$8987.

The staff is close to finalizing the donation tree and bench form to accept donations for both programs.

Kotter updated the Board on the gazebo design and bidding process, the bids should be going out to contractors in the next week.

Kotter updated the Board on pool passes which went on sale last week in the same amount as summer 2022 prices. At the next meeting the Board will discuss the lesson wages and pool policies for summer 2023.

The Board thanked Chairperson Boffeli for his 12 years of service to the Board as this is his last meeting. He has requested to not be reappointed to a new five-year term. Chair Boffeli also thanked the community and fellow Board members for the opportunity to serve and accomplish so many great projects.

Motion by Rausch, second by Manternach to adjourn the meeting at 5:27 p.m. – all ayes, motion carried.

Respectfully submitted by Lisa A. Kotter, City Administrator

CLAIMS REPORT
 Vendor Checks: 11/29/2022-12/13/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK CHECK# DATE
11292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	77.11		
8181	ADVANTAGE ADMINISTRATORS	MONTHLY ADMIN FEE	60.90	138.01	64701 11/29/22
DEC22PYMT	AHECO HOLDINGS LLC	DEC 22 PYMT-TIF TAX REFUND		1,760.00	
540046	BARD MATERIALS	SAND-SNOW	907.65		64702 11/29/22
541094	BARD MATERIALS	ROAD STONE-STREETS (ALLEY FIX)	319.38	1,227.03	64702 11/29/22
84741821	BOUND TREE MEDICAL LLC	BANDAGES, CURAPLEX, LINENS, ET	694.70		5970 11/29/22
84744882	BOUND TREE MEDICAL LLC	GLOVES, BANDAGES, CATHETERS,	1,850.94		5970 11/29/22
847618504	BOUND TREE MEDICAL LLC	SHEETS, PILLOW CASES 7 PADS	455.97		
84768226	BOUND TREE MEDICAL LLC	IV SOLUTION,AIRWAY KITS,GLOVES	677.78	3,679.39	
612854	BRODART CO	PPR SPINE LBL PERM 1X1		127.87	
3255	BROTHERS MARKET INC	WW PLANT TP SUPPLY		22.33	64703 11/29/22
12012022	CASCADE COMMUNICATIONS CO	DECEMBER 1 2022 CHARGES		943.67	
147438	CASCADE LUMBER CO	COMET CLEANER-SHOP	1.49		64704 11/29/22
147549	CASCADE LUMBER CO	FILTER-CITY HALL	13.98		64704 11/29/22
751135	CASCADE LUMBER CO	SIGN HARDWARE-STREETS	7.96		64704 11/29/22
753600	CASCADE LUMBER CO	BOLTS/NUTS/WASHERS-STOP LIGHTS	.80		64704 11/29/22
753840	CASCADE LUMBER CO	FLOOR ADHESIVE-CITY HALL	3.49		64704 11/29/22
755765	CASCADE LUMBER CO	PLYWOOD/WOOD THERMOMETER-LIBR	47.56		64704 11/29/22
756135	CASCADE LUMBER CO	FILTER-GYM	10.58		64704 11/29/22
759375	CASCADE LUMBER CO	SIMPLE GREEN-SHOP FURNANCE	11.49		
759440	CASCADE LUMBER CO	ALUM FOIL TAPE-SHOP FURNACE	9.99		
759780	CASCADE LUMBER CO	LIBRARY-THERMOSTAT	27.49		
759835	CASCADE LUMBER CO	LIBRARY-BATTERIES FOR THERMOST	6.99		
760340	CASCADE LUMBER CO	UPS CHARGES-WATER SAMPLE POSTA	12.42		
761510	CASCADE LUMBER CO	STYROFOAM, BARRIER, NAILS	196.28		
761785	CASCADE LUMBER CO	LIBRARY-BULBS	16.99		
DEC2022	CASCADE LUMBER CO	TIF PAYMENT 2 OF 5/DEC 2022	4,000.00	4,367.51	
12152022	CASCADE MUNICIPAL UTILITIES	DECEMBER 2022		7,655.37	
11224036	CASCADE PIONEER	LEGAL PUBLICATIONS		449.62	
79470022	CENGAGE LEARNING	SECLUDED CABIN SLEEPS SIX	27.74		
79643816	CENGAGE LEARNING	BOOKS-QUANTITY 6	164.19	191.93	
1965893	CENTER POINT LARGE PRINT	PLATINUM SPOTLIGHT & FICTION S		143.82	
RES 85-22	CHERYL'S FLOUR GARDEN BAKERY	SEMI ANNUAL TIF REIMBURSEMENT		2,336.00	64705 11/29/22
204081	CJ COOPER & ASSOCIATES	ANNUAL ADMIN & CLEARING FEE		235.00	5971 11/29/22
11282022	CKENDALL CONSULTING LLC	CONSULTING SERVICES		437.50	
2692	MICHAEL DELANEY	SONIC WALL/PUBLIC ACCESS/FIX		518.00	
7212757	DEMCO INC	GLUE STICKS, TISSUE, POLY COVE		227.94	
3828628	DORSEY & WHITNEY LLP	2022 R&D DEVELOPMENT AGREEMENT	3,500.00		
3828630	DORSEY & WHITNEY LLP	CASCADE LUMBER TIF AGREEMENT	3,500.00		
3828634	DORSEY & WHITNEY LLP	2022 EASTERN IA EXCAVATING DA	3,500.00		
3828637	DORSEY & WHITNEY LLP	THREE B TIF AGREEMENT	3,500.00		
3828651	DORSEY & WHITNEY LLP	2022 UR PLAN AMEND & DEV AGREE	11,000.00	25,000.00	
11292022	EISERMANN ARLENE	EARNEST MONEY REAL ESTATE PURC		5,000.00	64706 11/29/22
112913	FEH DESIGN	LIBRARY DESIGN WORK		1,374.00	
22186	GASSER FARM & HARDWARE LLC	CITY HALL WATER FOUNTAIN REPAI	8.28		64707 11/29/22
22290	GASSER FARM & HARDWARE LLC	SIDEWALK SALT	489.51		64707 11/29/22
22357	GASSER FARM & HARDWARE LLC	ADAPTERS CHARGED TO SEWER PLAN	1.99	499.78	
11082022	GOERDT KATHY	TRAVEL REIMBURSEMENT-ECIA MTG		28.75	64708 11/29/22
IN14001387	GORDON FLESCH COMPANY INC	COPY MACHINE FEES		85.55	
9520966129	GRAINGER	SEWER PLANT THERMOSTAT		121.88	
30447	GREENWOOD, BRUCE	EARNEST MONEY REAL ESTATE PURC		5,302.50	64717 12/02/22
17201	gWORKS	RECEIPT MGMT/BILLING/LICENSING		6,655.00	
6336544	HAWKINS INC	150 LB CHLORINE CYLINDERS		50.00	5972 11/29/22
00275384	HENDERSON PRODUCTS INC	SNOW PLOW CUTTING EDGES		2,018.96	

CLAIMS REPORT
Vendor Checks: 11/29/2022-12/13/202

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
109744	HERITAGE PRINTING COMPANY	LAMINATING PAGES FOR STORYWALK	39.00			
109841	HERITAGE PRINTING COMPANY	NOTARY STAMP-KATHY	23.50	62.50		
502757151	HOOPLA	AUDIOBOOKS, EBOOKS, MUSIC, TV	214.42			
502902891	HOOPLA	DIGITAL BOOKS, MUSIC, TV	201.84	416.26		
12012022	IOWA PARKS & RECREATION ASSOC	AQUATIC CEU WORKSHOP REGISTRAT		165.00		
PR20221124	IRS W/H	FED/FICA TAX		5,698.49	14016011	12/02/22
7745	J & B ELECTRIC	HOUSE MOVE-BOOM TRUCK/BRUCE LA		500.00		
2211663-IN	J&R SUPPLY INC	LID W/PENT PLUG-WATER DEPT		712.50		
3888	JKP DESIGNS LLC	TABLE RUNNERS	80.00			
6906	JKP DESIGNS LLC	LIBRARY FUNDRAISING TSHIRTS	148.50	228.50		
64776	KERPS SERVICE CENTER INC	WINTER TIRES-2017 FORD EXPORER		776.64	64709	11/29/22
34904	KOOB AUTOMOTIVE & TOWING	HOUSE MOVE-CRANE WORK		2,750.00		
11032022	KOTTER LISA	CONFERENCE MILEAGE REIMBURSE		98.75	5973	11/29/22
ARU0342817	LERNER PUBLISHING GROUP	BOOKS, QUANTITY OF 10		227.90		
1527138	MADISON NATL LIFE INS CO, INC	DEC PREMIUMS	334.23			
1532585	MADISON NATL LIFE INS CO, INC	JAN PREMIUMS	334.23	668.46		
11082022	MAQUOKETA VALLEY COOP	LOCATION 54320266 STREET LIGHT		161.53	5974	11/29/22
11302022	MCDERMOTT OIL CO	NOVEMBER FUEL CHARGES		1,773.76		
206975	MEDICAL ASSOCIATES CLINIC PC	IMMUNIZATION/B. FRASHER		155.25	64710	11/29/22
902042	MICRO MARKETING LLC	HIGH NOTES, THE UNCD	45.99			
902584	MICRO MARKETING LLC	BLAZE AND THE MONSTER MACHINES	23.79			
902674	MICRO MARKETING LLC	MAD HONEY UNCD	40.00			
902961	MICRO MARKETING LLC	BUSTER'S TRIP TO VICTORY LANE	15.19			
903445	MICRO MARKETING LLC	POKEMON: WINTER CELEBRATION	14.98			
904920	MICRO MARKETING LLC	GO, SLED, GO	21.19			
906232	MICRO MARKETING LLC	HALLMARK 3 MOVIE COLLECTIONS	23.99			
906608	MICRO MARKETING LLC	NYPD RED 7 UNCD	47.95	233.08		
502797775	MIDWEST TAPE LLC	DVD-BULLET TRAIN	23.24			
502838240	MIDWEST TAPE LLC	DVD-NOPE	22.49	45.73		
PR20221124	MISSION SQUARE RETIRE-#303939	ICMA PERCENTAGE		1,083.19	64716	12/02/22
INV16734	MOBILE CITIZEN, LLC	TELEPHONE & INTERNET LINE		360.00		
R00447040.0-8	MSA PROFESSIONAL SERVICES	JOHNSON ST SW RECONSTRUCTION	4,625.00			
R00447047.0-12	MSA PROFESSIONAL SERVICES	ENGINEERING SERVICES	7,166.60	11,791.60		
0856752-IN	MUNICIPAL SUPPLY INC	SMART WATER METERS		4,455.00		
246874	OVERHEAD DOOR CO OF DBQ	REPAIR AMBULANCE GARAGE DOOR		1,925.00		
CASCADE BOX 117	POST MASTER	ANNUAL PO BOX RENEWAL-LIBRARY	66.00			
CASCADE BOX 400	POST MASTER	ANNUAL PO BOX RENEWAL	98.00	164.00		
28397122	QUILL CORP	CLOROX WIPES, SCOTCH TAPE	82.38			
29039161	QUILL CORP	POSTERBOARD, BUTTONS, CONSTRUC	78.17			
29048772	QUILL CORP	BP NAT HRDWND TWL 350	39.59			
29091486	QUILL CORP	BUTTONS, WIGEYES	41.47	241.61		
23-REIFF JAN	JOE OR PEG REIFF	JAN 2023 LEASE FEE	500.00			
NOV/DEC 2022	JOE OR PEG REIFF	NOV RENT AND DEC RENT	1,000.00	1,500.00	64711	11/29/22
14136	REM ELECTRIC	HOUSE MOVE-COMMERCIAL LABOR		900.00		
0897-000976646	BFI WASTE SERVICES LLC	NOVEMBER GARBAGE & RECYCLING		23,947.24		
79848	SELCO, INC	HOUSE MOVE-TRAFFIC CONTROL		250.00		
11152022	SOLAR PIXEL LLC	DOMAIN NAME RENEWAL-WEBSITE		75.00	64712	11/29/22
NOV2022	CINDY STOLL	NOV 2022 CLEANING SERVICES		450.00		
306645	TELEGRAPH HERALD	JOB OPENING POSTING		250.00		
104511-00	TERRY DURIN CO	ALUMINUM POLL AND 6' ARM		8,390.00		
3100115471	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING		1,480.00		
23193	THE BATTERY CENTER	CMU ORDORIZER BATTERY		62.95	64713	11/29/22
122022	THE IOWAN	RENEW PUBLICATION		24.00		
22-098	TRICIA CONTER	CPR TRAINING-HS & BLS		404.00		

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Vendor Checks: 11/29/2022-12/13/202

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
R104001925	TRUCK COUNTRY OF IOWA INC	DIAGNOSTICS/BATTERY REPLACE		468.57		
2017A BOND	UMB BANK, N.A.	HWY 136 INTEREST 2017A BOND	6,837.50		14016013	11/29/22
SRS2019A	UMB BANK, N.A.	DEC 2022 POOL INTERST PYMT	24,525.00	31,362.50	14016012	11/29/22
164565	USA BLUE BOOK	HACH SMAPLE PACK/NITRILE GLOVE		497.31	5975	11/29/22
11262022	VISA	DBQ FALL CONFERENCE REGIST		1,837.64	64714	11/29/22
223150001540	WELLMARK BC/BS OF IA	DEC PREMIUMS		7,991.34	5976	11/29/22
Accounts Payable Total				185,182.71		
Invoices: Paid				68,192.39		
Invoices: Scheduled				116,990.32		
Payroll Checks				16,091.31		
Report Total				201,274.02		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
11032022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	201.34		14016014	11/03/22
11102022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	45.96		14016015	11/10/22
11172022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	1,784.48		14016016	11/17/22
11252022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	339.00		14016017	11/25/22
11292022	ADVANTAGE ADMINISTRATORS	PSF BUY DOWNS	77.11			
8181	ADVANTAGE ADMINISTRATORS	MONTHLY ADMIN FEE	60.90	2,508.79	64701	11/29/22
DEC22PYMT	AHECO HOLDINGS LLC	DEC 22 PYMT-TIF TAX REFUND		1,760.00		
2175722558	AT&T	OCTOBER AT&T BILL		4.79	64672	11/15/22
0003256382	BAKER & TAYLOR BOOKS		17.59-		5939	11/15/22
2037001007	BAKER & TAYLOR BOOKS	BOOKS	190.52	172.93	5939	11/15/22
540046	BARD MATERIALS	SAND-SNOW	907.65		64702	11/29/22
541094	BARD MATERIALS	ROAD STONE-STREETS (ALLEY FIX)	319.38	1,227.03	64702	11/29/22
84741821	BOUND TREE MEDICAL LLC	BANDAGES, CURAPLEX, LINENS, ET	694.70		5970	11/29/22
84744882	BOUND TREE MEDICAL LLC	GLOVES, BANDAGES, CATHETERS,	1,850.94		5970	11/29/22
847618504	BOUND TREE MEDICAL LLC	SHEETS, PILLOW CASES 7 PADS	455.97			
84768226	BOUND TREE MEDICAL LLC	IV SOLUTION,AIRWAY KITS,GLOVES	677.78	3,679.39		
10242022	BOY SCOUT TROOP 29	CORN SHOCK DECORATION		600.00	64673	11/15/22
612854	BRODART CO	PPR SPINE LBL PERM 1X1		127.87		
3255	BROTHERS MARKET INC	WW PLANT TP SUPPLY		22.33	64703	11/29/22
12019	CASCADE AUTO WASH	CAR WASH TOKENS-POLICE DEPT		20.00	64674	11/15/22
12012022	CASCADE COMMUNICATIONS CO	DECEMBER 1 2022 CHARGES		943.67		
147438	CASCADE LUMBER CO	COMET CLEANER-SHOP	1.49		64704	11/29/22
147549	CASCADE LUMBER CO	FILTER-CITY HALL	13.98		64704	11/29/22
737810	CASCADE LUMBER CO	UPS MAIL FEES FOR WATER SAMPLE	12.42		64675	11/15/22
741030	CASCADE LUMBER CO	4TH Q SAMPLE	14.36		64675	11/15/22
741575	CASCADE LUMBER CO	WASTE WATER SAMPLE MAILING	100.03		64675	11/15/22
742550	CASCADE LUMBER CO	GLOVES	21.14		64675	11/15/22
745775	CASCADE LUMBER CO	BOLTS/WASHERS FOR STREET SIGN	4.39		64675	11/15/22
746005	CASCADE LUMBER CO	STREET	69.64		64675	11/15/22
747380	CASCADE LUMBER CO	NOV 2022 SAMPLE MAILING	12.42		64675	11/15/22
751135	CASCADE LUMBER CO	SIGN HARDWARE-STREETS	7.96		64704	11/29/22
753600	CASCADE LUMBER CO	BOLTS/NUTS/WASHERS-STOP LIGHTS	.80		64704	11/29/22
753840	CASCADE LUMBER CO	FLOOR ADHESIVE-CITY HALL	3.49		64704	11/29/22
755765	CASCADE LUMBER CO	PLYWOOD/WOOD THERMOMETER-LIBR	47.56		64704	11/29/22
756135	CASCADE LUMBER CO	FILTER-GYM	10.58		64704	11/29/22
759375	CASCADE LUMBER CO	SIMPLE GREEN-SHOP FURNANCE	11.49			
759440	CASCADE LUMBER CO	ALUM FOIL TAPE-SHOP FURNACE	9.99			
759780	CASCADE LUMBER CO	LIBRARY-THERMOSTAT	27.49			
759835	CASCADE LUMBER CO	LIBRARY-BATTERIES FOR THERMOST	6.99			
760340	CASCADE LUMBER CO	UPS CHARGES-WATER SAMPLE POSTA	12.42			
761510	CASCADE LUMBER CO	STYROFOAM, BARRIER, NAILS	196.28			
761785	CASCADE LUMBER CO	LIBRARY-BULBS	16.99			
DEC2022	CASCADE LUMBER CO	TIF PAYMENT 2 OF 5/DEC 2022	4,000.00	4,601.91		
10212022	CASCADE MUNICIPAL UTILITIES	SEWER UTILITY	7,207.86		64676	11/15/22
12152022	CASCADE MUNICIPAL UTILITIES	DECEMBER 2022	7,655.37	14,863.23		
103122	CASCADE PIONEER	LEGALS	425.53		5940	11/15/22
11224036	CASCADE PIONEER	LEGAL PUBLICATIONS	449.62	875.15		
79470022	CENGAGE LEARNING	SECLUDED CABIN SLEEPS SIX	27.74			
79643816	CENGAGE LEARNING	BOOKS-QUANTITY 6	164.19	191.93		
1960265	CENTER POINT LARGE PRINT	BOOKS	143.82		64677	11/15/22
1965893	CENTER POINT LARGE PRINT	PLATINUM SPOTLIGHT & FICTION S	143.82	287.64		
RES 85-22	CHERYL'S FLOUR GARDEN BAKERY	SEMI ANNUAL TIF REIMBURSEMENT		2,336.00	64705	11/29/22
NOV 2022	CITY LAUNDERING CO	NOVEMBER 2022		471.88	5941	11/15/22
204081	CJ COOPER & ASSOCIATES	ANNUAL ADMIN & CLEARING FEE		235.00	5971	11/29/22

LAST MONTH
 CLAIMS (to SIGN)

CLAIMS REPORT
Vendor Checks: 11/01/2022-11/30/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
11282022	CKENDALL CONSULTING LLC	CONSULTING SERVICES		437.50		
AUG/SEPT2022	CLARK CHERYL	HOURS WORKED FOR CLERK ABSENCE		662.50	64678	11/15/22
2692	MICHAEL DELANEY	SONIC WALL/PUBLIC ACCESS/FIX		518.00		
7212757	DEMCO INC	GLUE STICKS, TISSUE, POLY COVE		227.94		
3828628	DORSEY & WHITNEY LLP	2022 R&D DEVELOPMENT AGREEMENT	3,500.00			
3828630	DORSEY & WHITNEY LLP	CASCADE LUMBER TIF AGREEMENT	3,500.00			
3828634	DORSEY & WHITNEY LLP	2022 EASTERN IA EXCAVATING DA	3,500.00			
3828637	DORSEY & WHITNEY LLP	THREE B TIF AGREEMENT	3,500.00			
3828651	DORSEY & WHITNEY LLP	2022 UR PLAN AMEND & DEV AGREE	11,000.00	25,000.00		
ARU0341626	EAST WEST BOOKS	BOOKS		112.95	64679	11/15/22
11292022	EISERMANN ARLENE	EARNEST MONEY REAL ESTATE PURC		5,000.00	64706	11/29/22
00996075	EMS INDUSTRIAL INC	WASTEWATER EXHAUST FAN MOTOR		468.85	5942	11/15/22
112913	FEH DESIGN	LIBRARY DESIGN WORK		1,374.00		
2210001	FIEND INCARNATE BOOK	FIEND INCARNATE BOOK		25.00	64680	11/15/22
21458	GASSER FARM & HARDWARE LLC	EVER BATTERY 3V LITHIUM	4.99		64681	11/15/22
21617	GASSER FARM & HARDWARE LLC	POOL ANITFREEZE/HEX KEY	135.63		64681	11/15/22
21682	GASSER FARM & HARDWARE LLC	BOLTS/WASHERS/NUTS	4.36		64681	11/15/22
21766	GASSER FARM & HARDWARE LLC	DIESEL CAN	71.99		64681	11/15/22
21784	GASSER FARM & HARDWARE LLC	TIRE CLEANER	7.29		64681	11/15/22
22186	GASSER FARM & HARDWARE LLC	CITY HALL WATER FOUNTAIN REPAI	8.28		64707	11/29/22
22290	GASSER FARM & HARDWARE LLC	SIDEWALK SALT	489.51		64707	11/29/22
22357	GASSER FARM & HARDWARE LLC	ADAPTERS CHARGED TO SEWER PLAN	1.99	724.04		
11082022	GOERDT KATHY	TRAVEL REIMBURSEMENT-ECIA MTG		28.75	64708	11/29/22
IN13964180	GORDON FLESCH COMPANY INC	COPY MACHINE	55.34		64682	11/15/22
IN14001387	GORDON FLESCH COMPANY INC	COPY MACHINE FEES	85.55	140.89		
9520966129	GRAINGER	SEWER PLANT THERMOSTAT		121.88		
110122	GRAVEL GRADING & EXCAV LLC	STORM SEWER REPAIR		5,760.00	64683	11/15/22
17201	gWORKS	RECEIPT MGMT/BILLING/LICENSING	6,655.00			
2019-14636	gWORKS	ANNUAL LICENSE FEES	2,701.00	9,356.00	64684	11/15/22
6312600	HAWKINS INC	WATER SUPPLIES	70.00		5943	11/15/22
6316226	HAWKINS INC	WATER EQUIP & SUPPLIES	2,615.09		5943	11/15/22
6336544	HAWKINS INC	150 LB CHLORINE CYLINDERS	50.00	2,735.09	5972	11/29/22
00275384	HENDERSON PRODUCTS INC	SNOW PLOW CUTTING EDGES		2,018.96		
24266	HERB GREEN FORD INC	OIL CHANGE & REG MAINT	65.90		64685	11/15/22
24376	HERB GREEN FORD INC	FRONT BRAKE PADS	628.84	694.74	64685	11/15/22
109744	HERITAGE PRINTING COMPANY	LAMINATING PAGES FOR STORYWALK	39.00			
109841	HERITAGE PRINTING COMPANY	NOTARY STAMP-KATHY	23.50	62.50		
502757151	HOOPLA	AUDIOBOOKS,EBOOKS, MUSIC, TV	214.42			
502902891	HOOPLA	DIGITAL BOOKS, MUSIC, TV	201.84	416.26		
29115	INFRASTRUCTURE TECHNOLOGY SOL	MONTHLY ITS SERVICE FEES		206.00	64686	11/15/22
GAMBLING 11/2022	IOWA DEPT OF INSPECTIONS & APP	2 YEAR CHARITABLE GAMBLING LIC		150.00	64671	11/07/22
12012022	IOWA PARKS & RECREATION ASSOC	AQUATIC CEU WORKSHOP REGISTRAT		165.00		
PR20221104	IPERS	PROTECTIVE IPER	2,727.50		14016009	11/16/22
PR20221110	IPERS	PROTECTIVE IPER	2,981.90	5,709.40	14016009	11/16/22
PR20221027	IRS W/H	FED/FICA TAX	5,391.51		14016007	11/04/22
PR20221110	IRS W/H	FED/FICA TAX	5,434.14	10,825.65	14016010	11/16/22
7745	J & B ELECTRIC	HOUSE MOVE-BOOM TRUCK/BRUCE LA		500.00		
2211663-IN	J&R SUPPLY INC	LID W/PENT PLUG-WATER DEPT		712.50		
3888	JKP DESIGNS LLC	TABLE RUNNERS	80.00			
6906	JKP DESIGNS LLC	LIBRARY FUNDRAISING TSHIRTS	148.50	228.50		
101322	MELISSA KANE	ILA CONFERENCE-PARK & MILEAGE	83.25		5944	11/15/22
101522	MELISSA KANE	JONES COUNTY PARK STORYWALK	26.87	110.12	5944	11/15/22
8672	KELLY TREE FARM LLC	TREES FOR TREE DONATION PROGRA		2,395.00	64687	11/15/22
64776	KERPS SERVICE CENTER INC	WINTER TIRES-2017 FORD EXPORER		776.64	64709	11/29/22

CLAIMS REPORT
Vendor Checks: 11/01/2022-11/30/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
IN200397	KIESLER POLICE SUPPLY	AMMO		620.28	5945	11/15/22
32241	KLUESNER CONSTRUCTION INC	ASPHALT PATCHING	1,868.00		64688	11/15/22
32441	KLUESNER CONSTRUCTION INC	STREET AND CRACK SEALING	10,258.48		64688	11/15/22
32463	KLUESNER CONSTRUCTION INC	ASPHALT PATCH	700.00	12,826.48	64688	11/15/22
34904	KOOB AUTOMOTIVE & TOWING	HOUSE MOVE-CRANE WORK		2,750.00		
11032022	KOTTER LISA	CONFERENCE MILEAGE REIMBURSE		98.75	5973	11/29/22
ARU0341678	LAKEVIEW BOOKS	BOOKS		127.95	64689	11/15/22
ARU0342817	LERNER PUBLISHING GROUP	BOOKS, QUANTITY OF 10		227.90		
101422	LINDA BETSINGER MCCANN	SPEAKING EVENT		100.00	64690	11/15/22
ARU0341493	LOOKOUT BOOKS	BOOKS		171.64	5946	11/15/22
201887	LYNCH DALLAS P.C.	NUISANCE ENFORCEMENT		270.00	64691	11/15/22
1527138	MADISON NATL LIFE INS CO, INC	DEC PREMIUMS	334.23			
1532585	MADISON NATL LIFE INS CO, INC	JAN PREMIUMS	334.23	668.46		
10003321	MAQUOKETA VALLEY COOP	AERIAL SHOTS-CASCADE ECON DEV	330.00		5947	11/15/22
11082022	MAQUOKETA VALLEY COOP	LOCATION 54320266 STREET LIGHT	161.53	491.53	5974	11/29/22
498	MCDERMOTT CUSTOM PUMPING LLC	SLUG HAULING		2,590.00	64692	11/15/22
10312022	MCDERMOTT OIL CO	FUEL OCTOBER 2022	2,544.22		64693	11/15/22
11302022	MCDERMOTT OIL CO	NOVEMBER FUEL CHARGES	1,773.76	4,317.98		
206975	MEDICAL ASSOCIATES CLINIC PC	IMMUNIZATION/B. FRASHER		155.25	64710	11/29/22
0016403-IN	METROPOLITAN COMPOUNDS INC	WINDSHIELD DEICER & DISINFECT		1,733.80	64694	11/15/22
184776	MICHAEL FREDERICK	FIRE OF GRACE BOOKS		48.00	64695	11/15/22
496208	MICRO MARKETING LLC	IF YOU LAUGH BOOK	23.99		5948	11/15/22
496942	MICRO MARKETING LLC	IF DINOS HAVE HAIR BOOK	21.19		5948	11/15/22
902042	MICRO MARKETING LLC	HIGH NOTES, THE UNCD	45.99			
902584	MICRO MARKETING LLC	BLAZE AND THE MONSTER MACHINES	23.79			
902674	MICRO MARKETING LLC	MAD HONEY UNCD	40.00			
902961	MICRO MARKETING LLC	BUSTER'S TRIP TO VICTORY LANE	15.19			
903445	MICRO MARKETING LLC	POKEMON: WINTER CELEBRATION	14.98			
904920	MICRO MARKETING LLC	GO, SLED, GO	21.19			
906232	MICRO MARKETING LLC	HALLMARK 3 MOVIE COLLECTIONS	23.99			
906608	MICRO MARKETING LLC	NYPD RED 7 UNCD	47.95	278.26		
2468	MIDWEST PATCH	JAKE BRAKE SIGNS		660.00	64696	11/15/22
502722561	MIDWEST TAPE LLC	DVDS	39.73		5949	11/15/22
502765534	MIDWEST TAPE LLC	DVDS	24.23		5949	11/15/22
502765536	MIDWEST TAPE LLC	DVDS	26.24		5949	11/15/22
502797775	MIDWEST TAPE LLC	DVD-BULLET TRAIN	23.24			
502838240	MIDWEST TAPE LLC	DVD-NOPE	22.49	135.93		
PR20221027	MISSION SQUARE RETIRE-#303939	ICMA	1,083.19		64670	11/04/22
PR20221110	MISSION SQUARE RETIRE-#303939	ICMA	1,083.19	2,166.38	64700	11/16/22
INV16734	MOBILE CITIZEN, LLC	TELEPHONE & INTERNET LINE		360.00		
R00447040.0-8	MSA PROFESSIONAL SERVICES	JOHNSON ST SW RECONSTRUCTION	4,625.00			
R00447047.0-11	MSA PROFESSIONAL SERVICES	OCT PROFESSIONAL FEES	4,818.50		5950	11/15/22
R00447047.0-12	MSA PROFESSIONAL SERVICES	ENGINEERING SERVICES	7,166.60			
R00447052.0-10	MSA PROFESSIONAL SERVICES	BUCHANAN ST NW RECONSTRUCTION	4,945.50	21,555.60	5950	11/15/22
0856752-IN	MUNICIPAL SUPPLY INC	SMART WATER METERS		4,455.00		
545898	MYERS-COX	HS JOB FAIR DONATION		27.63	5951	11/15/22
719327941-01	ORIENTAL TRADING	STICKERS, GUMMY BUGS, FROGS	55.13		64697	11/15/22
719626586-01	ORIENTAL TRADING	CRAFT SUPPLIES	67.71	122.84	64697	11/15/22
246874	OVERHEAD DOOR CO OF DBQ	REPAIR AMBULANCE GARAGE DOOR		1,925.00		
CASCADE BOX 117	POST MASTER	ANNUAL PO BOX RENEWAL-LIBRARY	66.00			
CASCADE BOX 400	POST MASTER	ANNUAL PO BOX RENEWAL	98.00	164.00		
28397122	QUILL CORP	CLOROX WIPES, SCOTCH TAPE	82.38			
29039161	QUILL CORP	POSTERBOARD, BUTTONS, CONSTRUC	78.17			
29048772	QUILL CORP	BP NAT HRDWND TWL 350	39.59			

CLAIMS REPORT
Vendor Checks: 11/01/2022-11/30/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
29091486	QUILL CORP	BUTTONS, WIGEYES	41.47	241.61		
23-REIFF JAN	JOE OR PEG REIFF	JAN 2023 LEASE FEE	500.00			
NOV/DEC 2022	JOE OR PEG REIFF	NOV RENT AND DEC RENT	1,000.00	1,500.00	64711	11/29/22
14136	REM ELECTRIC	HOUSE MOVE-COMMERCIAL LABOR		900.00		
0897-000976646	BFI WASTE SERVICES LLC	NOVEMBER GARBAGE & RECYCLING	23,947.24			
0897-00974030	BFI WASTE SERVICES LLC	COMMERCIAL	23,333.37		5952	11/15/22
0897000972624	BFI WASTE SERVICES LLC	SPECIAL GARBAGE PICKUP	2,433.08	49,713.69	5952	11/15/22
79848	SELCO, INC	HOUSE MOVE-TRAFFIC CONTROL		250.00		
ARU0341316	SMART APPLE MEDIA	BOOKS		211.71	5953	11/15/22
OCTOBER2022	SMITH PETER	REIMBURSE ST BOND		250.00	64698	11/15/22
11152022	SOLAR PIXEL LLC	DOMAIN NAME RENEWAL-WEBSITE		75.00	64712	11/29/22
243925	STATE HYGIENIC LABORATORY	MONTHLY WATER SAMPLES BILL	107.00		5954	11/15/22
243926	STATE HYGIENIC LABORATORY	MONTHLY WASTE WATER LAB BILL	500.00	607.00	5954	11/15/22
NOV2022	CINDY STOLL	NOV 2022 CLEANING SERVICES	450.00			
OCT2022	CINDY STOLL	CLEANING INVOICE OCTOBER	885.00	1,335.00	5955	11/15/22
306645	TELEGRAPH HERALD	JOB OPENING POSTING		250.00		
104511-00	TERRY DURIN CO	ALUMINUM POLL AND 6' ARM		8,390.00		
3100113803	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING	1,544.00		5956	11/15/22
3100115471	TEST AMERICA LABORATORIES INC	WASTE WATER TESTING	1,480.00	3,024.00		
23193	THE BATTERY CENTER	CMU ORDORIZER BATTERY		62.95	64713	11/29/22
122022	THE IOWAN	RENEW PUBLICATION		24.00		
PR20221104	TREAS STATE OF IOWA	STATE TAXES	837.00		14016008	11/16/22
PR20221110	TREAS STATE OF IOWA	STATE TAX	870.00	1,707.00	14016008	11/16/22
OCT2022TAX	TREASURER STATE OF IOWA	OCTOBER 2022 SALES TAX	1,167.30		719578	11/21/22
OCT2022WETTAX	TREASURER STATE OF IOWA	OCTOBER 2022 WET TAX	1,620.17	2,787.47	713127	11/21/22
22-098	TRICIA CONTER	CPR TRAINING-HS & BLS		404.00		
R104001925	TRUCK COUNTRY OF IOWA INC	DIAGNOSTICS/BATTERY REPLACE		468.57		
2017A BOND	UMB BANK, N.A.	HWY 136 INTEREST 2017A BOND	6,837.50		14016013	11/29/22
SRS2019A	UMB BANK, N.A.	DEC 2022 POOL INTERST PYMT	24,525.00	31,362.50	14016012	11/29/22
164565	USA BLUE BOOK	HACH SMAPLE PACK/NITRILE GLOVE		497.31	5975	11/29/22
11262022	VISA	DBQ FALL CONFERENCE REGIST		1,837.64	64714	11/29/22
223150001540	WELLMARK BC/BS OF IA	DEC PREMIUMS		7,991.34	5976	11/29/22
				=====		
Accounts Payable Total				285,533.65		
Invoices: Paid				168,543.33		
Invoices: Scheduled				116,990.32		
Payroll Checks				30,444.51		
				=====		
Report Total				315,978.16		
				=====		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	141,050.18
016	PARTIAL SELF-FUND	2,508.79
021	LIBRARY	1,374.00
110	ROAD USE TAX	35,492.52
111	ARP (AMERI RESUCUE PLAN)	9,570.50
125	TAX INCREMENT FINANCING	33,096.00
200	DEBT SERVICE	31,362.50
370	LIBRARY CAPITAL PROJECT	5,000.00
600	WATER	28,560.42
610	SEWER	27,963.25
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	TOTAL FUNDS	315,978.16

BANK CASH REPORT 2022

BANK NAME FUND GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
OHWARD CHECKING ACCT						

BANK OHWARD CHECKING ACCT						2,177,870.48
001 CASH - GENERAL	397,000.26	99,931.87	92,714.81	404,217.32	6,834.84	
002 CASH- ARP COVID 19 GRANT	139,395.60-	0.00	0.00	139,395.60-		
011 CASH - POLICE	0.00	0.00	0.00	0.00		
012 CASH - FIRE	0.00	0.00	0.00	0.00		
013 CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014 CASH - FIRE EQUIPMENT	67,500.00	0.00	0.00	67,500.00		
015 CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016 CASH - PARTIAL SELF-FUND	23,447.73	60.90	2,492.58	21,016.05		
017 CASH - SWIMMING POOL	30,027.59	0.00	0.00	30,027.59		
018 CASH - CABLE	0.00	0.00	0.00	0.00		
019 CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020 CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021 CASH - LIBRARY	22,360.55	66,765.00	0.00	89,125.55		
022 CASH - 1ST AVENUE	307,232.35	1,462.30	0.00	308,694.65		
023 CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024 CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CASH - TRAIL	0.00	0.00	0.00	0.00		
026 CASH - SIREN	0.00	0.00	0.00	0.00		
027 CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028 CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110 CASH - ROAD USE TAX	137,504.34	25,951.29	23,894.96	139,560.67	2,180.63	
111 ARPA CHECKING	253,419.73	0.00	4,945.50	248,474.23		
112 CASH - EMPLOYEE BENEFITS	23,816.01	29.40	0.00	23,845.41		
121 CASH - LOST	546,384.09	0.00	0.00	546,384.09		
125 CASH - TIF	226,602.88-	5,722.30	2,336.00	223,216.58-	2,336.00	
200 CASH - DEBT SERVICE	103,594.14	3,887.17	31,362.50	76,118.81		
220 CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310 CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312 CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322 CASH - STREET IMPROVEMENTS	165,636.34-	0.00	0.00	165,636.34-		
323 CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360 CASH - WATER SYS IMPROVEMENT	700.53	3.33	0.00	703.86		
363 CASH - WWTP IMPROVEMENT PROJ	358,669.62-	0.00	0.00	358,669.62-		
364 CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365 CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366 CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
370 CASH - LIBRARY CAP PROJECT	1,400.00-	0.00	5,000.00	6,400.00-	5,000.00	
600 CASH - WATER	18,237.07-	26,876.57	20,224.99	11,585.49-	2,174.50	
601 CASH - DEPOSITS	1,343.43	0.00	0.00	1,343.43		
603 CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604 CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605 CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610 CASH - SEWER	383,835.42	66,012.31	22,596.34	427,251.39	578.84	
611 CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620 CASH - GARBAGE	0.00	0.00	0.00	0.00		
621 CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		

OHWARD CHECKING ACCT TOTALS	2,067,630.91	296,702.44	205,567.68	2,158,765.67	19,104.81	2,177,870.48

**BANK CASH REPORT
2022**

BANK NAME FUND GL NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	OUTSTANDING TRANSACTIONS	NOV BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,260,671.12
001 CDS/INVESTMENTS - GENERAL	122,232.12	198.92	0.00	122,431.04		
011 CDS/INVESTMENTS - POLICE CAR	70,849.77	115.30	0.00	70,965.07		
012 CDS/INVESTMENTS - FIRE TRUCK	252,134.77	410.32	0.00	252,545.09		
013 CDS/INVESTMENTS - RIVERVIEW	9,570.89	15.58	0.00	9,586.47		
015 CDS/INVESTMENTS - TRUCK RSRV	37,643.63	61.26	0.00	37,704.89		
016 CDS/INVESTMENTS - PARTIAL SELF	16,889.72	27.49	0.00	16,917.21		
017 CDS/INVESTMENTS - SWIMMING	9,503.33	15.47	0.00	9,518.80		
018 CDS/INVESTMENTS - CABLE RSRV	6,508.58	10.59	0.00	6,519.17		
019 CDS/INVESTMENTS - PARKS	20,802.46	33.85	0.00	20,836.31		
020 CDS/INVESTMENTS - STREET EQUIP	71,732.52	116.74	0.00	71,849.26		
021 CDS/INVESTMENTS - LIBRARY RSRV	122,736.35	199.74	0.00	122,936.09		
022 CDS/INVESTMENTS - 1ST AVE RSRV	221.62	0.36	0.00	221.98		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	25.51	0.04	0.00	25.55		
026 CDS/INVESTMENTS - SIREN RSRV	2,242.66	3.65	0.00	2,246.31		
027 CDS/INVESTMENTS - BICENTENNIAL	3,399.67	5.53	0.00	3,405.20		
028 CD/INVESTMENTS - AMBULANCE RES	155,289.09	252.71	0.00	155,541.80		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	82,530.65	257.50	0.00	82,788.15		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	52,442.78	85.35	0.00	52,528.13		
605 CD's/INVESTMENTS-2021A SINKING	72,196.44	0.00	0.00	72,196.44		
610 CDS/INVESTMENTS - SEWER	146,170.28	237.88	0.00	146,408.16		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,258,622.84	2,048.28	0.00	1,260,671.12	0.00	1,260,671.12
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	3,326,253.75	298,750.72	205,567.68	3,419,436.79	19,104.81	3,438,541.60

TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 5/2023



ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	519,232.38	93,811.85	86,395.87	.00	526,648.36
002 OLD ARPA DONT USE	139,395.60-	.00	.00	.00	139,395.60-
011 POLICE	70,849.77	115.30	.00	.00	70,965.07
012 FIRE TRUCK	252,134.77	410.32	.00	.00	252,545.09
013 RIVERVIEW PARK	9,570.89	15.58	.00	.00	9,586.47
014 FIRE EQUIPMENT	67,500.00	.00	.00	.00	67,500.00
015 PUBLIC WORKS TRUCK	37,643.63	61.26	.00	.00	37,704.89
016 PARTIAL SELF-FUND	40,337.45	27.49	2,431.68	.00	37,933.26
017 SWIMMING POOL	39,530.92	15.47	.00	.00	39,546.39
018 CABLE	6,508.58	10.59	.00	.00	6,519.17
019 PARKS/PLAYGROUND	20,802.46	33.85	.00	.00	20,836.31
020 STREET EQUIP	71,732.52	116.74	.00	.00	71,849.26
021 LIBRARY	145,096.90	66,964.74	.00	.00	212,061.64
022 1ST AVENUE	307,453.97	1,462.66	.00	.00	308,916.63
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	25.51	.04	.00	.00	25.55
026 SIREN	2,242.66	3.65	.00	.00	2,246.31
027 BICENTENNIAL	3,399.67	5.53	.00	.00	3,405.20
028 AMBULANCE	155,289.09	252.71	.00	.00	155,541.80
110 ROAD USE TAX	137,504.34	25,951.29	23,899.86	4.90	139,560.67
111 ARP (AMERI RESUCUE PLAN	253,419.73	.00	4,945.50	.00	248,474.23
112 EMPLOYEE BENEFITS	23,816.01	29.40	.00	.00	23,845.41
121 LOCAL OPTION	546,384.09	.00	.00	.00	546,384.09
125 TAX INCREMENT FINANCING	226,602.88-	5,722.30	2,336.00	.00	223,216.58-
200 DEBT SERVICE	103,594.14	3,887.17	31,362.50	.00	76,118.81
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
300 LIBRARY PROJ	.00	.00	.00	.00	.00
310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	165,636.34-	.00	.00	.00	165,636.34-
323 HIGHWAY 136	88,676.19	.00	.00	.00	88,676.19
360 WATER SYSTEM IMPROVEMEN	700.53	3.33	.00	.00	703.86
363 WWTP IMPROVEMENT PROJEC	358,669.62-	.00	.00	.00	358,669.62-
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
370 LIBRARY CAPITAL PROJECT	1,400.00-	.00	5,000.00	.00	6,400.00-
600 WATER	64,293.58	27,134.07	20,252.42	27.43	71,202.66
601 DEPOSITS-WATER/SEWER	4,843.43	.00	.00	.00	4,843.43
603 WELL PUMP	52,442.78	85.35	.00	.00	52,528.13
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	72,196.44	.00	.00	.00	72,196.44
610 SEWER	530,005.70	66,250.19	22,604.01	7.67	573,659.55
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
Report Total	3,326,253.75	292,370.88	199,227.84	40.00	3,419,436.79

TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 5/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	519,232.38	93,811.85	86,395.87		526,648.36
002 OLD ARPA DONT USE	139,395.60-				139,395.60-
011 POLICE	70,849.77	115.30			70,965.07
012 FIRE TRUCK	252,134.77	410.32			252,545.09
013 RIVERVIEW PARK	9,570.89	15.58			9,586.47
014 FIRE EQUIPMENT	67,500.00				67,500.00
015 PUBLIC WORKS TRUCK	37,643.63	61.26			37,704.89
016 PARTIAL SELF-FUND	40,337.45	27.49	2,431.68		37,933.26
017 SWIMMING POOL	39,530.92	15.47			39,546.39
018 CABLE	6,508.58	10.59			6,519.17
019 PARKS/PLAYGROUND	20,802.46	33.85			20,836.31
020 STREET EQUIP	71,732.52	116.74			71,849.26
021 LIBRARY	145,096.90	66,964.74			212,061.64
022 1ST AVENUE	307,453.97	1,462.66			308,916.63
025 TRAIL	25.51	.04			25.55
026 SIREN	2,242.66	3.65			2,246.31
027 BICENTENNIAL	3,399.67	5.53			3,405.20
028 AMBULANCE	155,289.09	252.71			155,541.80
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GENERAL FUNDS:	1,609,955.57	163,307.78	88,827.55		1,684,435.80
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110 ROAD USE TAX	137,504.34	25,951.29	23,899.86	4.90	139,560.67
111 ARP (AMERI RESUCUE PLAN	253,419.73		4,945.50		248,474.23
112 EMPLOYEE BENEFITS	23,816.01	29.40			23,845.41
121 LOCAL OPTION	546,384.09				546,384.09
125 TAX INCREMENT FINANCING	226,602.88-	5,722.30	2,336.00		223,216.58-
<hr/>					
SPECIAL REVENUES:	734,521.29	31,702.99	31,181.36	4.90	735,047.82
<hr/>					
200 DEBT SERVICE	103,594.14	3,887.17	31,362.50		76,118.81
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DEBT SERVICE TOTALS	103,594.14	3,887.17	31,362.50		76,118.81
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310 HOUSING REHAB	13,603.74				13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32				9,990.32
322 STREET IMPROVEMENTS	165,636.34-				165,636.34-
323 HIGHWAY 136	88,676.19				88,676.19
360 WATER SYSTEM IMPROVEMEN	700.53	3.33			703.86
363 WWTP IMPROVEMENT PROJEC	358,669.62-				358,669.62-
<hr/>					
CAPITAL PROJECTS TOT	411,335.18-	3.33			411,331.85-
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370 LIBRARY CAPITAL PROJECT	1,400.00-		5,000.00		6,400.00-
600 WATER	64,293.58	27,134.07	20,252.42	27.43	71,202.66
601 DEPOSITS-WATER/SEWER	4,843.43				4,843.43
603 WELL PUMP	52,442.78	85.35			52,528.13
605 2021A BOND SINKING	72,196.44				72,196.44
610 SEWER	530,005.70	66,250.19	22,604.01	7.67	573,659.55
611 SEWER SINKING	567,136.00				567,136.00
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ENTERPRISE FUNDS:	1,289,517.93	93,469.61	47,856.43	35.10	1,335,166.21

TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 5/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
GRAND TOTAL:	3,326,253.75	292,370.88	199,227.84	40.00	3,419,436.79
Report Total	3,326,253.75	292,370.88	199,227.84	40.00	3,419,436.79



December 12, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: December 9, 2022

Re: Cascade Food Pantry

Diana Meyers, Food Pantry Director and Shirley Dolphin, Food Pantry Board Member, came to City Hall last week to discuss the need for the Cascade Food Pantry to move due the renovations being done by Iowa Main Street Investments and Brian Bock to the building. As you likely know we have a second pantry located at the catholic church. The one they work in is at the old brewery building on Second Ave. They asked about being able to come to the City Council meeting to discuss the future of this Pantry. I spoke about some ideas to work together for the good of the community and those in need, with the people that have the second food pantry at the Catholic Church. They asked about locations for a future site downtown and I explained that my hope was to help facilitate a meeting to bring all parties together to work on this community need together, not separate. I have also reached out to members from the church pantry to be sure they are willing to sit down and talk if that is the Council direction.



December 12, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: December 9, 2022

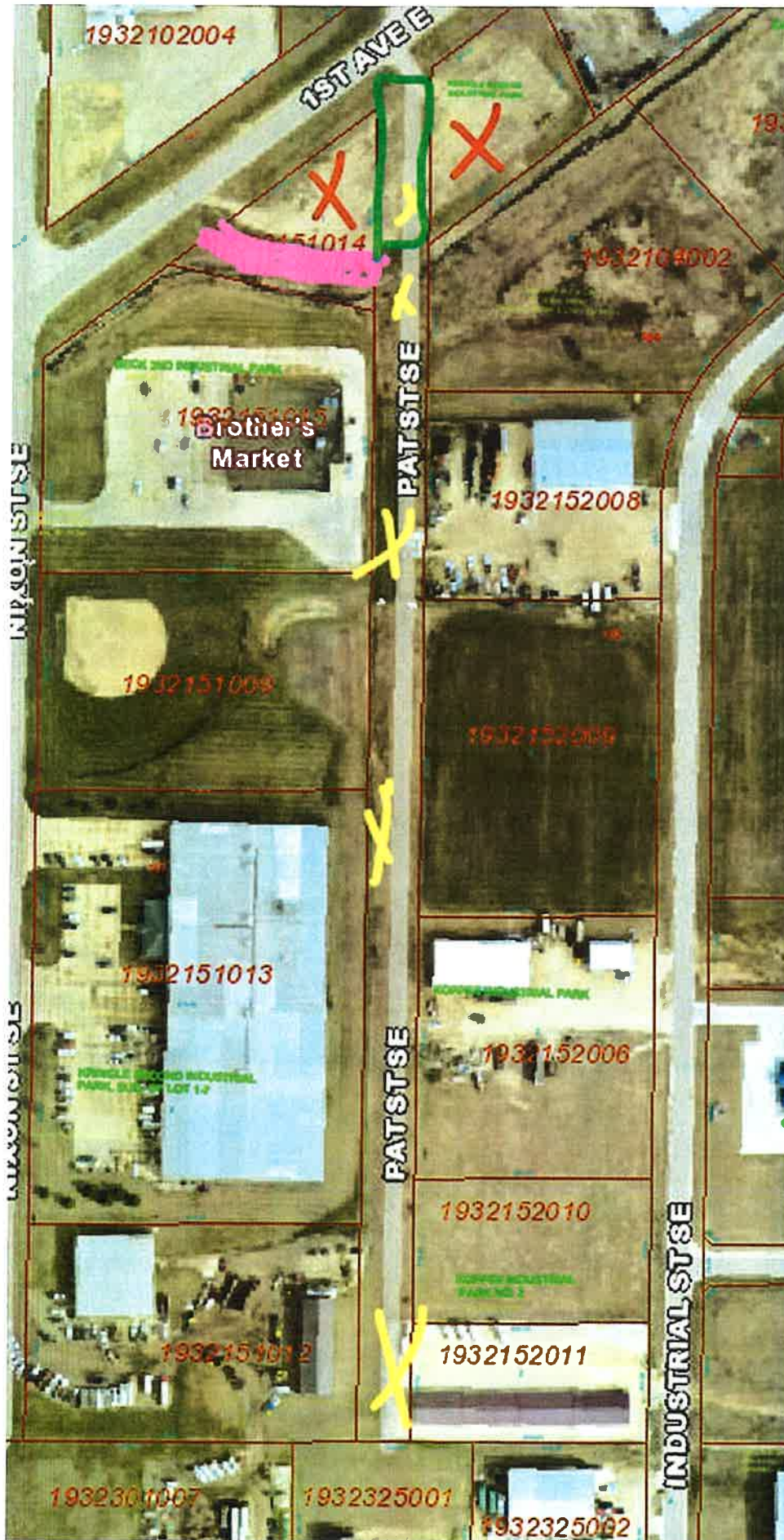
Re: Pat Street

At this time the City has a dedicated easement for utilities and future road use on Pat Street south of First Avenue East that follows Pat Street south to runs south the mini storage (Yellow Xs on the Map). At this time we believe it is fair to assume based on how development has occurred that there is no need for Pat Street to be improved as a road. We have utilities in the area at the south end north but it ends prior to the lots were the red Xs are which are owned by Mike Beck. He would like to sell these two as one parcel and eliminate the easement for a road and utilities in the green box area. Buck and Lisa Manternach would like to develop these lots with a 140' by 120' building to house their two businesses. If we were to do this there is a need to obtain a utility and/or trail easement to bring the more southern utilities to the northwest and go West on 1st Avenue to connect to Nixon Street (pink area). Mike is willing to give this easement if we eliminate the area described above between his two lots in the green box.

In addition, in the area south of these lots we would like to discuss the future of this area. We must retain at least an easement for utilities and a trail but we may not need the entire width of 60 feet. I have a call into Lynch Dallas Law Firm to confirm the process we need to go through. Since this land was declared a future road prior to being annexed in to the City, we are not sure that a public hearing and vacation of right of way ordinance is appropriate. When it is handled first in the County they do not dedicate land to the County and own it. They take an easement and have the neighboring property owners own to the middle of the road.

If we have to survey this to record, Mike Weber would charge \$800 to take care of this paperwork.

I am working to calculation the square footage to calculate how much the price would be based on the price in Resolution #43-22. This Resolution is included in the packet.



RESOLUTION #43-21

**RESOLUTION ADOPTING AND APPROVING PRICE POLICY TO PURCHASE
VACATED PROPERTY**

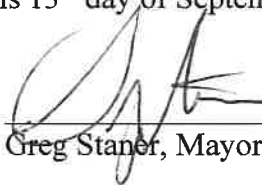
WHEREAS, it is in the normal business that occasionally streets/alleys are vacated and conveyed to abutting property owners; and,

WHEREAS, it is necessary to adopt a price policy for property owners wishing to purchase vacated streets/alleys.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cascade, Iowa, that the attached Price Policy to Purchase Vacated Property, is hereby approved and adopted.

BE IT FURTHER RESOLVED, by the City Council of the City of Cascade, Iowa, that the Price Policy to Purchase Vacated Property will be followed with any vacated property purchase.

PASSED, APPROVED AND ADOPTED this 13th day of September, 2021.



Greg Staner, Mayor

ATTEST:



Danielle Hartke City Clerk CMC, CFO

PRICE POLICY TO PURCHASE VACATED PROPERTY CITY OF CASCADE

The following policy is enacted in an effort to standardize the price at which vacated property will be conveyed to abutting property owners in the City of Cascade, Iowa. This will serve as a tool when communicating with property owners who may be interested in purchasing vacated alleys/streets the price by which the property will be sold. This policy is therefore a guideline when beginning the communication process with those property owners. This policy will also allow the selling price to be at the discretion of the City Council depending on extraordinary situations.

This policy has been adopted by the City Council by resolution. The Conveyance of Vacated Property Price Policy of the City of Cascade can be adjusted at any time by resolution of the City Council.

CONVEYANCE PRICE POLICY

The price that property owners will need to pay to purchase vacated property will be based on Assessed Land Value. Assessed Land Value will be determined by reviewing what the assessed land value is of the lots that are around the perimeter to the vacated streets/alleys are at the time of the conveyance. The lots being reviewed to determine the price will be of the same zoning as the lot being vacated. The per sq. ft. price of the assessed land value of each lot will be determined. Then an average price per sq. ft. for vacation and conveyance will then be determined and the total cost will be calculated. The final price per sq. ft. for the vacated street/alley is at the discretion of the City Council depending on the area. The property owner(s) will also be responsible for paying all the legal fees, including recording fees, associated with the conveyance of the alley/street.

Once a price per sq. ft. has been established, a purchase agreement between the abutting property owners who are interested in purchasing the vacated area and the City of Cascade will be drafted. Following the approval of the purchase agreement, a quit claim deed will then be drawn up. The quit claim deed will then be recorded with the appropriate County Recorder's office.

Cost of Conveyance of Lot 2		
Legal Fees		\$ 477.25
Cost of Conveyance of Lot 2 of Keyron McDermott Addition		\$ 1,213.00
TOTAL COST		\$ 1,690.25

We charged \$.15 per sq. ft

Based on assessed value of land \$.36 per sq. ft

TOTAL PURCHASE PRICE OF VACATED WASHINGTON STREET	
Recording Quit Claim Deed	\$ 27.00
Purchase Price of Vacated Street	\$ 6,500.00
Legal Fees	\$ 145.00
TOTAL	\$ 6,672.00
Paid Feb 12 2019	

1/2 Survey Cost

We charged \$1.00 per sq. ft.

Based on assessed land value of perimeter lots -
\$1.64 per sq. ft.



December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Langworthy Court

Back when Langworthy Court was built there was discussion with the City about dedicating the Right of Way to the City as is normally done. The City did give an exception to the normal lot frontage size. In 2013 after discussion and the City not wanting to take ownership, Mike agreed to keep it private at that time. He is requesting that the City Council reconsider this decision and take ownership of the road. He is willing to continue to plow the road until he is not physically able to do this work. I have researched some history and found minutes from 2013. One issue I see is that our ordinance requires that lots be developed when on a public street or alley. The earlier minutes and the Zoning Code page is included. I am not sure where this leaves the City if this was developed on a private street which cities do not normally allow. We can discuss it at the meeting and get some City Council input and possible direction.



utility services (water, electric, gas, and sewer) from the street or rear lot line.

- D. A ten (10') foot permanent maintenance easement shall be provided for the maintenance of the exterior portion of the zero-lot line building wall located upon the lot line and for other common elements of building.
- E. There shall be a public sidewalk the full length of the zero-lot line lot bordering the street.
3. More Than One Principal Structure On A Lot. In any district, more than one (1) principal structure housing a permitted principal use may be erected on a single lot provided that the area, yard and other requirements of this Ordinance shall be met for each structure as though it were on an individual lot.
4. Height Regulation Exception. The height limitations contained in Section 165.11, Schedules of District Regulations, do not apply to grain storage bins, grain elevators, feed mills or to spires, belfries, cupolas, chimneys, antennas, water tanks, ventilators, elevator housing or other structures placed above the roof level and not intended for human occupancy.
5. Use Of Public Right-of-Way. No portion of the public road, street or alley right-of-way shall be used, or occupied by an abutting use of land or structures for storage or display purposes, or to provide any parking or loading space required by this Ordinance, or by any other purpose that would obstruct the use or maintenance of the public right-of-way.
6. Proposed Use Not Covered In Ordinance. Any proposed use not covered in this Ordinance as a Permitted Use or Special Exception shall be referred to the Planning and Zoning Commission for a recommendation as to the proper district in which such use should be permitted and the Ordinance amended as provided in Section 165.39 before a permit is issued for such proposed use.
7. Buildings To Have Access. Every building hereafter erected or structurally altered, shall be on a lot or parcel having a frontage on a public street or alley.
8. Location Of Mobile Homes Or House Trailers. Mobile homes occupied as a permanent or temporary place of residence shall be located only on a single lot in the R-3 district or in an approved mobile home park. Existing mobile homes at the time of passage of this Ordinance on single lots of record in any other district may remain until there is a change in occupancy or ownership of the mobile home or lot on which it is placed. When such change occur, the mobile home shall be

November 26, 2012
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Kearney, Knepper, Moriarity and Soppe answered roll call.

Motion Knepper, 2nd Moriarity to approve the agenda – all ayes. There were no speakers from the floor.

Motion Kearney, 2nd Soppe to approve the consent agenda items – all ayes.

Motion Soppe, 2nd Kearney to table Resolution 96-12 – all ayes.

Motion Kearney, 2nd Knepper to table Resolution 97-12 – all ayes.

Motion Soppe, 2nd Boffeli to approve Resolution 98-12 approving Change Order No. 2 with Anstoetter Const. Co. for an additional \$2,486.00 for the 1st Avenue Water Main Project. Boffeli, Kearney, Knepper, Moriarity, Soppe – all aye.

Motion Knepper, 2nd Kearney to approve Resolution 99-12 approving Change Order No. 3 with Anstoetter Const. Co. for a deduction of \$10,836.00 for the 1st Avenue Water Main Project. Kearney, Knepper, Moriarity, Soppe, Boffeli – all aye.

Motion Soppe, 2nd Kearney to approve Resolution 100-12 approving final pay application No. 2 to Anstoetter Const. Co. for \$18,118.66 for the 1st Avenue Water Main Project. Knepper, Moriarity, Soppe, Boffeli, Kearney – all aye.

Motion Kearney, 2nd Knepper to approve Resolution 101-12 accepting final completion of work by Anstoetter Const. Co. for the 1st Avenue Water Main Project. Moriarity, Soppe, Boffeli, Kearney, Knepper – all aye.

Motion Boffeli, 2nd Soppe to approve Resolution 102-12 approving the release of claims relating to Anstoetter Const. Co.'s work on the 1st Avenue Water Main Project. Soppe, Boffeli, Kearney, Knepper, Moriarity – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 103-12 transferring \$1,902.00 from the Sewer Fund to the Sewer Sinking Fund per the loan agreement. Boffeli, Kearney, Knepper, Moriarity, Soppe – all aye.

Motion Soppe, 2nd Moriarity to approve Resolution 104-12 transferring \$1,357.83 to the Debt Service Fund with half coming from both the General & TIF Funds. Kearney, Knepper, Moriarity, Soppe, Boffeli – all aye.

Motion Moriarity, 2nd Soppe to approve Resolution 105-12 transferring \$5,254.00 from the Water Fund to the 2012A Bond Sinking Fund per the loan agreement. Knepper, Moriarity, Soppe, Boffeli, Kearney – all aye.

Motion Knepper, 2nd Soppe to approve Resolution 106-12 approving the refund of \$295,652.00 in allowed TIF project expenditures from future TIF revenues for reimbursement of general or other fund money as is lawful and appropriate. Moriarity, Soppe, Boffeli, Kearney, Knepper – all ayes.

Motion Kearney, 2nd Moriarity to approve Resolution 107-12 obligating and appropriating certain TIF revenues for contracted reimbursements of property taxes estimated at \$36,000.00 for fiscal year 2014. Soppe, Boffeli, Kearney, Knepper, Moriarity – all aye.

Motion Knepper, 2nd Boffeli to approve Resolution 108-12 certifying \$3,142,686.00 of TIF indebtedness and authorize the Dubuque & Jones Counties to collect and pay TIF revenues to the City of Cascade. Boffeli, Kearney, Knepper, Moriarity, Soppe – all aye.

Motion Soppe, 2nd Kearney to approve Resolution 109-12 approving submission of the Annual Urban Renewal Report of Cascade TIF Districts for December 1, 2012 to the Iowa Dept. of Management. Kearney, Knepper, Moriarity, Soppe, Boffeli – all aye.

Motion Soppe, 2nd Boffeli to approve Resolution 110-12 approving an agreement with MSA Professional Services not to exceed \$4,000.00 for inspection of a subdivision located off of Fox St SE with fees being reimbursed by Beck Const. Knepper, Moriarity, Soppe, Boffeli, Kearney – all aye.

Motion Soppe, 2nd Boffeli to open the public hearing at 7:15 p.m. to consider vacating the 325' undeveloped portion of Langworthy St for Beck Const. – all aye. P&Z Commission member Jim Conlin reported that the P&Z Commission unanimously approved the request with no public comment at their meeting. Motion Moriarity, 2nd Boffeli to return to regular session at 7:17 p.m. – all aye.

Motion Kearney, 2nd Boffeli to table Resolution 111-12 – all aye.

Motion Moriarity, 2nd Boffeli to approve renewal of a Class C Liquor License with Sunday sales for Dagwood's Pub, 231 1st Ave W – all aye.

City Administrator Long reported the progress of the Beck subdivision on Fox St SE to date. Council member Kearney would like to have a meeting with the EMS to discuss funding the purchase of a new ambulance and how the City will begin to budget for future ambulances. Mayor Henry will call a special meeting some evening at 5:00 p.m. Council member Moriarity would like to see alternatives to the sale of the old unit.

Motion Moriarity, 2nd Boffeli to adjourn the meeting at 7:25 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

January 14, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Kearney, Knepper, Moriarity and Soppe answered roll call. Motion Moriarity, 2nd Soppe to approve the agenda – all ayes.

Library Board President Kathy Weber introduced new Library Director Melissa Kane.

Mayor Henry asked Adam Mueller & Nick Wagner with MSA Professionals to give an update on the water tower project.

Motion Kearney, 2nd Moriarity to approve the consent agenda items – all ayes.

Patrick Diller with the Cascade Elementary PTO President discussed the school and PTO's concern with the speed limit on 1st Avenue being 35 MPH. The school & PTO would like to see the speed limit dropped to 25 MPH. Their other concern being the west side drop off & pick up on Tyler Street with parking on both sides of the street and no sidewalks it makes it dangerous for kids. The school & PTO would propose no parking on one side of the street and sidewalks along the street. The Mayor stated that the Council would take the concerns into consideration and work on solutions.

Motion Knepper, 2nd Boffeli to approve Resolution 01-13 making annual appointments for the City of Cascade. Boffeli, Kearney, Knepper Moriarity, Soppe – all aye.

Motion Boffeli, 2nd Moriarity to approve the 1st reading of Ordinance 38-13 regulating and registering local recreation leagues using City facilities to enhance safe use and provision of liability coverage to said leagues. Soppe, Boffeli, Kearney, Knepper, Moriarity – all aye.

Motion Moriarity, 2nd Soppe to approve waiving the 2nd & 3rd readings of Ordinance 38-13 and approving its adoption. Soppe, Boffeli, Kearney, Knepper, Moriarity – all aye.

Motion Boffeli, 2nd Kearney to approve Resolution 02-13 soliciting quotes for a decorative fence for the Riverview Park retaining wall. Moriarity, Soppe, Boffeli, Kearney, Knepper – all aye.

Motion Moriarity, 2nd Soppe to approve Resolution 03-13 authorizing payment of \$64,600.00 to Phoenix Fabricators & Erectors Inc. for pay application No. 5 on the water tower project. Knepper, Moriarity, Soppe, Boffeli, Kearney – all aye.

Motion Soppe, 2nd Kearney to open the public hearing on plans, specs, contract and cost estimates for the reconstruction of the Hwy 136/1st Avenue intersection – all aye. This project will go from the alley at Ohnward Bank to the alley at Subway with the cost being split 80% from State of Iowa, 20% from the City. Motion Moriarity, 2nd Kearney to return to regular session – all aye.

Motion Soppe, 2nd Boffeli to approve Resolution 04-13 awarding a contract for the reconstruction of the intersection of Hwy 136/1st Avenue to Eastern Iowa Excavating, Cascade for \$189,918.21. Kearney, Knepper, Moriarity, Soppe, Boffeli – all aye.

Motion Soppe, 2nd Moriarity to open the public hearing on the plans, specs, contract and cost estimates for Contract D, the construction of approx.. 6,800 l.f. of water main and related distribution system improvements – all aye. There were 17 bids received for this project. Motion Soppe, 2nd Kearney to return to regular session – all aye.

Motion Kearney, 2nd Knepper to approve Resolution 05-13 awarding a contract for Contract D the construction of approx. 6,800 l.f. of water main and related distribution system improvements to Anstoetter Construction, Farley for \$425,054.25. Boffeli, Kearney, Knepper, Moriarity, Soppe – all aye.

Motion Moriarity, 2nd Kearney to open the public hearing on the plans, specs, contract and cost estimates for Contract G, the construction of a test well approx. 600 feet in depth – all aye. With no comments, motion Moriarity, 2nd Soppe to return to regular session – all aye.

Motion Soppe, 2nd Kearney to approve Resolution 06-13 awarding a contract for Contract G for the construction of a test well approx. 600 feet in depth to Shawver Well, Fredericksburg, IA for \$198,992.50. Soppe, Boffeli, Kearney, Knepper, Moriarity – all aye.

Motion Moriarity, 2nd Soppe to approve the 1st reading of Ordinance 39-13 vacating Lot 1A, Block 14 of Second Union Addition, a 17,067 s.f. undeveloped portion of Langworthy Street. Moriarity, Soppe, Boffeli, Kearney, Knepper – all aye.

Motion Moriarity, 2nd Knepper to waive the 2nd & 3rd readings of Ordinance 39-13 and approving its adoption. Moriarity, Soppe, Boffeli, Kearney, Knepper – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 07-13 approving the sale of Lot 1A, Second Union Addition, an undeveloped street right-of-way to Beck Construction for incorporation into the Langworthy Court Subdivision, subject to approval of said plat and plans. Knepper, Moriarity, Soppe, Boffeli, Kearney – all aye.

Motion Moriarity, 2nd Knepper to approve Resolution 08-13 approving the final plat of Lot 1 and Lot A of Langworthy Court Subdivision. Beck explained that the road would be private and not maintained by the City, but would like garbage picked up at each residence. Kearney, Knepper, Moriarity, Soppe, Boffeli – all aye.

Council member Moriarity questioned the need for a “fancy street light” on a street with no curb or gutter referencing Buchanan St SW. City Administrator Long explained that this had been a past practice and that the Utilities are in the 5th year of a 10 year over-head to under-ground project. Mayor Henry indicated the need for consistency of all street lights within the City. Motion Kearney to approve Resolution 09-13 accepting a quote from Irby Electrical Distributor for \$2,144.00 each for a decorative pole and acorn head failed for lack of a 2nd, therefore the motion failed.

Motion Kearney, 2nd Boffeli to approve Resolution 10-13 accepting the Dubuque County Regional Smart Plan as a policy document for future consideration of City comprehensive planning and considerations. Boffeli, Kearney, Moriarity, Soppe – aye, Knepper – nay.

Council Member Soppe had submitted his letter of resignation on Wednesday and announced it would take effect upon completion of tonight’s meeting.

Motion Soppe, 2nd Boffeli to adjourn the meeting at 7:50 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

January 28, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Kearney, Knepper and Moriarity answered roll call. Motion Moriarity, 2nd Knepper to approve the agenda – all ayes. There were no speakers from the floor.

Motion Moriarity, 2nd Kearney to approve the agenda – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 11-13 authorizing the City Clerk to publish a notice of Council intent to fill by appointment the Council position vacated by resignation of Council Member Scott Soppe. Boffeli, Kearney, Knepper and Moriarity – all aye.

Motion Boffeli, 2nd Kearney to approve Resolution 12-13 establishing a price at \$.15 per square foot for sale of the real property of an undeveloped area of Langworthy St SE for \$2,560.05 to Mike Beck. Council Member Moriarity suggests future sales of land be based on the fair-market. Boffeli, Kearney, Knepper and Moriarity – all aye.

Motion Moriarity, 2nd Boffeli to approve Resolution 13-13 re-appointing Mike Gehl and Rick Kerper to another 3-year term, both expiring September 30, 2015 on the Planning & Zoning Commission and appointing Brian Gavin to the vacated position expiring September 30, 2014. Boffeli, Kearney, Knepper and Moriarity – all aye.

Motion Moriarity, 2nd Boffeli to approve Resolution 14-13 re-appointing Brad Boffeli to another 5-year term on the Park Board expiring December 31, 2017. Boffeli, Kearney, Knepper and Moriarity – all aye.

City Administrator Long reported that quotes for the fence for the Riverview Park wall will be opened on Wednesday at 1:30 at City Hall and the next budget workshop is scheduled for February 5th at 5:00. Long also reported that 60 ton of sand/salt mix was placed on city streets due to the ice storm with public works putting in 13 hours to do so.

Police Chief Heim reported on the incidents over the last week.

Motion Kearney, 2nd Moriarity to adjourn the meeting at 7:15 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

April 22, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Hosch, Kearney, Knepper and Moriarity answered roll call. Motion Moriarity, 2nd Knepper to approve the agenda – all aye. There were no speakers from the floor.

Motion Kearney, 2nd Moriarity to approve the consent agenda items – all aye. Mayor Henry read correspondence from the Iowa Department of Transportation regarding notice of paving shoulders of Hwy 151 from Monticello to Hwy 61.

Mayor Henry announced May 5-11, 2013 as Municipal Clerks Week.

Mayor Henry read Chief Heim's letter recommending to not amend the City Code to allow golf carts, ATV's & UTV's be permitted for use on City streets. Heim's letter cited City Code Chapter 81 & 75 which currently regulate such vehicles. Heim visited with neighboring cities Police Depts. that allow use on City streets with reports of abuse and violations. Jake & Jackie McAllister, 166 White Oak Dr SE presented their request and reported that Monticello PD & Jones Co officer Dan Jacobs stated no concerns or violations in Monticello. The McAllisters reported the Cities of Farley & Epworth permit golf cart & ATV/UTV use. Mr. McAllister questioned if the Council has discussed a bicycle lane with Mayor Henry responding that no formal discussion had occurred. Mayor Henry noted that the Iowa Code would limit the McAllisters to use of such vehicles only in the Oak Hill subdivision in which they reside and only on roads of 25 MPH or less within the City. Henry reported per Chief Heim's letter that 1st Avenue, the Bellevue/Cascade Rd, Fox St SE, Industrial Park Rd SE, and State Hwy 136 could not be traveled on per State Code. Council member Kearney reported that a phone call to the Farley Police Chief resulted in his understanding that Farley has no problems with such permitting and since other towns are not having serious issues maybe Cascade could consider permitting such vehicles. Mrs. McAllister reported that the County would also issue permits to those residents outside of city limits. Chief Heim rebutted this statement directly and referenced legislative consideration of allowing ATVs on county roads with no action from the State level. Mrs. McAllister stated the benefits of such permitting would mainly be social & entertainment and increased business as well as fuel savings. Ryan Frasher, 185 Redwood Dr SE reiterated the approval by Monticello officer Dan Jacobs and reported Jacobs saw no safety issues. Frasher feels if other communities "ok" such vehicles why not Cascade. Council member Hosch reiterated the 25 MPH restriction that is set by State Code. Council member Boffeli voiced safety concerns at major intersections, feels the Council should support the recommendation of the Police Chief and feels the City would be placing a greater burden on an already limited police force. Chief Heim raised some points of concern with safety issues and equipment requirements and clarified the State limitations on primary road extensions. Merlin "Whiskers" McDermott reported that the Farley & Epworth Police Depts both stated that they do have problems with violations of rules, stop signs and alcohol. Motion Kearney, 2nd Knepper to instruct City Administrator Long research and prepare a draft ordinance with assistance from the new Public Safety Committee consisting of Council members Moriarity & Boffeli along with Chief Heim. Kearney, Knepper, Hosch – aye; Moriarity, Boffeli – nay.

Motion Knepper, 2nd Moriarity to open the public hearing at 7:55 p.m. for consideration of drilling Well #6 to approximately 1,165 ft., new well pump and new well pump & equipment for Well #5 – all aye. With no one speaking, motion Kearney, 2nd Boffeli to return to regular session at 7:57 p.m. – all aye.

Motion Moriarity, 2nd Boffeli to approve Resolution 44-13 setting a bid date for May 22, 2013 for receipt of bids for Contract "C" Well House Improvements. Boffeli, Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Boffeli, 2nd Moriarity to approve Resolution 45-13 approving change order No. 2 on Contract "G", Well No. 6 for \$4,153. Hosch, Kearney, Knepper, Moriarity, Boffeli – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 46-13 approving pay request No. 2 to Shawver Well Co, Inc. in the amount of \$117,710.23 on Contract "G", Test Well No. 6. Kearney, Knepper, Moriarity, Boffeli, Hosch – all aye.

Motion Kearney, 2nd Boffeli to approve Resolution 47-13 approving a Certificate of Substantial Completion to Shawver Well Co, Inc. for Contract "G", Test Well No. 6. Knepper, Moriarity, Boffeli, Hosch Kearney – all aye.

Motion Knepper, 2nd Moriarity to approve Resolution 48-13 approving payment to River City Paving in the amount of \$29,930.71 for milling and repaving portions of McKinley St NW and 2nd Ave SE. Moriarity, Boffeli, Hosch, Kearney, Knepper – all aye.

Motion Boffeli, 2nd Moriarity to approve Resolution 49-13 authorizing the disposal of City records dated July 1, 2006 through June 30, 2008 per the adopted Record Retention Policy. Boffeli, Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Boffeli, 2nd Kearney to approve Resolution 50-13 approving the final plat of Lot 1A, Block 14, Second Union Addition for the Langworthy Court development by Beck Construction. Hosch, Kearney, Knepper, Moriarity, Boffeli – all aye.

City Administrator Long advised of the need to reschedule the Monday, May 27th Council meeting to Tuesday, May 28th due to the Memorial Day holiday.

Motion Moriarity, 2nd Boffeli to adjourn the meeting at 8:05 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

May 13, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Hosch, Kearney, Knepper and Moriarity answered roll call. Boffeli was absent. Motion Moriarity, 2nd Hosch to approve the agenda – all aye. There were no speakers from the floor. Motion Kearney, 2nd Moriarity to approve the consent agenda items – all aye.

Motion Kearney, 2nd Knepper to approve the request from Amanda Schlemme to hold a 5K walk/run on various City streets and the Coohy River Walk on August 2nd – all aye.

Motion Knepper, 2nd Moriarity to approve a request from Mike Beck, Beck Construction for a special exception to City Code 93.10 requiring copper service lines for his Langworthy Subdivision at which he may install plastic service lines. Motion passes 3-1 with Hosch voting nay. Council will consider an amendment to the Code by allowing plastic service lines be placed at a depth as to prevent freezing.

Motion Kearney, 2nd Moriarity to approve a request by Jamie “Buck” Manternach to allow a second water meter for irrigation be installed at 208 Adams St SE – all aye.

Motion Moriarity, 2nd Knepper to approve Resolution 51-13 setting a policy for Cascade Municipal Swimming Pool Lifeguards for reimbursement of certification and re-certification costs. Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 52-13 authorizing final payment of \$2,667.57 to Gravel Grading & Excavating for the 2012 Alley Resurfacing Project. Hosch, Kearney, Knepper, Moriarity – all aye.

Council member Knepper questioned why the Swimming Pool concrete improvements project was not offered to other local contractors giving them the opportunity to bid the job. Council Member Moriarity made a motion to hold off on making the \$19,657.84 payment to Eastern Iowa Excavating in order to look into why this was not bid. Administrator Long responded that Eastern Iowa was solely contacted for a quote and since it was a great bid and quick response that was the only one obtained. Council Member Moriarity withdrew his motion. Motion Kearney, 2nd Moriarity to approve Resolution 53-13 approving payment of \$19,657.84 to Eastern Iowa Excavating for installing concrete parking and sidewalk areas at the Cascade Municipal Swimming Pool. Kearney, Moriarity, Hosch – aye; Knepper – nay.

Motion Knepper, 2nd Moriarity to open and hold the public hearing for consideration of drilling Well #6 to approximately 1,165 feet & purchase of a well pump, and purchase of a new well pump & equipment for Well #5 – all aye. Bids were received from Northway Well Co \$327,350.50 and Shawver Well Co \$351,062.50. Nick Wagner with MSA Professional Services explained the project budget with the test well and this portion of the well project is below the estimate. Motion Kearney, 2nd Moriarity to return to regular session – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 54-13 awarding a contract to Northway Well Co for \$327,350.50 for drilling Well #6 to approximately 1,165 feet & purchase of a well pump and purchase of a new well pump & equipment for Well #5. Knepper, Moriarity, Hosch, Kearney – all aye.

Motion Moriarity, 2nd Knepper to open and hold the public hearing for consideration of construction of a well house for Well #6 and related improvements to Well #5 – all aye. With no one speaking, motion Moriarity, 2nd Hosch to return to regular session – all aye.

Motion Moriarity, 2nd Knepper to approve Resolution 55-13 approving pay application #7, and payment of \$8,075.00 to Phoenix Fabricators for Contract “A” Water Tower project. Moriarity, Hosch, Kearney, Knepper – all aye.

Motion Knepper, 2nd Kearney to approve Resolution 56-13 approving pay application #1 to Anstoetter Construction for \$120,371.01 for purchasing materials to be used on Contract “D” Water Distribution Improvement project (the 2nd river crossing). Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 57-13 approving final payment of \$10,913.46 to Shawver Well Co for Contract “G” Test Well project. Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Kearney, 2nd Hosch to approve Resolution 58-13 accepting Contract “G” Test Well as final completion as recommended by MSA Professional Services. Kearney, Knepper, Moriarity, Hosch – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 59-13 renewing the City’s current health care plan for City employees beginning July 1, 2013 and ending June 30, 2014. Knepper, Moriarity, Hosch, Kearney – all aye.

Motion Kearney, 2nd Hosch to approve the 1st reading of Ordinance 40-13 implementing a 4% increase to water and sewer rates effective July 1, 2013. Moriarity, Hosch, Kearney, Knepper – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 60-13 approving pay application #1 for \$88,344.30 to Eastern Iowa Excavating for work on the 1st Ave/Hwy 136 intersection project. Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Moriarity, 2nd Knepper to approve Resolution 61-13 implementing procedures and practices to ensure compliance with tax codes related to the issuance of tax-exempt bonds as recommended by the IRS. Hosch, Kearney, Knepper, Moriarity – all aye.

Quotes were received from Rauen Precision Machining \$2,940.00 and Pitts Welding \$3,520.00 for safety railings for the Cascade Municipal Swimming Pool wading pools. Motion Kearney, 2nd Moriarity to approve Resolution 62-13 accepting the low bid from Rauen Precision Machining for \$2,940.00 for safety railings at the Cascade Municipal Swimming Pool wading pools. Kearney, Knepper, Moriarity, Hosch – all aye.

Motion Knepper, 2nd Moriarity to approve Resolution 63-13 re-appointing Merlin “Whiskers” McDermott to another 5 year term on the Zoning Board of Adjustment effective July 1, 2013. Knepper, Moriarity, Hosch, Kearney – all aye.

Motion Moriarity, 2nd Hosch to approve renewal of a Class C Liquor License with Sunday Sales for the Bent Rim, 1017 2nd Ave SE – all aye.

Council member Kearney questioned the \$900 police expense for ammo. Chief Heim reported that with the cost of ammo predicted to increase, he ordered it and this amount should last 2-3 years.

Council member Kearney questioned how the draft ordinance is coming for the golf carts. Administrator Long reported he has some draft material but nothing ready. Committee member Moriarity reported that a meeting needs to be set up and maybe this item should be placed on the ballot this fall leaving the decision up to the citizens. Mayor Henry feels this should be placed back onto the May 28th agenda for re-consideration.

Motion Kearney, 2nd Moriarity to adjourn the meeting at 7:55 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

July 8, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Hosch, Kearney, Knepper and Moriarity answered roll call. Motion Moriarity, 2nd Hosch to approve the agenda – all aye. Daren Manternach thanked the Council for allowing him to close down 1st Avenue on July 4th. Motion Moriarity, 2nd Kearney to approve the consent agenda items – all aye.

Motion Moriarity, 2nd Kearney to accept the resignation of Alison Hutchins from the Cascade Library Board – all aye.

Motion Boffeli, 2nd Moriarity to approve Resolution 81-13 approving pay application #9 from Phoenix Fabricators for \$30,827.50 for work on the water tower. Boffeli, Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Moriarity, 2nd Knepper to approve Resolution 82-13 transferring \$19,498.00 from various funds to the Partial Self-Funding Reserve Fund as budgeted for fiscal year 2013. Hosch, Kearney, Knepper, Moriarity, Boffeli – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 83-13 transferring \$915.71 from the General Fund to the Employee Benefit Tax Levy Fund to clear the negative balance at fiscal yearend 2013. Kearney, Knepper, Moriarity, Boffeli, Hosch – all aye.

Motion Moriarity, 2nd Kearney to approve Resolution 84-13 transferring \$3,810.56 from the Housing Rehab Project Fund to the General Fund to close the project. Knepper, Moriarity, Boffeli, Hosch, Kearney – all aye.

Motion Moriarity, 2nd Knepper to approve the 1st reading of Ordinance 41-13 amending the Code of Ordinances to allow use of plastic water service lines. Discussion began with Council member Hosch asking Public Works Superintendent Phil Gehl's thoughts on the allowance. Gehl indicated the public works department is not in favor of allowing plastic even with a tracer wire due to the fact that the tracer wire could be jeopardized, in which case there is no way to locate the line. Gehl pointed out the fact that with copper a line can always be located. Gehl also reported that from the curb box a service line can meander to the property making it difficult to know where the line runs. Hosch asked if plastic lines could be thawed if frozen. Gehl reported that he knows of no way to thaw plastic. Council member Kearney questioned if lines could be recorded with a GPS device. Gehl questioned why the City would take on the expense of acquiring a GPS system when the cost difference between copper to plastic would only save \$300.00 on average for a residential home. Kearney indicated that since a property is shut off at the curb box why would the city care what material the service line is. Gehl reported that not all curb boxes are able to be located after construction and when the curb box cannot be located, the only way to shut off service is at the main. Gehl reported that the city should not be shutting down a water main to stop service to one property. Council member Boffeli asked Gehl if other communities allow plastic. Gehl responded that some do allow plastic, but others require copper only. Mayor Henry called for roll call vote. Moriarity, Boffeli, Kearney, Knepper – aye; Hosch – nay.

Motion Moriarity, 2nd Boffeli to approve the renewal of a Class C Beer Permit for McDermott Oil Co, 1501 1st Ave E – all aye.

City Administrator Long reported the wading pool railings were approved and opened. A Special Park Board meeting is scheduled for Monday to review pool appraisals. The manufacturer and installer of the Riverview fence have been directed to correct the gaps & level the fence. Mike Beck, developer of the

Langworthy Subdivision has requested a second re-zoning of the subdivision to allow for single family homes. This will go before the Planning & Zoning Board and then to Council. The Iowa DOT has informed the City of future improvements to Hwy 136/Johnson Street from where the recent improvements end and continuing to the north. This could be next year or the year after.

Motion Moriarity, 2nd Hosch to adjourn the meeting at 7:30 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

September 23, 2013
City Council Meeting Minutes

Meeting called to order at 7:00 p.m. by Mayor Henry. Council Members Boffeli, Hosch, Kearney, and Knepper answered roll call. Council member Moriarity entered the meeting immediately after roll call. Motion Kearney, 2nd Knepper to approve the agenda – all aye.

Todd Jackson, 707 1st Ave E addressed the Council regarding the letter he received proposing a solution to a perceived water problem on 1st Ave. Jackson communicated to City Administrator Long that the proposed solution would not resolve the problem. Jackson has a solution he would be comfortable with and would like to discuss with Long. Ken McDermott with McDermott Oil also addressed the Council regarding a perceived water problem along his old station property.

Motion Knepper, 2nd Hosch to approve the consent agenda items – all aye.

Richard Koppes of D&L Trucking, 312 Lincoln St NW addressed the Council to request no parking on the north side of 4th Ave from the stop sign at Johnson St to Gerald Volk's driveway. Koppes explained that cars have and continue to park in that area preventing his trucks from access to and from his shop. Koppes also reported that when ball games are held at Lincoln field people park on both sides of 4th Ave and around the corner on Lincoln St and also park on his private property even though he has no parking signs posted. Council member Kearney looked at the situation and is in favor of restricting parking. City Administrator Long contacted Mrs. Virginia McLees who was not in favor of no parking along her property. Long also informed the Council that in order to limit or restrict parking along any City street, there must be action in the form of an ordinance that amends the City's Code of Ordinances. Motion Kearney, 2nd Knepper to instruct the City Administrator to draft an ordinance to restrict parking along 4th Avenue NW working with Mrs. McLees' needs – all aye.

City Administrator Long explained that the Langworthy Subdivision meets all City regulations except for the minimum frontage of 45' per lot and that the cul-de-sac also meets all current City regulations although the P&Z Commission will be reviewing these regulations. Council member Hosch questioned where the snow will go. Developer, Mike Beck informed the Council that the snow will be hauled away depending on the amount of snowfall and will be paid for by association fees. Hosch quoted the January 14, 2013 Council meeting where Beck agreed to keep the street private and asked the City to pick garbage up at each residence. Hosch also quoted City Administrator Long from the same meeting who expressed concern for the number of driveways and congestion this cul-de-sac would create in maintenance if it were a public street. Council member Boffeli questioned this cul-de-sac variance setting precedence when the P&Z reviews the cul-de-sac regulations. Council member Moriarity refreshed the fact that the City's public works department had voiced concerns with maintaining this cul-de-sac from the first meeting with the developer. Due to the fact that there was acknowledgement by the developer to retain the street as private and acknowledgement by City officials that the cul-de-sac would be problematic, Council member Hosch motioned to not approve Resolution 106-13 which would accept the final plat of the 10-lot Langworthy Subdivision and accept Langworthy Court SE as a public street, seconded by Knepper. Boffeli, Hosch, Knepper, Moriarity – aye, Kearney – nay. Resolution 106-13 fails. Mike Beck responded that he would be willing to retain ownership of the street and maintenance but asked for a decision on the plat so he can sell the properties. Council agreed to a Special Council meeting on Wednesday, September 25th at 5:00 p.m.

Motion Moriarity, 2nd Boffeli to approve Resolution 107-13 appointing Timothy M. Smith as a full-time police officer of the Cascade Police Department and establishing wage and benefits package for Smith. Hosch, Kearney, Knepper, Moriarity, Boffeli – all aye.

Motion Kearney, 2nd Knepper to approve Resolution 108-13 accepting grant funding from the Regional Planning Affiliation Board and a time extension with an agreement to proceed with the First Avenue Trail Walk Project. Kearney, Knepper, Hosch – aye; Moriarity, Boffeli – nay.

Motion Boffeli, 2nd Moriarity to approve Resolution 109-13 approving Change Order No. 1 to Contract “D” Water Distribution Improvements increasing the contract amount by \$7,915.73 with Anstoetter Construction Co, Inc. Knepper, Moriarity, Boffeli, Hosch, Kearney – all aye.

Motion Kearney, 2nd Knepper to approve Resolution 110-13 approving Payment No. 2 of Contract “D” Water Distribution Improvements to Anstoetter Construction Co, Inc. for \$246,138.48. Moriarity, Boffeli, Hosch, Kearney, Knepper – all aye.

Motion Boffeli, 2nd Hosch to approve Resolution 111-13 awarding a contract to Kluesner Construction Inc., Farley, Iowa for \$18,735.16 to seal cracks on several city streets. Boffeli, Hosch, Kearney, Knepper, Moriarity – all aye.

Motion Boffeli, 2nd Knepper to approve Resolution 112-13 approving an agreement with Callahan Municipal Consulting Services for review, analysis and planning for the City’s Urban Renewal Plan and TIF Districts. Hosch, Kearney, Knepper, Moriarity, Boffeli – all aye.

Motion Kearney, 2nd Moriarity to approve Resolution 113-13 re-appointing Naomi Steffen and Steve “Morgan” Sauser to the Planning & Zoning Commission with their three year terms to expire September 30, 2016. Kearney, Knepper, Moriarity, Boffeli, Hosch – all aye.

Motion Moriarity, 2nd Kearney to approve painting of City Hall exterior surfaces and refinishing of the Cascade Amphitheater roof based on the low quote received from Kennedy Painting, Epworth, Iowa for \$8,690.00 – all aye.

City Administrator Long reported that he and Clerk Annis will be attending the Iowa League of Cities Conference in Dubuque Wednesday afternoon through Friday morning.

Motion Moriarity, 2nd Knepper to adjourn the meeting at 8:30 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer

September 25, 2013
City Council Special Meeting Minutes

Meeting called to order at 5:00 p.m. by Mayor Henry. Council Members Boffeli, Hosch, Kearney, Knepper and Moriarity answered roll call. Motion Kearney, 2nd Moriarity to approve the agenda – all aye.

Council member Knepper asked if the developer is required to place street lights in the subdivision. Developer Mike Beck responded that Administrator Long had informed him that there would be no need to place street lights within the subdivision. Long indicated that paragraph “H” should be struck from the draft. Motion Kearney, 2nd Moriarity to approve Resolution 114-13 accepting a final plat for the 10-lot development of Langworthy Subdivision and striking paragraph “H”. Boffeli, Hosch, Kearney, Moriarity – aye; Knepper – nay.

Motion Moriarity, 2nd Hosch to adjourn the meeting at 5:02 p.m. – all aye.

Shelley Annis, City Clerk/Treasurer



December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Nuisance Properties

As discussed at the November 14 and 28, 2022 City Council Meetings, I have had numerous people approach me about things we can do when a building becomes dilapidated enough that it may be defined as a nuisance. I visited one of the properties that I received a complaint about. After that visit I reached out to the Lynch Dallas legal team about tools we have to help work with property owners when we have buildings of concern. In that previous packet was an email from Attorney Steve Leidinger on his suggestions to strengthen our City ordinance on nuisances if the City Council desires to work on these buildings. We discussed the idea of enforcement and the staff was directed prepare and ordinance that will follow Attorney Leidinger's suggestions. I also checked with Attorney Leidinger and confirmed that we are not going to be strong on enforcing something when the only violation is chipped paint. We list that because in the most serious of buildings we want to address all items clearly that may need to be listed together as one. The draft ordinance is included in the packet, was approved as a first reading and is on this agenda for consideration of the second reading.

ORDINANCE NO. 01-23

AN ORDINANCE AMENDING TITLE III, CHAPTER 2 (NUISANCES) OF THE CODE OF ORDINANCES OF THE CITY OF CASCADE, IOWA

WHEREAS, the City Council of the City of Cascade, Iowa, has determined it is necessary to amend Title III, Chapter 2 (Nuisances) of the Code of Ordinances of the City of Cascade, Iowa (“City Code”), to expand upon the City’s enumerated nuisances.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA that City Code §3-2-1(ww) be adopted as follows:

ww. Any building or portion thereof with respect to which any of the following conditions exist, individually or in combination:

- (1) Infestation of insects, vermin, or rodents.
- (2) General dilapidation or improper maintenance.
- (3) Lack of adequate garbage and rubbish storage and removal facilities as determined by the Mayor or other authorized municipal officer.
- (4) Accumulation of weeds, vegetation, junk, dead organic matter, debris, garbage, offal, filth, stagnant water, or combustible materials and similar materials; conditions constituting fire, health, or safety hazards; or lack of adequate light, air, or heating or sanitary facilities (including running water and operable plumbing), thereby rendering such building unfit for human habitation, occupancy, and use.
- (5) Roofing materials that are not sound, tight, or have defects that permit water infiltration. Roof drainage that is inadequate to prevent dampness or deterioration in the walls or interior portion of the building. Roof drains, gutters, and downspouts that are obstructed, in poor repair, or with improper anchorage.
- (6) Exterior surfaces, including, but not limited to foundation walls, roofing materials, doors, windows, door and window frames, cornices, porches, siding, and trim that exhibit rot, holes, breaks, cracks, or loose or missing material. Exterior wood surfaces, other than decay-resistant woods, not protected from the elements and decay paint or other protective covering or treatment, or exhibiting peeling, flaking, or chipped paint. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors, and skylights that are not weather resistant or watertight.

- (7) Chimneys, cooling towers, smokestacks, and similar appurtenances in poor condition or repair.
- (8) Broken exterior doors and broken windows.
- (9) Likelihood of any portion or member or appurtenance of such building failing or become detached or dislodged or partially or completely collapsing.
- (10) Standing water in basements, cellars, or crawl spaces.
- (11) Inoccupancy for a period of more than six months so as to constitute such building or portion thereof an attractive nuisance, a harborage for vagrants, and/or hazard to the public.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective after its passage and publication as required by law.

PASSED AND APPROVED this 9th day of January, 2023.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading: November 28, 2022

Second Reading:

Third Reading:



December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: FEH Design Hiring for Next Steps

I recognize we have had success on our fundraising campaign so far for the new library. I also know that we are not all the way to our goal. In order to be prepared to bid this project if we reach the goal in late 2023 we need to move forward on one of the three remaining phases in the near future. I asked the FEH team on their thoughts and based on the Q and A below my suggestion is that we consider approving the first of these three phases which is called Schematic Design. It will cost \$60K but we have already hired them and paid for the first \$5K of that phase. Therefore, this approval would be for \$55K. At the next Library and City Council meetings in January, the next question if this is approved will be to approve the building planning Committee. My suggestion is it is the following:

- Mayor**
- City Administrator**
- One or Two City Council Members**
- Two Library Board Members**
- Library Director**
- Construction Person, Mike Beck is willing to serve**
- One Citizen**

I have drafted a Resolution for your consideration. The Library Board has met on this and is recommending approval.

Below is from my email with FEH Team. Red is their answers.

I feel like the CC needs to decide when they are comfortable that we have raised enough money to invest in moving from past schematics into Design Development. **Conceptual design is what is completed. We have barely started the Schematic design stage. That is a total investment of about \$60,000 with Geotech reports, site survey, and architectural schematic design. You have invested about \$5,000 of that so far. We can pause once SDs are complete if needed. That effort is about two months. The Design Development effort is about \$50,000 investment. Then another pause, depending upon timing of authorization for the next phase. Then the Construction document phase with a fee of about \$85,000. Before it goes out to bid.**

What are you thinking for best time to bid? **It used to be January – February, but things have certainly changed. We are actually bidding a \$1.3M project this afternoon that is scheduled to start construction in May. I was guessing right after Thanksgiving and be done before Christmas. With expectation to start in Spring. What is your thought on that? It sounds like we could issue the bid documents to bidders in early November and have bids due in Early December. As long as the bid**

date is at least a week after Thanksgiving, then it is probably okay. If you are hoping to start construction by April 1 then you may want to bid in early November.

So with that idea of when we decide bidding has to be ready, my question is when do you have to be given the go ahead for Design Dev and then have time to finalize plans with City to be ready for Construction bid docs. Okay, working backwards, CD phase would be Aug. – Oct., DDs May – June, SDs Feb. – March. That gives time to review, revise, and authorize between phases. If the CC is comfortable investing in the schematic design phase earlier it usually helps with fundraising efforts and builds momentum in the community. The pauses between phases can be longer if desired.

RESOLUTION #91-22

A RESOLUTION APPROVING THE HIRING OF FEH DESIGN FOR SCHEMATIC LIBRARY DESIGN FOR CONSTRUCTION OF A NEW BUILDING IN THE CITY OF CASCADE

WHEREAS, the City of Cascade has utilized FEH Design to perform community planning and input for the past two years for the Cascade Public Library, and;

WHEREAS, the City of Cascade is having success in fundraising for the future new building of a Public Library, and;

WHEREAS, there is substantial work to be done prior to any bidding of a building taking place, and;

WHEREAS, it is an appropriate time to proceed with the first of the final three phases of planning called Schematic Design, and;

WHEREAS, the cost to hire FEH Design for this Schematic Design phase of the project is \$60,000, \$5,000 of which has already been paid, and;

WHEREAS, the Library Board has also meet on this approval and is recommending the approval to the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, authorizes the hiring of FEH Design firm to complete the Schematic Design phase for the future Cascade Public Library in the amount of an additional \$55,000. The City Council further directs the City Clerk and Mayor to sign and execute any necessary documents to complete this contract.

PASSED, APPROVED AND ADOPTED this 12th day of December, 2022.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdt, City Clerk



December 12, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, City Administrator

Date: December 9, 2022

Re: McGuire Antiques Facade Grant Request

The City has a Façade Grant program for building owners in the downtown area to do improvements to the front side of their buildings. The McGuire's have submitted a request for a 20% reimbursement of \$1,307.70. I have included the program guidelines for your review. They have provided the invoices and checks for the front sides. Due to the fact that the building is on a corner and has a side, I did ask the McGuire's to be sure to only submit invoices for the front side work which they did. I have prepared a resolution for Council consideration on this request.

RESOLUTION #89-22

**MCGUIRE FAÇADE
FISCAL YEAR 2023 FAÇADE GRANT REQUEST FOR MCGUIRE'S ANTIQUES IN
THE AMOUNT OF \$1,307.70**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, has adopted a Façade Grant Reimbursement Program; and,

WHEREAS, the City has designated and appropriated funds in the Community Beautification Fund in the Fiscal Year 2023 for the Façade Grant program; and,

WHEREAS, McGuire Antiques has presented a list of expenses that follow the program guidelines that total \$6,853.50; and,

WHEREAS, the program allows up to a 20% reimbursement which equals \$1,307.70 for McGuire Antiques.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the Façade Grant reimbursement to McGuire's Antiques in the amount of \$1307.70 for the front side façade work to include power washing, mortar joints, cap stones, steel caulking to be paid from account 001-510-6413:

SECTION II. The City Clerk is hereby directed to disburse the funds which have been appropriated and obligated in the 2023 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 12th day of December, 2022.

Steven J. Knepper, Mayor

ATTEST:

Kathy Goerd, City Clerk

Downtown Façade Renovation Reimbursement Program

City of Cascade

General Purpose

The purpose of this program is to give building owners in the Downtown District an incentive to update, improve or enhance the facades, to create a more aesthetically appealing atmosphere and to preserve historic assets in the downtown. The acceptable projects would include painting, tuck pointing, brick/stone replacement, doors, windows, lighting, awnings, signage, etc.

Façade Definition

Any building fronting a public roadway in the downtown area as designated below.

Program Eligibility

1. To be eligible for a **Downtown Façade Renovation Reimbursement**, a building must be located on 1st Ave W from Pierce Street SW west to the start of the business district, including Lyons Service Center and Cooper Financial.
2. Applicant shall be the property owner.
3. The program will be a reimbursement, and will require the building owner or business to provide an invoice for the renovation(s) and a cancelled check providing proof of payment.
4. Reimbursements are given for specific purposes. Requests will be reviewed and if approved, award will be made only one-time per property per owner. Applications will be subject to City Council approval.
5. The reimbursement of a project will not exceed 20% of the project acceptable invoices or up to a maximum of \$20,000, whichever is less. To be eligible to submit an application project must be a minimum of \$2,000.
6. Priority will be given to projects that restore a building to its original condition.
7. The City of Cascade will annually budget funds for this program. Reimbursement will be approved only if funds are available.
8. Eligible projects from calendar year 2019 will be eligible to apply until June 30, 2021.
9. Eligible projects completed in a calendar year (Jan – Dec) will be eligible to apply until the following June or end of the fiscal year
10. If budgeted funds are exhausted in a fiscal year (July 1 – June 30), the application will be held over until the following fiscal year.

Downtown Façade Renovation Reimbursement Program

Applicant Information

Business Name: McGuire Antiques Phone: 563-862-3420

Address: 125 1st Ave W.

City: Cascade State: IA Zip: 52033

Owner Name: John & M. Katie McGuire Phone: 563-451-6302

Address: 805 5th Ave SW

City: Cascade State: IA Zip: 52033

Project Information

Identify the improvement that was done.

Defective mortar joints - tuck-pointing
caulked cap stones
power washed

Total Cost of Renovations: \$6,853.50

Copy of Invoice(s): Copy of Cancelled Check:

Applicant's Certification

I hereby certify that the above information is true and accurate.

Signature John McGuire
Mary K McGuire

Date 12-1-22

Approved Amount of Reimbursement: _____

Denied

Mayor

Date

JOHN MCGUIRE
MARY KATHLEEN MCGUIRE
BUSINESS ACCOUNT
 606 5TH AVE SW
 CASCADE, IA 52003

2492
 72 110729
 01
 10/19/2022

Date: Oct 19, 2022

Pay to the Order of: R & W Restaurants LLC \$ 6,800.00

Six thousand eight hundred Dollars

OHNWARD
 BANK & TRUST
 1000 1st Ave SW
 Cascade, IA 52003

For: Sumit Apt. J. McGuire

2492

10/19/2022 2492 \$6,800.00

DESCRIPTION OF COMPLETED WORK ON FRONT FAÇADE

- 1.) We power washed with Restoration cleaner to remove all dirt, mold, mildew, etc.
- 2.) We ground out all defective mortar joints and tuck-pointed with mortar to match existing mortar as close as possible.
- 3.) We caulked all cap stones with NP1 Caulk.
- 4.) We caulked all steel on both sides of windows.
- 5.) We cleaned all new work with 600 Detergent when finished.
- 6.) All clean up and debris was disposed of by contractor.

JOHN MCGUIRE
MARY KATHLEEN MCGUIRE
BUSINESS ACCOUNT
606 6TH AVE SW
CASCADE, IA 52033

2473
75-1187728
01

Aug 29, 2022 Date

Pay to the Order of Mr. Loh & King \$53.50

Fifty three & 50/100 Dollars

JOHNWARD
BANK & TRUST
An Equal Opportunity Bank

For Apartment down John McGUIRE

2473

09/09/2022 2473 \$53.50



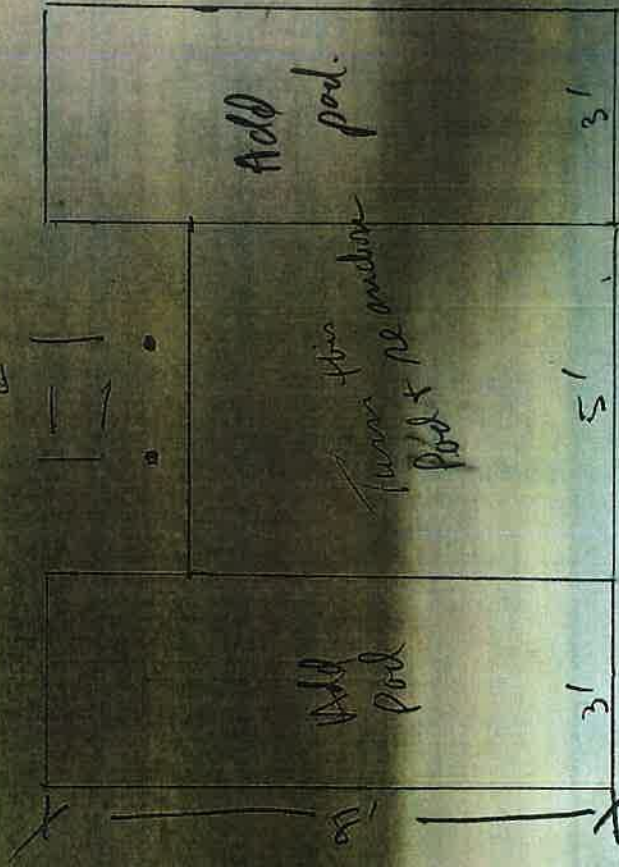
December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Pad Under the Swimming Pool Slide

In the past few years we have had a number of small children slip down the slide stairs and fall as they are steep. While steep, the current stairs are code compliant. It does not appear that pool staff is strictly enforcing the height restriction and children smaller than the limit are going up the slide. The Park Board has discussed two options: new steps for \$23,981 and two new side pads on the ground to increase the fall area that is padded for \$8,987. Neither of these items were budgeted for but the Board does believe that some improvement needs to be made and a full enforcement of the height restriction needs to occur. I have drafted a resolution if the City Council agrees with the Park Board's recommendation to purchase the slide pads for \$8,987.



Locker



10/6/22 Aino
Lucas. Still Pods



RESOLUTION #91-22

**A RESOLUTION APPROVING THE PURCHASE OF
SWIMMING POOL SLIDE FLOOR MATS**

Whereas, City of Cascade swimming pool has a slide with steep stairs and one pad at the base for safety, and;

Whereas, the Park Board has met and is recommending purchasing two additional side mats in the amount of \$8,987 for the pool slide, and;

Whereas, the supply chain issues necessitate an early purchase to better assure that the mats are here for the 2023 swimming season.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Cascade, Iowa, approves the purchase of the two mats from Ricchio Inc in the amount of \$8,987.

PASSED, APPROVED AND ADOPTED this 12th day of December, 2022.

Steve Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk



December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Garbage Fees Ordinance

As you are aware we signed a five-year extension for garbage and recycling services with Republic Services. There was a small increase in garbage that I recommend we capture to be sure the City's expenses are covered through this user fee. There was not an increase in recycling so I have not proposed any increase to that section of the ordinance. I also reviewed the new garbage rates for dumpsters and those current rates are sufficient to cover the increase we are receiving. Therefore, I did not propose a garbage dumpster increase. The residential garbage totes and commercial totes are proposed to increase by \$0.75 per month from \$9.00 to \$9.75 or \$13.25 to \$14.00. The City Council adopted the first reading of this ordinance on November 28th and directed staff to place it on this agenda for the second and third readings. If approved as placed on the agenda, the increase received by the City will go into effect to be placed on the utility bills mailed out December 20 and due January 15. The draft ordinance is included in the packet. The number assigned to the ordinance changed from #02-23 to #09-22 since it is now likely it will be approved in 2022, not 2023.

ORDINANCE #09-22

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CASCADE,
IOWA BY AMENDING
TITLE VI PHYSICAL ENVIRONMENT, CHAPTER 5,
SECTION 9 REFUSE COLLECTION RATES**

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Cascade, Iowa, as follows:

Section I. SECTION MODIFIED. Title VI Physical Environment, Chapter 5, Section 9 “Refuse Collection Rates” of the Ordinances of the City of Cascade, Iowa is repealed and the following adopted in lieu thereof:

106.7.1 Refuse Collection Rates. The City shall charge the following fees for solid waste collection and disposal service, used or available:

One- or two-family houses.....	\$9.00 <u>9.75</u> /month
Apartments with separate water meters.....	\$9.00 <u>9.75</u> /month
Apartments when water is furnished by the owner.....	\$9.00 <u>9.75</u> /month
Commercial without dumpsters.....	\$13.25 <u>14.00</u> /month

Section II. Severability Clause. If any section, provision or part of the ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section III. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED, ADOPTED AND APPROVED this 12th day of December, 2022.

Steven Knepper, Mayor

ATTEST:

Kathy Goerdts, City Clerk

First Reading: November 28, 2022

Second Reading:

Third Reading:

Publication Date:



December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Park Board Appointment

Brad Boffeli has served on the Park Board for over 12 years and has asked that he not be re-appointed to another five year term. State law requires we do our best to create gender equality on all Boards. We currently have four men and 1 woman on the Park Board. Sharon McLees is the one person who requested the Mayor's consideration for an appointment. She currently serves on the Hometown Days Committee and lives in the City. She also previously worked in City Hall a few hours each week while we were between City Clerks. We published an ad and solicited on Facebook for anyone interested in our Park Board vacancy. After this process took place, the Mayor is recommending a motion to confirm his appointment of Sharon McLees to a five year term on the Park Board beginning January 1, 2023.

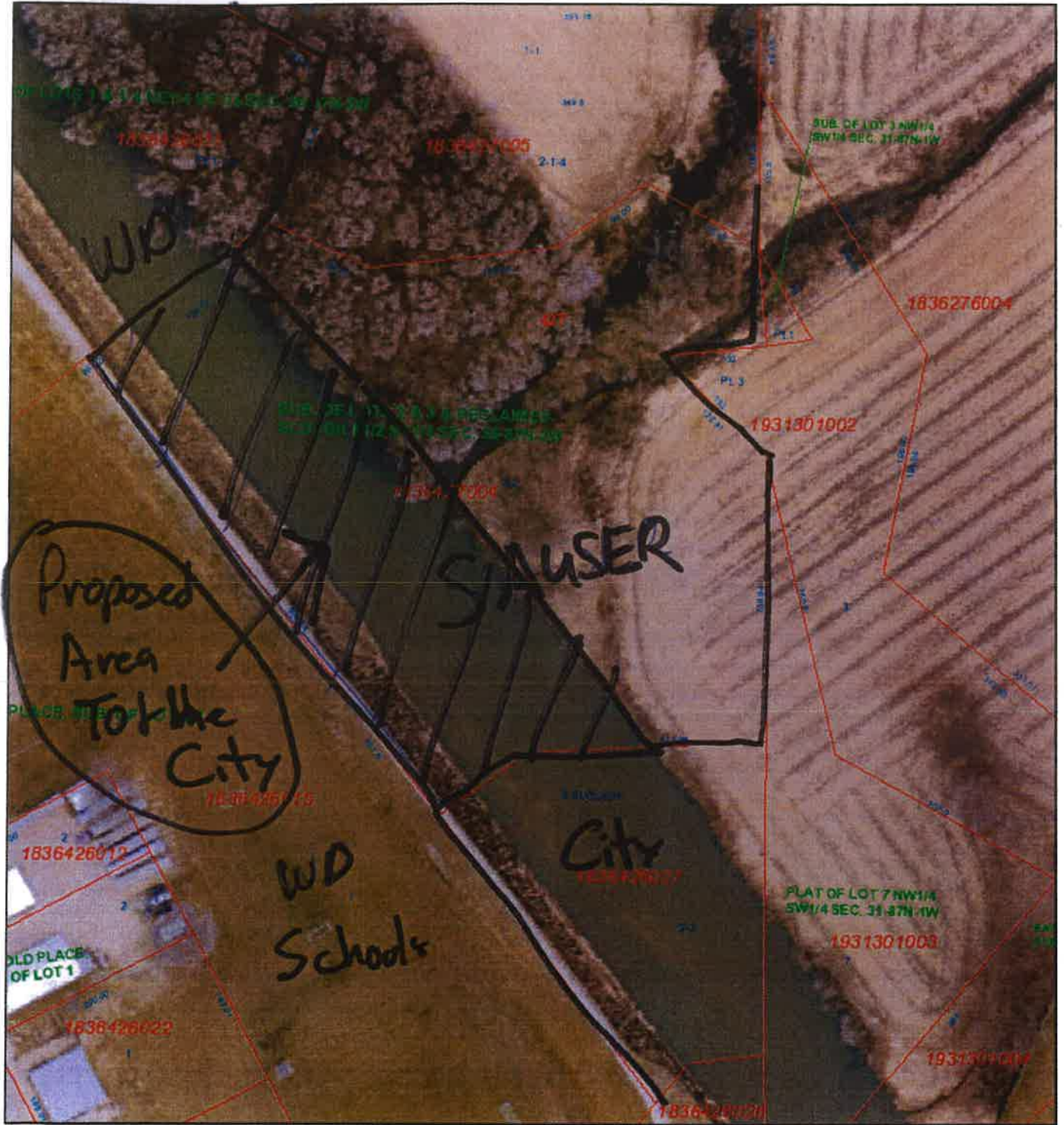


December 12, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, City Administrator
Date: December 9, 2022
Re: Steve Sauser's Land

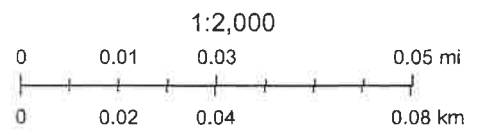
Steve has approached me about the City taking ownership of a portion of the land he is selling along the Coohy Trail. The City has an easement on the lot that is impacted by the trail. He is looking to sell the whole lot but split it up. The total cost to him for the survey is \$4,000. He is asking the City to pay for \$1,000 towards the survey costs and in return he will donate the land in the hashed area at no cost. I plan that you can discuss this in open session if Steve is present to answer questions. If there is nothing else, we will finish the discussion in closed session since it involves the purchase of land. If there is action by the City Council, we will do this after closed session.

ArcGIS Web Map



12/7/2022, 3:52:55 PM

Tax Parcels



Esri, Inc., Dubuque County, Iowa

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 11/1/2022 12:00:00AM to 11/30/2022 11:59:00PM

Case Report

[IMPORTED] : DRIVING WHILE SUSPENDED/ REVOKED/BARRED: 1 3%

[IMPORTED] : DRUG EQUIPMENT VIOLATIONS: 1 3%

[IMPORTED] : FAIL TO PROVE SECURITY AGAINST LIABILITY-WARNING: 1 3%

[IMPORTED] : SPEEDING CITATION: 1 3%

Grand Total: 11.76% Total # of Incident Types Reported: 4

Field Interview

ACCIDENT: 1 3%

ACCIDENT CAR VS DEER: 1 3%

ACCIDENT-MOTOR VEHICLE: ON OTHER: 1 3%

ACCIDENT-PERSONAL INJURY: 1 3%

ANIMAL AT LARGE: 1 3%

ANIMAL COMPLAINT: 2 6%

ASSIST AMBULANCE: 1 3%

ASSIST DUBUQUE COUNTY: 4 12%

ASSIST ISP: 1 3%

ASSIST JONES COUNTY: 1 3%

ASSIST MONTICELLO POLICE DEPARTMENT: 1 3%

D.A.R.E. PRESENTATION: 7 21%

DISTURBANCE: 1 3%

FRAUD & DECEIT: BY SCAM: 1 3%

INCIDENT REPORT - DISTURBANCE: 1 3%

INFORMATIONAL REPORT: 1 3%

PRESENTATION/SCHOOL: DE: 1 3%

RECORDS CHECK: 3 9%

Grand Total: 88.24% Total # of Activity Types Reported: 30