

**CITY OF CASCADE, IOWA
COUNCIL MEETING AGENDA & PUBLIC NOTICE
MONDAY, JUNE 13, 2022, 6:00 P.M.
CITY HALL, 320 1ST AVE WEST**

NOTICE: Notice is hereby given that the Cascade City Council will hold a meeting at 6:00 PM on Monday, June 13, 2022, at City Hall. Any visually or hearing-impaired person with special accessibility needs should contact the City Clerk at 563-852-3114.

Meetings are live streamed at www.cityofcascade.org under city of Cascade tab and on Local Access Channel 18

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Speakers from the Floor** (limit 2 minutes per person).
6. **Consent Agenda** – Review and approve the following:
 1. City Council Minutes 5/23/22
 2. Park Board Minutes 6/6/22
 3. Library Board Minutes 6/7/22
 4. Personnel Committee 6/8/22
 5. Utility Board Minutes 6/8/22
 6. June 2022 Claims for Payment
 7. May Financial Reports and Fund Balances
 8. Cigarette/Tobacco Permit Renewal for Casey’s Gen Store, Dollar General, Lyons Svc Ctr, McDermott Oil
7. **Consideration on Next Steps for Possible New Library Building**
 - a. **Dubuque County ARPA Contribution to New Library**
 - b. **City Bonding Amount in 2024**
 - c. **Fundraising Agreement with Community Foundation of Greater Dubuque**
8. **Consideration of Letter of Engagement Dorsey and Whitney LLC Urban Renewal Plan and Boundary Amendment (\$7,000)**
9. **Consideration of Resolution 30-22 to Approve Fiscal Year 2023 Salary and Wages for City Employees**
10. **Consideration of Resolution 31-22 Semi-Annual Reimbursement of Increment Property Tax Revenue Cheryl and Joel Woods \$468**
11. **Consideration of Resolution 32-22 Semi-Annual Reimbursement of Increment Property Tax Revenue Premium Plant Services \$7,239.25**
12. **Consideration of Resolution 33-22 Support of the Cascade Parkview Single Family Housing Development**
13. **Consideration of Resolution 34-22 Final Payment for 2nd Ave SE Water System Improvement (Eastern Iowa Excavating \$13,920.02)**
14. **Consideration of ECIA Building Inspection Proposal**
15. **Discussion on Water and Sewer Connection and Service Fees Ordinance**
16. **Consideration of Hiring Weber Surveying for Alley South of First Avenue at Buchanan St SW (\$1,500)**
17. **Clarification on Pool Reserve and Pool Project Transfer (\$15,168)**

18. Reports – Police Chief and City Administrator

1. May 2022 Police Report

19. Adjournment

May 23, 2022
City Council Meeting Minutes

The May 23, 2022 Regular City Council meeting was called to order at 6:00PM by Mayor Steve Knepper. The Pledge of Allegiance was recited. Delaney, Kelchen, Oliphant, Hosch and Rausch answered roll call.

Motion Delaney, second Hosch to approve the agenda. Motion carried unanimously by Roll Call Vote.

Council reviewed the items in the consent agenda including City Council Minutes 4/25/22 and 5/9/22, Library Board 5/11/22, Utility Board 5/11/22 and Liquor License Renewal for Bent-Rim. Motion Oliphant, Second Delaney. Motion carried unanimously by Roll Call.

Motion Kelchen, second Oliphant to Open the Public Hearing for the Fiscal Year 2022 Amendment at 6:03pm. Motion carried unanimously by roll call vote.

Interim Administrator Kotter explained the reasons for the budget amendments.

Motion Delaney, second Oliphant to close the public hearing at 6:08pm. Motion carried unanimously by Roll Call vote.

Resolution No 27-22 Approving the Amendment to the Fiscal Year 2022 Budget. Motion Delaney, second Oliphant to approve. Motion carried unanimously by roll call vote.

Kotter gave an update on the requests for ARPA funding from both Dubuque and Jones County to help fund a new library.

Resolution No 28-22 Approving the Business Incentive Payment for Cascade Lumber. Motion Delaney, second Hosch to approve. Motion carried unanimously by roll call vote.

Resolution No 29-22 Approving the Authorization to Sign the IEDA Downtown Housing Grant Documents and Commit \$70,000 in a Local Match for 201 2nd Ave SW. Motion Delaney, second Oliphant to approve. Motion carried unanimously by roll call vote.

Motion Oliphant, second Delaney to approve the purchase of an AED for the municipal swimming pool in the amount of \$1,775.73 to come from the Capital Expense Account in the pool budget. Motion carried unanimously by Roll Call vote.

The Council discussed the water and sewer connection fees. They would also like to review the cost of an agreement for Building Inspection services from ECIA prior to making a decision on the connection fees. Motion Delaney, second Oliphant to carry this fee discussion forward to the next meeting. Motion carried unanimously by roll call vote.

Motion Hosch, second Delaney to adjourn the meeting at 7:22p.m. Motion carried.

Lisa A. Kotter, Interim City Administrator

Steven Knepper, Mayor

Park Board Meeting Minutes
June 6, 2022

The June 6, 2022 Cascade Park Board meeting was called to order by Chairman Boffeli at 5:00 p.m. at the City Park Large Pavilion. Board members Boffeli, Rausch, Manternach, Sconsa were present. Orr was excused.

Motion by Rausch, second by Manternach to approve the agenda – all ayes.

Motion by Rausch, second by Sconsa to approve the meeting minutes from May 2, 2022 – all ayes.

Motion by Rausch, second by Sconsa to approve the May 2022 financial reports – all ayes.

Interim City Administrator Kotter reported on updates for the pavilion which is now painted, the gazebo which is still being engineered, the dog park which a \$25K grant was submitted to PetSafe and the Library's storyboards have not been placed along the trail yet.

Motion by Manternach, second Rausch to approve the location of the 9-foot square court (centered and directly West/behind the playground at City Park) that the Girl Scouts want to build for their bronze award project. All ayes.

With nothing further, motion by Sconsa, second by Manternach to adjourn the meeting at 5:28 p.m. – all ayes.

Respectfully submitted by Lisa Kotter, Interim City Administrator

Cascade Public Library Board of Trustees Minutes Tuesday June 7, 2022. Cascade City Hall

Present: Kane, City Adm. Kotter, Ludwig, Brindle, Brickley, Thomas, Recker

1. Meeting called to order by Ludwig at 4:30
2. Approval of Agenda by Recker, second by Brickley, motion carried
3. Approval of minutes of May, 11, 2022 meeting motion by Thomas, second by Brindle, motion carried.
4. No Public Comment
5. Foundation: Cascade Public Library Endowment monthly statement was reviewed by the Board. This report will be included in our monthly meeting information.
6. Budget Report: a negative balance was noted in line 6373 and was due to the purchase of Hotspots for the Library which was not budgeted for in the fiscal budget. Interim Kotter informed the Board that in addition to the budget report a revenue and reserve report will be included each month moving forward in fiscal year 2022-2023. There is a balance of \$15,338.95 on your budget report. Kotter explained the Budget Amendment to the Board. It was a cultural and recreational amendment of funds added to Library Budget of \$22,000 for FEH and \$5000 for Storywalk.
7. Bills: motion to pay \$1,092.09 by Brickley , second by Thomas, motion carried for monthly bill payment.
8. Circulation Statistics: Circulation Statistics: Door count was up from 1004 in April's count to 1157 in May's count. Hoopla usage gained strength in May -up 47 more items used than in April.
9. Old Business: Future Library Project: The Board , Director Kane and Interim Kotter attended 3 Dubuque County Board of Supervisors meetings and 1 Jones County Board of Supervisors meeting to apply for ARPA funding from each county. On the June 6th Dubuque County meeting a motion was made by that Board to award the Cascade Public Library \$1,000,000 and approved by all 3 Supervisors. On June 13th, 2022 the next meeting with the Supervisors will be held with Kotter, Ludwig and Kane attending. This is a Resolution meeting to approve, deny, or table the ARPA award.
Kotter will ask City Council to move forward with establishing a fund raiser campaign with the Community Foundation of Greater Dubuque if the ARPA award goes through and explained the building process as we move forward . We have not heard back from the Jones County Supervisors as of this date (6-7-22).
9. New Business: Programming /Librarian Calendar: summer reading starts June 8, 2022. There re approximately 125 children signed up for the program. The Board again discussed the Newsbank for the Library and Kane will ask about receiving a trial period of that service. Kane discussed having an assistant at the library to fill in when a currant staff member could not come in. This would not add to additional budgeting but to assure there could be a fill in if a staff person cannot make it to the Library for that shift of duty. This was put op for further discussion.
10. Motion by Thomas, second by Brindle, motion carried to close meeting at 5:25pm. Next meeting July 5th, 2022 at City Hall.

Monica Recker, Secretary Cascade Public Library Board of Trustees

Personnel Committee Meeting Minutes
June 7, 2022

The June 7, 2022 Cascade Personnel Committee was called to order by Mayor Knepper at 8:00 p.m. at Cheryl's Four Garden Bakery and Coffee Shop. Committee members Knepper, Kelchen and Oliphant (Via Telephone) were present.

Motion Kelchen, second Knepper to approve the agenda – all ayes.

Motion Kelchen, second Oliphant to recommend to the City Council a 3% Cost of Living Increase for all City employees effective June 24, 2022 and a 50 cent 90 day increase effective May 28, 2022 for Public Works employee Greg Schmidt.

Motion by Knepper, second by Kelchen to adjourn the meeting at 8:58 a.m. – all ayes.

Respectfully submitted by Lisa Kotter, Interim City Administrator

Meeting Minutes June 8, 2022
Cascade Municipal Utilities Board

Chairman Gross called the June 2022 regular meeting of the Cascade Municipal Board of Trustees to order on Wednesday June 8, 2022 at 5:15 PM. Present were Trustees Barb Gross, Herb Manternach, Greg VanderLugt & Utility Manager Shontele Orr.

Motion VanderLugt, 2nd Manternach to approve the meeting agenda. Motion carried 3-0.

The board discussed 3 quotes for a new garage door at the warehouse. All bids were comparable as to door type, materials, etc. Motion Manternach, 2nd VanderLugt to approve the lowest bid \$7785 by Overhead Door Company of Dubuque. Motion carried 3-0.

The board discussed response to the IUB Electric & Gas audits for the year. Motion Gross, 2nd Manternach to approve the yearly IUB Audit and responses. Motion carried 3-0.

The board discussed the yearly wage increase with input from two staff members (Cooksley & Takes). Motion Manternach, 2nd Gross to approve a 4% increase in wages for the 2022-2023 fiscal year. Motion carried 3-0

The board discussed resolution 166-22 regarding 2022-2023 wages. Motion Gross to approve resolution 166-22. Vote passed with all ayes via roll call vote.

There was a motion by Manternach, 2nd VanderLugt to approve the May 11th meeting minutes, May Financial Statements and Fund Balances, and the June bill list & claims for payment. Motion carried 3-0.

Vendor Name	Check Amount	Vendor Name	Check Amount
ADVANTAGE ADMINS (BUYDOWN)	112.77	INDUSTRIAL SALES	424.87
ADVANTAGE ADMINISTRATORS	43.50	INFRASTRUCTURE TECHNOLOGY SOLUTIONS	204.50
AHLERS & COONEY PC	650.00	INSURANCE ASSOCIATES INC	711.00
ALTORFER INC	8,275.22	IOWA ONE CALL	22.50
AMERICAN LEGION POST 528	200.00	IPERS	3,527.99
AT&T	15.44	MADISON NATIONAL LIFE INS CO	213.30
B&L CONSTRUCTION	340.00	MARK NORTON	158.85
B&L CONSTRUCTION	1,250.00	MCDERMOTT OIL CO.	1,140.67
B&L CONSTRUCTION	1,250.00	MISSION SQUARE RETIREMENT	125.00
CASCADE CHAMBER COMMERCE	500.00	MISSION SQUARE RETIREMENT	125.00
CASCADE COMMUNICATIONS COMPANY	484.03	NICUSA - IOWA DIVISION	922.75
CASCADE GARDEN CLUB	500.00	PAYROLL	8,017.05
CASCADE HIGH SCHOOL	500.00	PAYROLL	8,492.60
CASCADE HOMETOWN DAYS	500.00	RICK TITTLE JR	131.16
CASCADE LIONS CLUB	500.00	ROCKIN ON THE RIVER	500.00
CASCADE LUMBER CO	71.60	SEILER INSTRUMENT & MFG	450.00
CASCADE MUNICIPAL UTILITIES	154.99	SENSIT TECHNOLOGIES	2,933.52
CASCADE MUNICIPAL UTILITIES	1,258.51	SIMECA	69,465.25
CLAYTON ENERGY CORPORATION	52,952.05	STUART C IRBY CO	497.99
COMELEC INTERNET SERVICES	45.00	TEREX UTILITIES INC	19,305.58
DAVID AHMAN	20.00	TREASURER STATE OF IOWA	925.00
DUBUQUE FIRE EQUIPMENT INC	533.58	TREASURER STATE OF IOWA	15,073.57
EFTPS	2,233.34	ULINE	551.57
EFTPS	2,421.77	VISA	38.82
ENERGY ECONOMICS INC	2,618.59	WELLMARK BLUE CROSS & BLUE SHIELD	5,411.95
GASSER FARM & HARDWARE LLC	439.19	WESCO RECEIVABLES CORP.	815.08
GORDON FLESCH COMPANY	86.38	WOODWARD COMMUNITY MEDIA	100.19
GROEBNER & ASSOCIATES INC	6,131.62		
		Total	224,373.34
ELECTRIC REVENUE			\$200,050.78
GAS REVENUE			\$100,561.72

Under correspondence the board discussed the May plant summary and metrics and energy efficiency reports. Motion Manternach, 2nd VanderLugt to approve the correspondence. Motion carried 3-0.

Under manager report: A discussion was held regarding workload for the month and prepping for emission testing.

Gross adjourned the meeting at 6:08 PM on a motion from Manternach, 2nd VanderLugt. Motion carried 3-0.

Secretary, Shontele Orr

Chairman, Barb Gross

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
INV1174827	ACCESS SYSTEMS	COPIER SERVICE CONTRACT-LIB		412.93
0222352-IN	ACCO	TUBE CONN,PUMPING TUBE-POOL	111.45	
0222474-IN	ACCO	CHLORINE,REFRESH-POOL	2,294.40	
0222533-IN	ACCO	DECK DISINFECTANT-POOL	156.09	
0222666-IN	ACCO	DIVING BRD REFINISH KIT-POOL	101.65	
0222972-IN	ACCO	CHLORINE-POOL	1,013.80	3,677.39
05172022	R.D. DRENKOW & CO INC	PSF REIMB-FRASHER,HARTKE,KANE	706.26	
052322	R.D. DRENKOW & CO INC	PSF REIMB-HOFFM,HARTK,STANER	681.72	
052622	R.D. DRENKOW & CO INC	PSF REIMB-HARTKE	2,229.68	
060222	R.D. DRENKOW & CO INC	PSF REIMB-HOFFMANN	15.00	
060922	R.D. DRENKOW & CO INC	PSF REIMB-FRASH,HEIM,HOFFM	111.19	
6957	R.D. DRENKOW & CO INC	ADMIN SVC-JUNE 2022	60.90	3,804.75
3428007	AIRGAS USA LLC	OXYGEN-EMS	108.65	
9126210048	AIRGAS USA LLC	OXYGEN-EMS	349.74	458.39
IN002077	AQUAFIX	QWIK ZYME,FOAM BUSTER-WWTP		1,806.97
2174994385	AT&T	LONG DISTANCE		58.48
508979	BARD MATERIALS	CONCRETE-PARK SIGNS	220.00	
508980	BARD MATERIALS	DILLON ST SE CURB	254.38	474.38
12955	BIG RIVER SIGN CO	MURAL FRAME & INSTALL		1,397.12
P30534	BODENSTEINER IMPLEMENT CO	BATTERY-GATOR,BLADES-MOWER		147.31
060622	BROTHERS MARKET INC	WATER X2-POOL	11.78	
0857	BROTHERS MARKET INC	CONCESSIONS-POOL	16.98	28.76
060622	CASCADE COMMUNICATIONS CO	PHONE & INTERNET		984.65
S01598207	CASCADE FIRE DEPARTMENT	TURNOUT COAT,PANT X4 REIMB-F.D		4,599.54
131491	CASCADE LUMBER CO	ELBOW X3-POOL	10.28	
131644	CASCADE LUMBER CO	BOILER DRAIN-POOL	7.99	
131861	CASCADE LUMBER CO	BATTERIES-C.H.	21.98	
131879	CASCADE LUMBER CO	MISC PARTS-RIVER PK DRINK FOUN	8.67	
132492	CASCADE LUMBER CO	PAPER TOWELS-WA	5.96	
133085	CASCADE LUMBER CO	UPS SHIPPING-WATER	11.82	
674535	CASCADE LUMBER CO	SKIDSTEER AUGER RENT-PARK	65.00	
674860	CASCADE LUMBER CO	BOARD-CURB FORM,DILLON ST	85.99	
677810	CASCADE LUMBER CO	MASKING TAPE,GORILLA TAPE-POOL	11.98	
678315	CASCADE LUMBER CO	UPS SHIPPING-SW	102.74	
678940	CASCADE LUMBER CO	BROOM,DUSTPAN-POOL	13.99	
679750	CASCADE LUMBER CO	STAINLESS STEEL CLEANER-POOL	9.98	
682485	CASCADE LUMBER CO	LAWN SEED-PARKS	4.99	
683190	CASCADE LUMBER CO	CAUTION TAPE-POLICE	14.58	
683970	CASCADE LUMBER CO	BATTERIES-SW	6.49	
684230	CASCADE LUMBER CO	DRINK FOUNTAIN REPAIR-PARK	3.09	
684690	CASCADE LUMBER CO	FENCE REPAIR-PK	18.05	403.58
060622	CASCADE MUNICIPAL UTILITIES	JUNE 2022 UTILITIES		8,689.72
05224036-LEGALS	CASCADE PIONEER	APR-MAY 2022 PUBLISHING		357.22
060622	CASEYS BUSINESS MASTERCARD	MAY 2022 FUEL		199.79
060222	CENTRO, INC	BUSINESS INCENTIVE PMT #1-REIS		8,000.00
060922	CHERYL'S FLOUR GARDEN BAKERY	FY22 TIF REIMB-CHERYL'S FLOUR G		468.00
5109710649	CINTAS CORPORATION	MEDICAL SUPPLIES-POOL		135.72
1763965	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	84.19	
1766140	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	165.29	
1768303	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	87.94	
1770451	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	118.54	
1772575	CITY LAUNDERING CO	SUPPLIES & UNIFORMS	87.94	543.90
052722	CITY OF CASCADE	2022 START UP CASH-POOL		200.00
174	CONCRETE RAISING SOLUTIONS	SIDEWALK REPAIR-C.H.GYM SIDE		450.00

CLAIMS REPORT
Vendor Checks: 5/11/2022- 6/09/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
060222	TRICIA CONTER	TRAINING REIMB-T.CONTER (EMS)		50.00
060922	DALINC-SUSAN EBERTZ, TREAS	ANNUAL MEMBERSHIP DUES-LIB		15.00
2569	MICHAEL DELANEY	MAY 2022 SERVICE		1,171.47
7125054	DEMCO INC	BOOK COVER SET X2-LIB		317.34
1001159984	DOLLAR GENERAL-REGIONS 410526	TRASH BAGS,BOUNTY,CHARMIN-C.H.	73.85	
1001169517	DOLLAR GENERAL-REGIONS 410526	TOILET TISSUE-POOL,WIPES-C.H.	72.75	
1001170012	DOLLAR GENERAL-REGIONS 410526	NAPKINS,PAPER TOWELS-POOL	18.25	
1001171956	DOLLAR GENERAL-REGIONS 410526	CLEANING SUPPLIES-POOL	44.75	209.60
060922	EASTERN IOWA EXCAVATING LLC	PAY APP#3 FINAL-2ND AVE SE WAT		13,920.02
060222	FIDELITY BANK & TRUST	2012A WATER BOND		50,987.45
13209949-00	FIRST SUPPLY LLC-DUBUQUE	MISC PARTS-PK TOILET,WA LINE-		155.12
060922	FOOD NETWORK MAGAZINE	FOOD NETWORK MAG RENEWAL-LIB		34.97
18964	GASSER FARM & HARDWARE LLC	PIPE/CAP-WA	5.49	
19011	GASSER FARM & HARDWARE LLC	BUSHING-POOL	3.16	
19210	GASSER FARM & HARDWARE LLC	GT HOSE WASHER-POOL	2.29	
19266	GASSER FARM & HARDWARE LLC	GT SPRINKLER IMP-POOL	57.99	68.93
060622	GEHL LAWN SERVICE	WEED CONTROL,FERTILIZER-PARKS	580.00	
060622-1	GEHL LAWN SERVICE	WEED CONTROL-SOCCOR FIELDS	425.00	1,005.00
IN13740507	GORDON FLESCH COMPANY INC	1/2 SERVICE CONTRACT	86.38	
IN13776354	GORDON FLESCH COMPANY INC	1/2 SERVICE CONTRACT	76.68	163.06
060622	GRAVEL GRADING & EXCAV LLC	HAUL SALT-SNOW		945.00
6184811	HAWKINS INC	CHLORINE-WA		100.00
23355	HERB GREEN FORD INC	OIL CHANGE,FILTER-2021 FORD EX		48.90
27857	INFRASTRUCTURE TECHNOLOGY SOL	1/2 MO SUPPORT	204.50	
28048	INFRASTRUCTURE TECHNOLOGY SOL	1/2 MO SUPPORT	205.00	409.50
3133035	INNOVATIVE AG SERVICE	SLUDGE SOIL SAMPLES-SW		14.00
19653	INSURANCE ASSOCIATES INC	INS INCREASE	1,071.00	
19675	INSURANCE ASSOCIATES INC	EMPLOYEE BENEFITS & LAND USE	1,138.00	
19704	INSURANCE ASSOCIATES INC	2021 AUDIT	1,336.00	3,545.00
CI-0009330	IOWA DEPT OF TRANSPORTATION	US 151 SIGNAGE		1,300.87
060222	IOWA FINANCE AUTHORITY	WWTP PRIN & INT		454,410.00
PR20220506	IPERS	IPERS	2,988.42	
PR20220512	IPERS	IPERS	2,963.80	5,952.22
PR20220512	IRS W/H	FED/FICA TAX	5,019.30	
PR20220526	IRS W/H	FED/FICA TAX	5,688.02	10,707.32
2205125-IN	J&R SUPPLY INC	WATER LINE REPAIR-POOL	446.05	
2205498-IN	J&R SUPPLY INC	WATER LINE REPAIR-POOL	270.75	716.80
6460	JKP DESIGNS LLC	GAURD CLOTHING-POOL		1,150.50
060922	MELISSA KANE	MILEAGE REIMB-KANE, LIB		94.82
62176	KERPS SERVICE CENTER INC	TIRE-MOWER		89.64
060622	KOTTER LISA	JUNE 2022 TERMS		1,260.00
20292237	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	279.07	
20293066	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	153.12	
20293700	LIME ROCK SPRINGS CO	CONCESSIONS-POOL	182.95	615.14
197006	LYNCH DALLAS P.C.	ZONING	45.00	
197007	LYNCH DALLAS P.C.	ZONING	660.00	
197008	LYNCH DALLAS P.C.	ZONING	60.00	765.00
1503875	MADISON NATL LIFE INS CO, INC	JULY 2022 PREMIUM		319.96
052322	MAQUOKETA VALLEY COOP	OAK HILL ST LIGHTS		150.97
060622	MCDERMOTT OIL CO	MAY 2022 FUEL-EMS	283.83	
060922	MCDERMOTT OIL CO	MAY 2022 FUEL	1,640.71	1,924.54
190126	MEDICAL ASSOCIATES CLINIC PC	RANDOM SELECT,IMMUN-SCHIMDT		180.25
75333	MENARDS	BATTERIES-POOL		35.98
060622	MERCY FAMILY PHARMACY	TRUOMETR X3-EMS		20.97

CLAIMS REPORT
Vendor Checks: 5/11/2022- 6/09/2022

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL
PR20220512	MISSION SQUARE RETIREMENT	ICMA	953.02	
PR20220526	MISSION SQUARE RETIREMENT	ICMA	953.02	1,906.04
2793	MR LOCK & KEY-VACUUM CTR	KEYS-POOL	15.49	
2801	MR LOCK & KEY-VACUUM CTR	VACUUM BAGS-C.H.	24.99	40.48
0835281-IN	MUNICIPAL SUPPLY INC	MTR FLG,HEAD BOLT,HEX NET-WA		169.69
531579	MYERS-COX	CONCESSIONS-POOL	1,540.68	
532389	MYERS-COX	CONCESSIONS-POOL	131.56	
532788	MYERS-COX	CONCESSIONS-POOL	330.21	
533172	MYERS-COX	CONCESSIONS-POOL	477.14	
533421	MYERS-COX	CONCESSIONS-POOL	130.30	2,609.89
0400702	NORTHEAST IOWA COMMUNITY COLLE	EMT COURSE-M.GEHL (EMS)		2,149.70
052322	OHNSWARD BANK & TRUST	PRIN & INT AMBULANCE-FINAL		30,481.64
433-206999	PARTS AUTHORITY	BRAKE PAD F250 P.W. TRUCK		55.95
060922	PREMIUM PLANT SERVICES INC	FY22 2ND HALF TIF REIMB-PREMIU		7,239.25
24561818	QUILL CORP	SWIM NOODLES-LIB PROG	58.92	
24575455	QUILL CORP	COLOR DUCT TAPE X6-LIB PROG	33.82	
24625578	QUILL CORP	BANNER-LIB PROG	7.38	100.12
060622	JOE OR PEG REIFF	JULY 2022 BLDG RENT-EMS		500.00
897000960411	BFI WASTE SERVICES LLC	SANITATION & RECYCLING	15,179.79	
897000960411-1	BFI WASTE SERVICES LLC	COMMERCIAL SANITATION	8,539.76	23,719.55
INV-10860	SCHNEIDER GEOSPATIAL LLC	1/2 GIS SUPPORT		4,542.00
2317594324	SCHWAN'S HOME SERVICE	CONCESSIONS-POOL		463.57
INV-441107	SEILER INSTRUMENT & MFG CO	1/2 GIS TRAINING		450.00
233056	STATE HYGIENIC LABORATORY	WATER TESTING		27.00
060622	CINDY STOLL	MAY 2022 CLEANING SVC		690.00
060922	TASTE OF HOME	MOST REQ RECIPES BOOK-LIB		5.97
3100106082	TEST AMERICA LABORATORIES INC	WASTEWATER TESTING		1,219.00
060922	THE GAZETTE	RENEWAL-LIB		109.20
204	TIM BEASTROM	PARK PAVILION POWERWASH/PAINT		5,850.00
PR20220506	TREAS STATE OF IOWA	STATE TAXES	844.00	
PR20220512	TREAS STATE OF IOWA	STATE TAX	788.00	1,632.00
060222	TREASURER STATE OF IOWA	MAY 2022 WET	1,306.79	
060222-1	TREASURER STATE OF IOWA	MAY 2022 SALES TAX	1,616.70	2,923.49
46154	TRI-STATE SHRED	ON SITE SHREDDING SVC-EMS		49.95
052722	UMB BANK, N.A.	2017A HWY 136 PRIN & INT	133,087.50	
052722-1	UMB BANK, N.A.	SWIM POOL PRIN & INT	136,175.00	
52722-2	UMB BANK, N.A.	2012B PRIN & INT	414,100.00	683,362.50
052322	VISA	POOL GUARD SUITS,TV SCREEN-C.H	1,837.81	
060922	VISA	POOL SUPPLIES,COPY PAPER,UNIFO	1,574.61	3,412.42
WRR0011267	WATER & RESOURCE RECOVERY CTR	WATER EMS #28972	22.00	
WRR0011321	WATER & RESOURCE RECOVERY CTR	WATER TESTING	66.00	88.00
221320001804	WELLMARK BC/BS OF IA	JUNE 2022 PREMIUM		7,356.70
Accounts Payable Total				1,371,308.05
Invoices: Paid				1,263,836.74
Invoices: Scheduled				107,471.31 <i>ok</i>
Payroll Checks				30,517.68
Report Total				1,401,825.73

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	107,579.45
016	PARTIAL SELF-FUND	3,743.85
110	ROAD USE TAX	10,355.57
125	TAX INCREMENT FINANCING	7,707.25
200	DEBT SERVICE	672,434.14
600	WATER	122,443.26
610	SEWER	477,562.21

	TOTAL FUNDS	1,401,825.73

**BANK CASH REPORT
2022**

BANK FUND GL	BANK NAME NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
OHWARD CHECKING ACCT							
BANK	OHWARD CHECKING ACCT						1,875,356.60
001	CASH - GENERAL	287,780.59	79,162.39	84,430.01	282,512.97	10,136.97	
002	CASH- ARP COVID 19 GRANT	114,209.41	0.00	15,935.21	98,274.20		
011	CASH - POLICE	0.00	0.00	0.00	0.00		
012	CASH - FIRE	0.00	0.00	0.00	0.00		
013	CASH - RIVERVIEW PARK	0.00	0.00	0.00	0.00		
014	CASH - FIRE EQUIPMENT	67,500.00	0.00	0.00	67,500.00		
015	CASH - PUBLIC WORKS TRUCK	0.00	0.00	0.00	0.00		
016	CASH - PARTIAL SELF-FUND	32,098.32	0.00	3,817.46	28,280.86		
017	CASH - SWIMMING POOL	27,527.59	2,500.00	0.00	30,027.59		
018	CASH - CABLE	0.00	0.00	0.00	0.00		
019	CASH - PARKS/PLAYGROUND	0.00	0.00	0.00	0.00		
020	CASH - STREET EQUIP	0.00	0.00	0.00	0.00		
021	CASH - LIBRARY	21,024.55	0.00	0.00	21,024.55		
022	CASH - 1ST AVENUE	307,232.35	0.00	0.00	307,232.35		
023	CASH - 1ST AVE BRIDGE	0.00	0.00	0.00	0.00		
024	CASH - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025	CASH - TRAIL	0.00	0.00	0.00	0.00		
026	CASH - SIREN	0.00	0.00	0.00	0.00		
027	CASH - BICENTENNIAL	0.00	0.00	0.00	0.00		
028	CASH - AMBULANCE	0.00	0.00	0.00	0.00		
110	CASH - ROAD USE TAX	69,763.64	13,702.49	9,671.79	73,794.34	197.50	
112	CASH - EMPLOYEE BENEFITS	22,461.13	766.09	0.00	23,227.22		
121	CASH - LOST	356,065.51	30,552.21	0.00	386,617.72		
125	CASH - TIF	139,377.30	10,015.79	26,395.13	122,997.96		
200	CASH - DEBT SERVICE	349,532.40	2,239.71	672,434.14	320,662.03-		
220	CASH - SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00		
310	CASH - HOUSING REHAB	13,603.74	0.00	0.00	13,603.74		
312	CASH - 1ST AVE TRAIL PROJECT	9,990.32	0.00	0.00	9,990.32		
322	CASH - STREET IMPROVEMENTS	165,636.34-	0.00	0.00	165,636.34-		
323	CASH - HIGHWAY 136	88,676.19	0.00	0.00	88,676.19		
360	CASH - WATER SYS IMPROVEMENT	700.53	0.00	0.00	700.53		
363	CASH - WWTP IMPROVEMENT PROJ	358,669.62-	0.00	0.00	358,669.62-		
364	CASH - TRAIL WATER MAIN REPLAC	0.00	0.00	0.00	0.00		
365	CASH - MCKINLEY ST & 1ST AVE	0.00	0.00	0.00	0.00		
366	CASH - SWIMMING POOL PROJ	0.00	0.00	0.00	0.00		
600	CASH - WATER	43,110.94	24,075.61	68,188.03	1,001.48-	311.40	
601	CASH - DEPOSITS	1,843.43	0.00	120.00	1,723.43		
603	CASH - WELL PUMP	0.00	0.00	0.00	0.00		
604	CASH - 2021A BOND	0.00	0.00	0.00	0.00		
605	CASH - 2021A BOND SINKING	0.00	0.00	0.00	0.00		
610	CASH - SEWER	553,521.14	61,400.09	27,755.96	587,165.27	194.96	
611	CASH - SEWER SINKING	567,136.00	0.00	0.00	567,136.00		
620	CASH - GARBAGE	0.00	0.00	0.00	0.00		
621	CASH - GARBAGE TRUCK	0.00	0.00	0.00	0.00		
OHWARD CHECKING ACCT TOTALS		2,548,849.12	224,414.38	908,747.73	1,864,515.77	10,840.83	1,875,356.60

BANK CASH REPORT
2022

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	OUTSTANDING TRANSACTIONS	MAY BANK BALANCE
OHNWARD MONEY MARKET ACCT						
BANK OHNWARD MONEY MARKET ACCT						1,253,096.48
001 CDS/INVESTMENTS - GENERAL	121,504.13	42.75	0.00	121,546.88		
011 CDS/INVESTMENTS - POLICE CAR	70,518.97	24.73	0.00	70,543.70		
012 CDS/INVESTMENTS - FIRE TRUCK	250,957.71	87.99	0.00	251,045.70		
013 CDS/INVESTMENTS - RIVERVIEW	9,526.22	3.34	0.00	9,529.56		
015 CDS/INVESTMENTS - TRUCK RSRV	37,467.90	13.13	0.00	37,481.03		
016 CDS/INVESTMENTS - PARTIAL SELF	16,810.90	5.89	0.00	16,816.79		
017 CDS/INVESTMENTS - SWIMMING	9,459.06	3.29	0.00	9,462.35		
018 CDS/INVESTMENTS - CABLE RSRV	6,478.14	2.28	0.00	6,480.42		
019 CDS/INVESTMENTS - PARKS	20,705.39	7.25	0.00	20,712.64		
020 CDS/INVESTMENTS - STREET EQUIP	71,397.59	25.04	0.00	71,422.63		
021 CDS/INVESTMENTS - LIBRARY RSRV	122,163.34	42.83	0.00	122,206.17		
022 CDS/INVESTMENTS - 1ST AVE RSRV	220.54	0.09	0.00	220.63		
024 CDS/INVESTMENTS - TYLER BRIDGE	0.00	0.00	0.00	0.00		
025 CDS/INVESTMENTS - TRAIL RSRV	25.43	0.00	0.00	25.43		
026 CDS/INVESTMENTS - SIREN RSRV	2,232.17	0.79	0.00	2,232.96		
027 CDS/INVESTMENTS - BICENTENNIAL	3,383.79	1.19	0.00	3,384.98		
028 CD/INVESTMENTS - AMBULANCE RES	154,564.20	54.16	0.00	154,618.36		
110 CDS/INVESTMENTS - ROAD USE TAX	0.00	0.00	0.00	0.00		
112 CDS/INVESTMENTS - EMPLOYEE BEN	0.00	0.00	0.00	0.00		
125 CDS/INVESTMENTS - TIF	0.00	0.00	0.00	0.00		
200 CDS/INVESTMENTS - DEBT SERVICE	0.00	0.00	0.00	0.00		
600 CDS/INVESTMENTS - WATER	82,032.87	55.26	0.00	82,088.13		
601 CDS/INVESTMENTS - DEPOSITS	3,500.00	0.00	0.00	3,500.00		
603 CDS/INVESTMENTS - WELL PUMP	52,214.43	18.32	0.00	52,232.75		
605 CD's/INVESTMENTS-2021A SINKING	72,086.24	0.00	0.00	72,086.24		
610 CDS/INVESTMENTS - SEWER	145,408.17	50.96	0.00	145,459.13		
611 CDS/INVESTMENTS - SEWER SINKIN	0.00	0.00	0.00	0.00		
620 CDS/INVESTMENTS - GARBAGE	0.00	0.00	0.00	0.00		
621 CDS/INVESTMENTS - GARBAGE TRK	0.00	0.00	0.00	0.00		
OHNWARD MONEY MARKET ACCT TOTA	1,252,657.19	439.29	0.00	1,253,096.48	0.00	1,253,096.48
OHNWARD BANK CD						
BANK OHNWARD BANK CD						
019 CD - PARKS	0.00	0.00	0.00	0.00		
021 CD - LIBRARY	0.00	0.00	0.00	0.00		
022 CD - 1ST AVE	0.00	0.00	0.00	0.00		
600 CD - WATER	0.00	0.00	0.00	0.00		
OHNWARD BANK CD TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OF ALL BANKS	3,801,506.31	224,853.67	908,747.73	3,117,612.25	10,840.83	3,128,453.08

TREASURER'S REPORT
CALENDAR 5/2022, FISCAL 11/2022

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	409,284.72	78,882.55	84,107.42	.00	404,059.85
002 ARP- COVID-19 GRANT	114,209.41	.00	15,935.21	.00	98,274.20
011 POLICE	70,518.97	24.73	.00	.00	70,543.70
012 FIRE TRUCK	250,957.71	87.99	.00	.00	251,045.70
013 RIVERVIEW PARK	9,526.22	3.34	.00	.00	9,529.56
014 FIRE EQUIPMENT	67,500.00	.00	.00	.00	67,500.00
015 PUBLIC WORKS TRUCK	37,467.90	13.13	.00	.00	37,481.03
016 PARTIAL SELF-FUND	48,909.22	5.89	3,817.46	.00	45,097.65
017 SWIMMING POOL	36,986.65	2,503.29	.00	.00	39,489.94
018 CABLE	6,478.14	2.28	.00	.00	6,480.42
019 PARKS/PLAYGROUND	20,705.39	7.25	.00	.00	20,712.64
020 STREET EQUIP	71,397.59	25.04	.00	.00	71,422.63
021 LIBRARY	143,187.89	42.83	.00	.00	143,230.72
022 1ST AVENUE	307,452.89	.09	.00	.00	307,452.98
023 1ST AVE BRIDGE	.00	.00	.00	.00	.00
024 TYLER BRIDGE	.00	.00	.00	.00	.00
025 TRAIL	25.43	.00	.00	.00	25.43
026 SIREN	2,232.17	.79	.00	.00	2,232.96
027 BICENTENNIAL	3,383.79	1.19	.00	.00	3,384.98
028 AMBULANCE	154,564.20	54.16	.00	.00	154,618.36
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GENERAL FUNDS:	1,754,788.29	81,654.55	103,860.09	.00	1,732,582.75
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110 ROAD USE TAX	69,763.64	13,702.49	9,682.22	10.43	73,794.34
112 EMPLOYEE BENEFITS	22,461.13	766.09	.00	.00	23,227.22
121 LOCAL OPTION	356,065.51	30,552.21	.00	.00	386,617.72
125 TAX INCREMENT FINANCING	139,377.30	10,015.79	26,395.13	.00	122,997.96
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SPECIAL REVENUES:	587,667.58	55,036.58	36,077.35	10.43	606,637.24
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200 DEBT SERVICE	349,532.40	2,239.71	672,434.14	.00	320,662.03-
220 SPECIAL ASSESSMENT	.00	.00	.00	.00	.00
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DEBT SERVICE TOTALS	349,532.40	2,239.71	672,434.14	.00	320,662.03-
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310 HOUSING REHAB	13,603.74	.00	.00	.00	13,603.74
312 1ST AVE TRAIL PROJECT	9,990.32	.00	.00	.00	9,990.32
322 STREET IMPROVEMENTS	165,636.34-	.00	.00	.00	165,636.34-
323 HIGHWAY 136	88,676.19	.00	.00	.00	88,676.19
360 WATER SYSTEM IMPROVEMEN	700.53	.00	.00	.00	700.53
363 WWTP IMPROVEMENT PROJEC	358,669.62-	.00	.00	.00	358,669.62-
364 TRAIL WATER MAIN REPLAC	.00	.00	.00	.00	.00
365 MCKINLEY ST & 1ST AVE C	.00	.00	.00	.00	.00
366 SWIMMING POOL PROJECT	.00	.00	.00	.00	.00
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CAPITAL PROJECTS TOT	411,335.18-	.00	.00	.00	411,335.18-
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600 WATER	125,143.81	24,130.87	68,207.01	18.98	81,086.65
601 DEPOSITS-WATER/SEWER	5,343.43	.00	120.00	.00	5,223.43
603 WELL PUMP	52,214.43	18.32	.00	.00	52,232.75
604 2021A BOND	.00	.00	.00	.00	.00
605 2021A BOND SINKING	72,086.24	.00	.00	.00	72,086.24
610 SEWER	698,929.31	61,155.37	27,470.87	10.59	732,624.40

TREASURER'S REPORT
CALENDAR 5/2022, FISCAL 11/2022

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
611 SEWER SINKING	567,136.00	.00	.00	.00	567,136.00
620 GARBAGE	.00	.00	.00	.00	.00
621 GARBAGE TRUCK	.00	.00	.00	.00	.00
ENTERPRISE FUNDS:	1,520,853.22	85,304.56	95,797.88	29.57	1,510,389.47
GRAND TOTAL:	3,801,506.31	224,235.40	908,169.46	40.00	3,117,612.25
Report Total	3,801,506.31	224,235.40	908,169.46	40.00	3,117,612.25

REVENUE & EXPENSE REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	84,107.42	1,566,794.38	1,544,909.00	21,885.38-
	ARP- COVID-19 GRANT TOTAL	15,935.21	75,263.86	.00	75,263.86-
	POLICE TOTAL	.00	38,000.00	38,000.00	.00
	PARTIAL SELF-FUND TOTAL	3,817.46	10,142.98	20,000.00	9,857.02
	SWIMMING POOL TOTAL	.00	15,167.67	.00	15,167.67-
	PARKS/PLAYGROUND TOTAL	.00	.00	20,000.00	20,000.00
	LIBRARY TOTAL	.00	21,988.94	.00	21,988.94-
	ROAD USE TAX TOTAL	9,682.22	258,616.89	299,827.00	41,210.11
	EMPLOYEE BENEFITS TOTAL	.00	25,000.00	25,000.00	.00
	LOCAL OPTION TOTAL	.00	232,725.00	232,725.00	.00
	TAX INCREMENT FINANCING TOTAL	26,395.13	85,107.51	472,519.00	387,411.49
	DEBT SERVICE TOTAL	672,434.14	711,195.09	713,385.00	2,189.91
	HIGHWAY 136 TOTAL	.00	.00	88,676.00	88,676.00
	SWIMMING POOL PROJECT TOTAL	.00	751.09	20,000.00	19,248.91
	WATER TOTAL	68,207.01	586,518.29	388,691.00	197,827.29-
	DEPOSITS-WATER/SEWER TOTAL	120.00	480.00	1,000.00	520.00
	SEWER TOTAL	27,470.87	347,877.62	901,639.00	553,761.38

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REVENUE & EXPENSE REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES BY FUND	<u>908,169.46</u>	<u>3,975,629.32</u>	<u>4,766,371.00</u>	<u>790,741.68</u>

REVENUE & EXPENSE REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	GENERAL TOTAL	78,882.55	1,410,729.38	1,547,258.00	136,528.62
	ARP- COVID-19 GRANT TOTAL	.00	173,538.06	.00	173,538.06-
	POLICE TOTAL	24.73	371.48	300.00	71.48-
	FIRE TRUCK TOTAL	87.99	20,856.51	21,000.00	143.49
	RIVERVIEW PARK TOTAL	3.34	34.68	100.00	65.32
	FIRE EQUIPMENT TOTAL	.00	10,000.00	10,000.00	.00
	PUBLIC WORKS TRUCK TOTAL	13.13	5,121.95	5,150.00	28.05
	PARTIAL SELF-FUND TOTAL	5.89	20,061.41	20,150.00	88.59
	SWIMMING POOL TOTAL	2,503.29	38,258.29	5,100.00	33,158.29-
	CABLE TOTAL	2.28	23.70	100.00	76.30
	PARKS/PLAYGROUND TOTAL	7.25	75.78	300.00	224.22
	STREET EQUIP TOTAL	25.04	20,200.69	20,200.00	.69-
	LIBRARY TOTAL	42.83	15,401.07	15,300.00	101.07-
	1ST AVENUE TOTAL	.09	.88	3,000.00	2,999.12
	SIREN TOTAL	.79	8.32	50.00	41.68
	BICENTENNIAL TOTAL	1.19	12.34	50.00	37.66
	AMBULANCE TOTAL	54.16	20,504.55	20,500.00	4.55-

REVENUE & EXPENSE REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ROAD USE TAX TOTAL	13,702.49	289,325.32	307,000.00	17,674.68
	EMPLOYEE BENEFITS TOTAL	766.09	25,509.40	25,679.00	169.60
	LOCAL OPTION TOTAL	30,552.21	371,140.12	400,000.00	28,859.88
	TAX INCREMENT FINANCING TOTAL	10,015.79	329,695.64	324,237.00	5,458.64-
	DEBT SERVICE TOTAL	2,239.71	338,165.18	715,148.00	376,982.82
	SWIMMING POOL PROJECT TOTAL	.00	15,167.67	.00	15,167.67-
	WATER TOTAL	24,130.87	311,000.95	388,100.00	77,099.05
	WELL PUMP TOTAL	18.32	190.63	200.00	9.37
	SEWER TOTAL	61,155.37	771,133.48	899,600.00	128,466.52
	TOTAL REVENUE BY FUND	===== 224,235.40 =====	===== 4,186,527.48 =====	===== 4,728,522.00 =====	===== 541,994.52 =====



June 13, 2022 Agenda

To: Mayor, City Council and Staff
From: Lisa Kotter, Interim City Administrator
Date: June 13, 2022
Re: Library Updates

On Monday, June 6 the Dubuque County Board voted to forward on to the meeting next week a Resolution that would allocate \$1M in ARPA funds for our new Cascade Library. When we meet Monday night the hope is that the final funding resolution passes. Another future step would be entering into a contract with the County to receive the funding. That would likely happen in the Fall. The Supervisors want us to commit to having full access for all County residents by receiving these funds. We are meeting with the members of the Library Agency to work on ways to make that goal a reality.

Now that we have worked through this process I need to focus back on the land and site work.

I would recommend that the next step is the Library Board needs to engage the Foundation to assist with fundraising. However, it is strongly recommended to be most successful with fundraising that we ask the City Council to make a motion committing to a willingness to bond for a certain amount of money. My suggestion to maximize our ability to generate funds is if the City Council is willing to commit \$1M which would equal the amount the County is hopefully allocating. We must also remember that a bond issue can have the chance of going to referendum if the residents come forward in the future with a bond petition. At least for now it is the Council saying what they are willing to borrow. Nothing about this Resolution is binding or a final bond decision. It is saying that now that we have the County ARPA funds decision that the City Council wants to show its commitment as well.

Finally, I think it would be appropriate for the City Council to give direction to the Library Board to engage the Foundation and the FEH Design firm for more definitive plans.



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Engagement Letter Urban Renewal Plan – Hire Dorsey Whitney TIF Attorneys

It has come to my attention that we need to address some things that have been approved by the City Council and how those relate to the Urban Renewal Plan. The first is that the Business Incentive Program appears to be approved with the intention to use TIF proceeds to make the contributions back to the businesses. The program was adopted in 2017 as we discussed at the last meeting. However, it does not appear to be approved as a part of the Urban Renewal Plan. That must take place first if we intend to use TIF proceeds. If we do not add this type of program to the Urban Renewal Plan, then the only option is to use General Fund dollars to give back money to the businesses. I would suggest we discuss the pros and cons to this program versus using the more common TIF rebate program. Regardless of the programs the City Council wants to use, it needs to be in the Urban Renewal Plan and this current Business Incentive Program is not. Second is the fact that any property that will gain benefit from TIF proceeds must be included in the physical boundaries of the Urban Renewal Area. It has been determined that the Cascade Lumber lot with the new building is not in the area at this time. In order to make those payments the City Council approved at the last meeting and charge that to the TIF, we must first add the Cascade Lumber land into the Urban Renewal Area. If we take action this summer to add this parcel, we will still have the opportunity to capture the increment because the base value of the land will be the value as of January 1, 2021. The new building you had incentivized was built after that date in 2021.

The final issue that we must address is the Brewery building that recently received the Downtown Housing Grant from the State. This parcel is also not in the Urban Renewal Area and needs to be added prior to the project commencing.

I have met with our TIF attorney from Dorsey and Whitney John Danos and he concurs with the issues I listed above and he also recommends that we need to begin the process to make these changes. The letter in the City Council packet is an engagement letter that we would hire the firm to assist with this amendment to the plan and boundaries. If the Council acts to engage the firm, we can move through this process beginning at the first meeting in July and complete it within 60-90 days. I would suggest that we do a thorough review of the boundaries and see if we know of other potential development sites that are not currently in the area that we could add now to be more cost effective.



June 7, 2022

VIA E-MAIL

Lisa A. Kotter
Interim City Administrator/City Hall
Cascade, Iowa 52033

Re: 2022 Urban Renewal Plan Amendment and TIF Agreement

Dear Lisa:

The purpose of this letter is to explain our role as legal counsel for the City of Cascade's proposed urban renewal plan amendment and commercial development agreement (the "Agreement"). It is our understanding that the representation will entail an amendment to the plan for an urban renewal area in the City and the drafting and authorization of the Agreement with respect to the provision of tax increment financing ("TIF") support to Iowa Main Street Investments.

As legal counsel, it will be our responsibility to coordinate activity and legal proceedings necessary to enable the City to (i) amend the urban renewal plan; (ii) negotiate and draft the Agreement; and (iii) facilitate proper City Council approval of the Agreement. As part of the representation, we will prepare appropriate resolutions, agreements, notices and ordinances as required by state law and the deal.

In performing our services as legal counsel, our sole client will be the City of Cascade. We will not represent any other party in this matter, and it is mutually understood that the services to be provided by us as described herein are solely for the benefit of the City of Cascade.

Based upon: (i) our current understanding of the engagement, (ii) the duties we will undertake, (iii) the time we anticipate devoting to the representation, and (iv) the responsibilities we assume, we estimate that our fees and expenses for serving as legal counsel will be \$7,000.

In preparing documents for this process, we will not be responsible for providing or verifying real property descriptions, and we will rely upon those that are supplied to us in the course of the matter.

While we will advise you, if the circumstances warrant, on the legal requirements for the certification of TIF debt obligations in the future, we will not be responsible for carrying out those steps, assisting you with related ministerial acts or providing you with reminders of deadlines or the need to certify.

Your legal team for this matter will be primarily comprised of myself; Senior Attorney, Amy Bjork; Associate, Erin Regan; our legal assistant, Susan Lemke; and our paralegal, Severie Orngard.

Page 2

After this arrangement is approved on behalf of the City, please have this letter executed in the space below and email an executed copy to lemke.susan@dorsey.com. If you have questions, please call me.

We look forward to working with you. Thank you for the opportunity to serve the City.

Best regards,



John P. Danos

JPD/so

I understand and agree to the arrangements stated above.

CITY OF CASCADE, IOWA

BY: _____
 Mayor

Date: _____

ATTEST: _____
 City Clerk

Date: _____



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: FY23 Wages

The Personnel Committee met this past Tuesday to review wages for the upcoming year. The recommendation is to go with a 3% cost of living increase for everyone. The second item included in the resolution is that Greg Schmidt recently had his 3-month anniversary with the City and is doing a great job. In the past new employees, in public works, have received a 50 cent increase at 3 months. The resolution lists both this 50 cents for Greg Schmidt and 3% for all others. To avoid having to have one pay period with two different wages, the start date for the new wage is proposed for June 24, 2022.

RESOLUTION #30-22

A RESOLUTION APPROVING WAGES AND SALARIES FOR CITY EMPLOYEES FOR THE FY23 FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023 AND A 90-DAY WAGE INCREASE FOR A NEW EMPLOYEE FOR THE CITY OF CASCADE, IOWA

BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA,
as follows:

Section I. The following full-time employee of the City of Cascade shall be paid the following hourly wage beginning on May 28, 2022 as a 90-day adjustment.

1. Greg Schmidt, Public Works Employee, \$20.50

Section II. The following full-time and permanent part-time employees and/or positions of the City of Cascade shall be given a 3% cost of living increase and shall be paid the gross wages and salaries as indicated below for the fiscal year 2023. The new wages will begin on June 24, 2022 and ending June 30, 2023. (the date is the beginning of a pay period)

	<u>Employee Name</u>	<u>Position</u>	<u>Wage/Salary</u>
1.	Part-Time Police Officers	(Not to Exceed Amount Listed)	\$25.75/hr.
2.	Cigrand, Carol	Librarian	\$11.98/hr.
3.	Schmidt, Greg	Public Works	\$21.12/hr.
4.	Frasher, Ben	Public Works Sewer Operator	\$25.49/hr.
5.	Gehl, Phil	City Superintendent	\$31.93/hr.
6.	Heim, Fred	Police Chief	\$66,950.00/yr.
7.	Hoffmann, Marty	Public Works Water Operator	\$28.33/hr.
8.	Johnson, Rebecca	Librarian	\$12.33/hr.
9.	Kane, Melissa	Library Director	\$22.66/hr.
10.	Kremer, Joyce	Librarian	\$11.64/hr.
11.	Leytem, Lee Ann	Local Access Director	\$13.39/hr.
12.	Kotter, Lisa	Interim City Administrator	\$1,483/wk-32 hours
13.	Staner, Brad	Police Officer	\$27.04/hr.
14.	Strang, Jane	Librarian	\$11.98/hr.
15.	Vanderah Hartke, Danielle	City Clerk	\$28.75/hr.

Section II. The City Clerk of the City of Cascade is hereby authorized to issue checks, less legally required or authorized deductions from the amount set out above, on the days of the payroll, and to make contributions to IPERS, Social Security and Medicare, or other purposes required by law or authorized by the City Council all subject to audit and review of the City Council.

PASSED AND APPROVED this 13th day of June, 2022.

Steven Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Resolutions 31-22 and 32-22 for TIF Payments for Cheryl's Flour Garden and Coffee Shop and Premium Plant Services

Both businesses have paid their March 2022 taxes and in our development agreements we have agreed to reimburse a set amount. In the case of Cheryl's we pay 100% of the increment and for Premium we pay 80%. Cheryl's was obligated to reimburse the City \$5,000 in legal fees which is why they received no payment last Fall and only \$468 this time. Their legal fees amount has now been satisfied with the City and going forward Joel and Cheryl Wood will receive the full amount of the obligated reimbursement. The resolutions are both in the packet.

RESOLUTION #31-22

**FISCAL YEAR 2022 SEMI-ANNUAL DISBURSEMENT OF INCREMENTAL
PROPERTY TAX REVENUE FOR CHERYL AND JOEL WOODS (CHERYL'S FLOUR
GARDEN AND COFFEE SHOP) IN THE AMOUNT OF \$468**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$468 which shall come due in the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022, with respect to the City's June 2019 development agreement with Cheryl and Joel Woods, for the Cheryl's Flour Garden and Coffee Shop; and,

WHEREAS, the Developer was obligated to reimburse the City \$5,000 in legal fees which was reimbursed as a credit from the Fall 2021 and Spring 2022 tax payments (the two tax payments equaled \$5468, which leaves the balance to be paid to Woods of \$468); and,

WHEREAS, it is now time to disburse the semi-annual incremental property tax rebate amount to the entities for which development agreements have been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves the semi-annual incremental property tax rebates for the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022 for the following economic development project:

Cheryl's Flour Garden and Coffee Shop Project (1st yr semi-annual payment of a 10-yr agreement)- \$468

SECTION II. The City Clerk is hereby directed to disburse the semi-annual incremental property tax rebates based on the economic development agreement for the 2022 fiscal year, which have been appropriated and obligated on the Annual Urban Renewal Report and on the 2022 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 13th day of June, 2022.

Steven J. Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

RESOLUTION #32-22

**ANNUAL DISBURSEMENT OF INCREMENTAL PROPERTY TAX REVENUE
REBATE FOR PREMIUM PLANT SERVICES FOR PREMIUM PLANT SERVICES
2022 FISCAL YEAR**

WHEREAS, the City of Cascade, Iowa, pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Cascade Urban Renewal Area; and,

WHEREAS, the City has obligated and appropriated funds in the amount of \$14,479, which shall come due in the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022, with respect to the City's November 25, 2019 development agreement with Premium Plant Services; and,

WHEREAS, it is now time to disburse the annual incremental property tax rebate amount to the entity for which development agreements have been approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CASCADE, IOWA, as follows:

SECTION I. The City Council hereby approves an annual incremental property tax rebate for the 2022 fiscal year, which begins July 1, 2021 and ends June 30, 2022 for the following economic development project:

Premium Plant Services (2nd year payment of a 10-year agreement) \$7,239.25

SECTION II. The City Clerk is hereby directed to disburse the annual incremental property tax rebate based on the economic development agreement for the 2022 fiscal year, which has been appropriated and obligated on the Annual Urban Renewal Report and on the 2022 Fiscal Year Budget for the City of Cascade.

PASSED AND APPROVED this 13th day of June, 2022.

Steven Knepper, Mayor

ATTEST:

Danielle Hartke, City Clerk, CMC, CFO



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Resolution 33-22 Cascade Park View Homes

Jason Rogers and Tyler McQuillen contacted me as it relates to their tax credit application for the four single family homes development. The application deadline was changed to June 30. The requirement is to have a Resolution from the City Council instead of a motion of support for their project and tax credit application. I have prepared the Resolution and duplicated the memo of information from the developers.

RESOLUTION #33-22

A RESOLUTION EXPRESSING SUPPORT FOR THE CASCADE PARK VIEW SINGLE FAMILY HOUSING DEVELOPMENT AND APPLICATION FOR IOWA ECONOMIC DEVELOPMENT WORKFORCE HOUSING TAX CREDIT

WHEREAS, the Cascade City Council has met to discuss the project for four single family homes titled Cascade Park View Homes; and,

WHEREAS, the Cascade City Council has been focused on providing affordable housing for its residents and invested in a 2019 Housing Assessment that showed a need for this type of residential development; and,

WHEREAS, the City supports the developers, Jason Rogers and Tyler McQuillen's, intent to apply for the Iowa Economic Development Workforce Housing Tax Credit application as this will assist in making these homes more affordable to those in need such as working families, seniors, veterans, etc; and,

WHEREAS, the Cascade City Council has pledged the sum of \$4,000 (\$1,000 per unit) as matching funds for this grant application to the Iowa Economic Development Authority.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Cascade, Iowa, states its support of the Cascade Park View Single Family Housing Development and the application to the IEDA Workforce Housing Tax Credit program Loan.

PASSED AND APPROVED this 13th day of June, 2022.

Steve Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

Please see our detailed summary of our project, Cascade Park View Homes.

Developers History of Site:

In September of 2021, CR History House, LLC, purchased four single family lots located adjacent to the City Park off 6th Ave SW (Merrill’s Add Lots 1, 2, 3 and 4) in Jones County. Prior to this purchase the developer applied for a zoning change and was denied. Due to the existing R1 zoning, we are allowed to construct single family homes on each of the four lots. Due to the need for market rate rental housing in Cascade based on the 2019 Cascade Housing study, we hope to build these four homes in the next 1 to 2 years. The project will be called Cascade Park View Homes.

Developer:

The entity that owns the real property.

Individuals:

Tyler McQuillen-General Manager at Rogers Concrete Construction. Has over 20 years of construction experience and is from and lives in Cascade.

Jason Rogers- Commercial Real Estate Broker for Q4 Real Estate/Ahmann Companies in Linn County. Has over 20 years of Real Estate and Development experience and is originally from Cascade.

Cascade Park View Homes – Details:

The four single family rental homes will have finished square footage between 1,100 SF and 1,250 SF. The homes will feature a 2-stall garage, walk out basement, 2+ bedrooms/2 baths on main level, and a balcony overlooking the City Park. The rents for these homes will be between \$1,150 - \$1,250 per month with all State and Local incentives. Without State and Local incentives, the rental rate would need to be 30+% higher for the developer to build, and there would be few renters at this rental rate, thus the developer wouldn’t start construction. The homes should have an estimated value of \$225,000 to \$285,000.

Attached is a preliminary sketch of both front and rear elevations. Also, attached is the site plan.

Developer Tax Credits and More:

Iowa Economic Development offers a Workforce Housing Tax Credit program providing tax benefits to developers to provide housing in Iowa communities in need of housing.

Link: [Workforce Housing Tax Credit | Iowa Economic Development Authority \(iowaeda.com\)](https://iowaeda.com)

Why does the Developer need State of Iowa Tax Credits and what is the benefit to the Developer, what is the benefit to the City and Community?

With the higher prices of materials the cost of construction has increased severely

over the past 24 to 36 months. This makes it a challenge for developers to build housing for renters without commanding significantly higher rents. In addition, higher interest rates, and other communities offering Property Tax Abatement and/or Tax Increment Financing (TIF) on projects make it impossible for developers to profit from building rental housing in less populated Iowa communities. If developers are not building due to these challenges it creates a shortage of rental housing units, thus unaffordable prices for renters, and a lack of an employment pool for local business. The Workforce Housing Tax Credits can help fill the gap for developers in less densely populated communities in Iowa. These State incentives provide the community housing, sales tax, property tax base due to new construction, a local labor pool, and higher quality of life.

The developer could receive up to 20% of total project cost and sales tax rebates from the program.

What support is needed from the community?

City and community support is needed for the program application. We would enter into a Development Agreement with the City of Cascade and as the developer, like other developments and subdivisions, would pay for the cost of improving the right of way alley. Due to the match requirement, we would ask the City to contribute \$4000 or \$1000 per dwelling unit (minimum required from State Workforce) from your Street Department funds. Once the construction of the alley is complete the City would maintain the right of way alley consistent with all other streets and alleys in the community.

The developer would also need letters from the Mayor, City Administrator and/or a City Council Member, a few business owners, and neighbors. The City has provided a recent report, the 2019 Cascade Housing study, showing the housing shortage in Cascade (NE Jones County) and this would be required to be awarded State funding.

What the program isn't...

This is not an income-based program and is market rent housing.

We appreciate your time and please let us know if you have any questions.

Thanks,
Jason and Tyler



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Final Payment for Water System Improvements on Second Ave SE

I have prepared a Resolution as MSA has submitted a request for final payment for the water improvements contract with Eastern Iowa Excavating for the work they did on Second Ave SE. This will be a final payment in the amount of \$13,920.02 for a total of \$278,400.41. The notes below are information from Jake Deaver at MSA.

- a. MSA construction cost opinion offered at bid opening was \$299,200.
- b. Bid environment was very competitive. City received 8 bids with low bidder at \$226,436.95...nearly 25% below cost opinion. Bids ranged all the way up to \$397,392.50.
- c. Given the competitive bid, the City elected to expand the scope of the project via change order #1 to include extension of 8" water main under 1st Ave E to eliminate 4" dead-end.
- d. The final (2nd) change order was a typical rectification of quantities that happens on every unit price job to adjust quantities to field verified amounts following construction.
- e. Final construction cost was \$278,400.70 (MSA pre-construction cost opinion was \$299,200 as stated above).

I just wanted to clarify that the first change order was elective & directed by City to expand the scope of the project following a very competitive bid (not engineering oversight or anything like that). The rectification of quantities is standard procedure & happens on every unit price job to close-out the project. Hindsight being 20/20, the bid quantities were light on a few items related to ¾" water service, driveway reconstruction, asphalt patch & seeding to accommodate the water main construction, which was within MSA control.

RESOLUTION #34-22

**A RESOLUTION APPROVING FINAL AND THIRD PAYMENT APPLICATION FOR
THE CASCADE WATER SYSTEM IMPROVEMENT PROJECT FOR SECOND
AVENUE SE WITH EASTERN IOWA EXCAVATING IN THE CITY OF CASCADE,
IOWA**

WHEREAS, Eastern Iowa Excavating and Concrete, LLC, of Cascade, Iowa, was awarded the Cascade Water System Improvements for Second Avenue SE Contract at its regular meetings in November 2020 and January 2021 by Resolutions #69-20 and #03-21 in the amount of \$226,436.95; and,

WHEREAS, the project included two change orders both totaling \$51,963.46 which changed the total project cost to \$278,400.41; and,

WHEREAS, the City to date has paid \$264,480.39; and,

WHEREAS, the MSA, City Engineers, have reviewed the final payments and completed work and are recommending City Council approval for the third and final payment in the amount of \$13,920.02 (\$278,400.41-\$264,480.39)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASCADE, IOWA, that:

SECTION 1. That Final and Payment No. 3, Water Systems Improvement Second Avenue SE , dated June 6, 2022 in the amount of \$13,920.02 is approved.

SECTION 2. That the City Council accepts and approves Contractor's Final and Third Application as presented.

SECTION 3. That the Mayor is hereby authorized and directed to execute the Final and Third Payment on behalf of the City of Cascade and the City Clerk shall issue payment upon approval by the City Council and execution of the Mayor.

PASSED AND APPROVED this 13th day of June, 2022.

Steven Knepper, Mayor

ATTEST:

Danielle Hartke City Clerk CMC, CFO

Contractor's Application For Payment No. 3 (Final)

To: City of Cascade, Iowa	Period: Nov 1, 2021 to May 31, 2022
Project: 2nd Ave SE Water System Improvements	Contractor: Eastern Iowa Excavating & Concrete
Owner's Contract No.: N/A	Contractor's Project No.: 20-864
	Application Date: May 27, 2022
	Notice to Proceed: December 15, 2020
	Engineer: MSA Professional Services
	Engineer's Project No.: 00447048

Application for Payment

Change Order Summary

Approved Change Orders	Additions	Deductions
CO #1	\$20,268.90	\$0.00
CO #2 (Final)	\$31,694.56	\$0.00
TOTALS	\$51,963.46	\$0.00
NET CHANGE BY		\$51,963.46
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE \$ 226,436.95
2. Net change by Change Orders \$ 51,963.46
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 278,400.41
4. TOTAL COMPLETED AND STORED TO DATE
(Column G on Progress Estimate) \$ 278,400.41
5. RETAINAGE:
 - a. % x \$ Work Completed \$ 0.00
 - b. % x \$ Stored Material \$ 0.00
 - c. Total Retainage (Line 5a + Line 5b) \$ 0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 278,400.41
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 264,480.39
8. AMOUNT DUE THIS APPLICATION \$ 13,920.02
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column I on Progress Estimate + Line 5 above) \$ 0.00

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: 6-8-22
------------	---------------------

Payment of: \$13,920.02
 (Line 8 or other - attach explanation of other amount)

is recommended by: (Date) June 6, 2022
 (Engineer)

Payment of: \$13,920.02
 (Line 8 or other - attach explanation of other amount)

is approved by: _____ (Date) _____
 (Owner)

CONTRACTOR EASTERN IOWA EXCAVATING AND CONCRETE, LLC
OWNER: City of Cascade
PROJECT: 2nd Ave SE Water System Improvements
JOB # 20-864

CONTRACT PAYMENT NO.

PAYMENT #3
05/27/22

Retainage Release

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE	
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	PERCENT
1	Topsoil, Onsite	284	CY	\$17.85	\$5,069.40	284	\$5,069.40		\$0.00		\$0.00	284	100%
2	Rock Excavation	85	CY	\$1.00	\$85.00		\$0.00		\$0.00		\$0.00	0	0%
3	Replacement of Unsuitable Backfill	250	LF	\$12.00	\$3,000.00		\$0.00		\$0.00		\$0.00	0	0%
4	Water Main, PVC 8"	2330	LF	\$30.00	\$69,900.00	2381	\$71,430.00		\$0.00		\$0.00	2381	102%
5	Connect to Existing Water Main	5	EA	\$1,675.00	\$8,375.00	5	\$8,375.00		\$0.00		\$0.00	5	100%
6	Fittings	922	LBS	\$10.50	\$9,681.00	1064	\$11,172.00		\$0.00		\$0.00	1064	115%
7	Water Service, Copper, 3/4"	155	LF	\$45.25	\$7,013.75	112	\$5,068.00		\$0.00		\$0.00	112	72%
8	Water Service (Trenchless) Copper 3/4"	293	LF	\$34.85	\$10,211.05	453	\$15,787.05		\$0.00		\$0.00	453	155%
9	Water Service Corporation 3/4"	21	EA	\$258.00	\$5,418.00	23	\$5,934.00		\$0.00		\$0.00	23	110%
10	Water Curb Stop & Box, 3/4"	21	EA	\$180.00	\$3,780.00	23	\$4,140.00		\$0.00		\$0.00	23	110%
11	Gate Valve & Box 8"	6	EA	\$1,800.00	\$10,800.00	7	\$12,600.00		\$0.00		\$0.00	7	117%
12	Fire Hydrant Assembly	2	EA	\$2,625.00	\$5,050.00	3	\$7,575.00		\$0.00		\$0.00	3	150%
13	PCC Curb & Gutter 30"	775	LF	\$23.50	\$18,212.50	846.7	\$19,897.45		\$0.00		\$0.00	846.7	109%
14	PCC Driveway 6"	110	SY	\$72.25	\$7,947.50	255.1	\$18,430.98		\$0.00		\$0.00	255.1	232%
15	HMA Patch 4"	650	SY	\$47.85	\$31,102.50	750.8	\$35,925.78		\$0.00		\$0.00	750.8	116%
16	PCC Patch 8"	25	SY	\$103.25	\$2,581.25	81.6	\$8,425.20		\$0.00		\$0.00	81.6	326%
17	Temporary Traffic Control	1	LS	\$3,950.00	\$3,950.00	1	\$3,950.00		\$0.00		\$0.00	1	100%
18	Hydraulic Seeding	1950	SY	\$4.00	\$7,800.00	3032.6	\$12,130.40		\$0.00		\$0.00	3032.6	156%
19	Mobilization	1	LS	\$16,460.00	\$16,460.00	1	\$16,460.00		\$0.00		\$0.00	1	100%
TOTAL WORK COMPLETED					\$226,436.95		\$262,370.26		\$0.00		\$0.00		

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM			PREVIOUS TOTAL			THIS PERIOD			TOTAL TO DATE		
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	PERCENT
CO # 1	Water Main, PVC 8" Trenchless	60	LF	\$178.85	\$10,731.00	80	\$14,308.00		\$0.00		\$0.00	80	133%
CO # 1	Composite Patch, 4" HMA and 10" PCC	10	SY	\$197.25	\$1,972.50		\$0.00		\$0.00		\$0.00	0	0%
CO # 1	PCC Trail 5"	20	SY	\$93.50	\$1,870.00		\$0.00		\$0.00		\$0.00	0	0%
CO # 1	Driveway, Granular	94	SY	\$13.36	\$1,254.90	129	\$1,722.15		\$0.00		\$0.00	129	137%
TOTAL CHANGE ORDER WORK					\$15,828.40		\$0.00		\$0.00		\$0.00		

TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE

Less: Amount Retained Per Contract 5%
 Value of Stored Materials (See Attached List)
 Less: Stored Materials Amount Retained Per Contract 5%
 Net Amount Earned to Date
 Less: Previous Amount Earned
BALANCE DUE THIS PAYMENT

\$278,400.41
 \$0.00
 \$0.00
 \$0.00
 \$278,400.41
 \$264,480.39
 \$13,920.02



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Building Inspection Permit Services from ECIA

Attached in the packet is information from ECIA on signing up for a phased in approach for permits and inspections. This first step would be a plan to have the ECIA staff do plan reviews, and depending on the type of projects a setback inspection and final inspection. The fees for residential property is \$93 per hour for inspection work and \$58 per hour for administrative work. While ECIA would bill us per hour we would set fees to include collecting enough to cover the bill from ECIA and some administrative time of City staff such as the Clerk, Administrator and Public Works Director. Most communities seem to upcharge a ECIA cost by 30% so a \$300 bill from ECIA would be a permit fee to the resident of \$400. Commercial plan reviews are based on square footage and the chart is included. I have also included what the inspection report would look like for a commercial review. Below are notes to help understand plan review times for residential.

Garage: A plan review to check location on site. Then a Setback inspection to ensure it get's placed correctly. But I don't see a need for a final on that....State will be checking electrical. So 2.5hours.

Deck: A plan review check location on site. Then a Setback inspection to verify placement again. And we should to a final as well to check guardrails, and stairs, and verify they used correct sized posts, beams and joists. 3.5 hours.

Remodel: Just a plan review. Then a final only if deemed needed eg. Bedroom, major remodel that might affect egress, or an addition. 1-2.5 hours.

Fence: I would think the City could just issue that without a plan review, give them info on the rules and check placement on your own or have us do it next time we are in town.

Keep in mind, less hours if we go to multiple sites that day and are already in town.



Lisa A. Kotter
Interim City Administrator
City of Cascade
320 1st Ave W
Cascade, IA 52033

June 9, 2022

Summary of Proposed Building Inspection Services for the City of Cascade, IA:

Residential Construction: New one & two family dwellings, townhouses, additions, and remodels, as well as decks and fences. (No re-roofs or pools.)

- 1) Plan Review (Floor plans, elevations, foundation plan, and site plan)
Review plans for egress, placement on lot within setbacks, provide list of general code requirements, answer any contractor questions.
- 2) Setback Inspection.
Check for proper placement of structure on lot. (Contractor to locate property pins.)
- 3) Final Inspection.
Check guardrails and handrails. Test smoke detectors. Check for emergency egress required components. Check for any exposed wiring. Check for required fire rated construction (between garage and dwelling, under stair, floor framing)

Estimated Residential Fees: \$93/hour (FY23 rate)

Plan Review: 1 hours.

Setback Inspection: 1.5 hours.

Final Inspection: 1.5 hours.

ECIA Admin charge of 1 hour (\$58/hr FY 23 rate) per month for administration staff to schedule inspections and coordinate inspection work logs.

Note: Time may be reduced if there are multiple inspections on the same day. Re-inspections will be an additional charge. Additional Costs: ECIA to charge the City milage at the federal rate. City to include mark-up and/or administration fees.

Commercial Construction: Any commercial building including apartment buildings.

- 1) Plan Review (Drawings from a professional architect and/or engineer required)
Full plan review in accordance with the State of Iowa Adopted Building Code. (Life Safety, electrical, plumbing, mechanical)

Estimated Commercial Fees: See fee chart based on square foot area of building. Fees in chart reflect ECIA charges. City to include mark-up and/or administration fees.

City of Cascade Scope of Services Building Code Inspections And Code Enforcement



*A Regional Response
... to Local Needs*

Building Code Inspections

- **Staffing**
 - ECIA staff will conduct inspections
 - Staff trained in Code inspections
 - Minimum of two staff will be available for inspections
 - ECIA insurance covers inspections
- **Timeframe**
 - ECIA will begin inspections with a signed contract and resolution
 - ECIA will be on call to conduct inspections during regular office hours of Monday through Friday, 8:00 a.m. to 4:00 p.m. Inspections will be conducted within 24 hours of the contractors' request, with the exception of holidays and weekends. ECIA staff will not be available on holidays or weekends. A list of holidays is attached to this Scope of Service.
- **Cost**
 - Inspections fees will be based on the ECIA billable hourly rate as established by the ECIA Council. FY'23 billable rates are \$106/hour for program director and \$93 Building Inspector. If re-inspections are required, ECIA will bill at the billable hourly rates set forth above. The average residential house takes approximately 12 hours to inspect.
 - ECIA will log all mileage related to the Cascade inspections and bill at the federal mileage rate as established by the Federal Government.

Building Code Inspections

- A log will be maintained documenting the inspections and the time to complete the inspection on the inspection log report.
- ECIA will bill the City of Cascade based on its established billable hourly rates for responding to questions from the public, engineers, contractors, developers, architects and other interested parties. **A log will be maintained.**
- **Inspections - conducted per Cascade’s adopted building codes**
 - Limited to all new construction; residential, commercial, and industrial and remodeling of residential, commercial, and industrial.
 - Cascade must provide ECIA with their adopted building codes
 - ECIA will use a standard checklist inspection form
 - Inspections to be conducted on all phases of construction and improvement work including but not limited to:
 - Footings, Foundation, Framing, Sheetrock, and other materials to assure the appropriate construction is completed in compliance with the zoning classification, plans, standards, specifications, special requirements, codes and regulations.
 - Rough-in and above grade inspections
 - Electrical

Building Code Inspections

- Plumbing
- Heating/Cooling
- Final
- ECIA will maintain an inspection log report/record for each residential, commercial or industrial unit/building.
- ECIA will maintain a call/activity log for responding to questions from the public, architects, engineers, developers, and other interested parties.
- **ECIA Responsibilities**
 - Staff will compile and complete required reports, check lists and maintain logs pertaining to inspections and inquiries.
 - Staff will correspond with City of Cascade Building Official, regulatory agencies and others as needed.
 - Staff will provide findings and recommendations to the City of Cascade staff regarding corrective notices, approvals, and occupancy permits for residences, commercial and/or industrial buildings.
 - Staff will inspect for violation of local code
 - Staff will inspect for compliance with zoning set-back requirements and easements.
 - Staff will investigate and inspect complaints and report to City of Cascade City Clerk and staff of potential code violations relating to building occupancy, hazardous conditions, construction, polluting, or other related code-related matters.

Building Code Inspections

- Staff will provide information and respond to inquiries regarding Code requirements from contractors, developers, property owners and general public.
- Staff will advise the City with respect to inquiries and concerns relating to building policies and procedures.
- Staff will provide advice regarding application codes within area of responsibility to architects, engineers, contractors, developers, and other interested parties.

- **Billing and Payment**

- ECIA will bill the City of Cascade on a monthly basis itemizing the inspections/unit and the number of billable hours. ECIA will log all miles related to Peosta inspections and bill for mileage monthly based on the federal mileage rate as established by the Federal Government.
- ECIA will bill the City of Cascade monthly for responding to complaints and inquiries itemizing and attaching a copy of the call log report.

- **Contract**

- Contract is attached. Upon City of Cascade approval, ECIA will continue inspections based on this Scope of Services.
- Contract will be reviewed annually

ECIA Holidays

- ECIA is closed for business on the following holidays:
 - New Years Day
 - Martin Luther King Jr. Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veterans Day
 - Thanksgiving (Thursday and Friday)
 - Christmas Eve Day
 - Christmas Day
 - New Year’s Eve
- Staff will **not** be available to conduct inspections on the above holidays.

Commercial Building Plan Review Fees

Area (Square Feet)	Building Plans	HVAC Plans	Electrical Plans	Plumbing Plans	Fire Alarm Plans	Fire Suppression Plans
Less than 2,500	\$300	\$180	\$180	\$180	\$50	\$50
2,500-5,000	350	250	250	250	100	100
5,001-10,000	600	350	350	350	150	150
10,001-20,000	800	450	450	450	200	200
20,001-30,000	1,200	600	600	600	250	250
30,001-40,000	1,600	900	900	900	400	400
40,001-50,000	2,100	1,200	1,200	1,200	550	550
50,001-75,000	2,900	1,600	1,600	1,600	800	800
75,001-100,000	3,600	2,200	2,200	2,200	1,100	1,100
100,001-200,000	6,000	2,900	2,900	2,900	1,400	1,400
200,001-300,000	10,500	6,700	6,700	6,700	3,300	3,300
300,001-400,000	15,500	9,800	9,800	9,800	4,800	4,800
400,01-500,000	18,500	12,000	12,000	12,000	6,300	6,300
Over 500,000	20,000	13,500	13,500	13,500	7,100	7,100



May 17, 2019

Saint Paul, MN 55120

Dear Mr. Johansen:

A review of the plans and specifications dated 03-08-19 (including Addendum AD-01 dated 3-25-29) for the proposed [redacted] to be located adjacent to [redacted] Iowa has been completed by us on behalf of the City of Maquoketa. This review includes, but is not limited to: architectural, structural, fire protection systems, and mechanical/electrical/plumbing systems for general code compliance with life safety and accessibility requirements. This review is not a detailed code analysis of the proposed building or building systems design.

The project has been conditionally APPROVED. Listed below are the statements and conditions of approval for this project. (Chapters/Sections/Tables referenced are from the 2015 International Building Code (IBC), unless noted otherwise).

General Code Information

1. **Governing Codes:** Iowa State Building Code (Chapter 301, Iowa Administrative Code) including the adopted 2015 International Building Code (IBC), 2015 International Fire Code, 2015 International Mechanical Code (IMC), 2017 National Electrical Code (NEC), 2015 Uniform Plumbing Code (IPC), 2012 International Energy Conservation Code, 2010 ADA Standards for Accessible Design, and all other provisions as referenced by these codes.
2. **Occupancy Use Classification:** The proposed building shall be classified as Mixed Use per Section 508.1 consisting of groups B (Business) for the office areas, I-2 (Institutional, Condition 2) for the health care, sleeping and patient treatment areas, and S-2 (Storage-Low Hazard) for the ambulance garage area.
3. **Construction Type:** The proposed construction type is Type II-A.
4. **Fire Rated Construction:** The proposed building shall include fire rated partitions and barriers and/or smoke partitions and barriers as required by Sections 407 in accordance with Sections 707, 708, 709, 710, and 711.

5. Allowable Number of Stories above Grade Plane: The allowable stories shall be (3) per Table 504.4 based on the most restrictive occupancy group of I-2.
6. Allowable Area: The allowable area per story shall be per Table 506.2 and based on the most restrictive occupancy group of I-2. The building as proposed would comply with both the Separated and Non-separated options of Section 508 for allowable area.
7. Means of Egress & Exits: The minimum egress components shall be determined per Chapter 10 and based on occupant load as calculated per Section 1004 and Table 1004.1.2.
8. Fire Protection Systems: Automatic Sprinkler System required throughout per Section 903.2.6 and throughout smoke compartments containing sleeping rooms per 407.6. Portable fire extinguishers are required throughout per Section 906. Fire Alarm and Detection System required throughout per Section 907.2.6.2.
9. Energy Conservation: Compliance required with the energy conservation provisions referenced in the IBC and the State of Iowa Building Code Requirements for Energy Conservation (661 Iowa Admin Code, Chapter 303).
10. Mechanical/Electrical/Plumbing: Compliance required with 2015 International Mechanical Code (IMC), 2017 National Electrical Code (NEC), and the 2015 Uniform Plumbing Code (IPC).
11. Accessibility: Compliance required with the 2010 ADA Standards for Accessible Design.

Code Review Compliance Comments

1. The utilized codes indicated on sheets 100.C0 and 101.C0 appear to be correct.
2. The occupancy/use classifications indicated on sheets 100.C0 and 101.C0 appear to be compliant.
3. The construction type indicated on sheets 100.C0 and 101.C0 is a compliant option.
4. The proposed fire partitions and barriers, as well as smoke compartments shown on sheets 100.C0 and 101.C0 appear to be compliant.
5. The proposed building height in stories appears to be compliant.
6. The proposed building area (SF) per story appears to be compliant.
7. The proposed egress and exit sizes and quantities appear to be compliant.
8. The proposed Fire Protection Systems (Automatic Sprinkler System and Fire Alarm and Detections System) appear to be compliant. See below for portable fire extinguishers.
9. The proposed design in regards to energy conservation requirements appears to be compliant as far as floor, wall, and roof construction per the drawing details and sections. Provide associated Envelope Compliance Documents such as documentation of compliance with the prescriptive requirements of the applicable Energy Conservation Code. Compliance shown using computer software such as COMcheck is also acceptable.
10. The proposed mechanical, electrical, and plumbing systems appear to be compliant.

11. The proposed floor plan(s) design in regards to accessibility appear to be compliant except at the following areas/rooms: 1) Toilet clear floor space at Toilet-Patient-1919A and Toilet-Patient-ACC-1917A. 2) Toilet clear floor space and no grab bars at Toilet-ADL-1226.
12. The proposed portable fire extinguisher quantities/locations shown on the drawings appear to be compliant except verification is required for Food Prep 0401. Per IFC Section 904.12.5.2, certain cooking equipment requires Class “K” units depending on type and quantity. There appears to be no indication of this on the drawings or in the specifications.

Please address Code Review Compliance Comments 9, 11, and 12 in writing (email or letter). Be aware that subsequent code compliance issues may be discovered during construction inspections by the City of Maquoketa and/or by the City of Maquoketa Fire Department as well as other authorities having jurisdiction. My email address is celskamp@ecia.org. If you have any questions, please feel free to contact me at 563-690-5760.

Sincerely,



Craig J. Elskamp, AIA
Plan Reviewer / Building Code Inspector

Cc:

Mark Schneider, Director of Community Development, ECIA – Dubuque, Iowa
Gerald Smith, City Manager/Clerk, City of Maquoketa, Iowa



October 22, 2019

Cedar Rapids, IA 52401

Dear Ms. Petrzalek:

A review of the architectural and site plans dated 10-03-19 for the proposed Building Addition located on Maquoketa, Iowa has been completed by us on behalf of the City of Maquoketa. This review includes a building plan review for general code compliance with life safety and accessibility requirements. This review is not a detailed code analysis of the proposed building or building design.

The project has been conditionally APPROVED. Listed below are the statements and conditions of approval for this project. (Chapters/Sections/Tables referenced are from the 2015 International Building Code (IBC), unless noted otherwise).

General Code Information

1. Governing Codes: Statewide adopted codes including: 2015 International Fire Code, 2015 International Mechanical Code (IMC), 2017 National Electrical Code (NEC), 2015 Uniform Plumbing Code (UPC), 2012 International Energy Conservation Code, 2010 ADA Standards for Accessible Design, and all other provisions as referenced by these codes. **This review also references the 2015 International Building Code (IBC) as a standard code in efforts to be consistent with the Iowa State Building Code (Chapter 301, Iowa Administrative Code).**
2. Use/Occupancy Classification: The existing building and proposed building addition will be classified as Mixed Use per Section 508.1 consisting of groups F-2 (Factory-Low Hazard) and S-2 (Storage-Low-Hazard) with High Piled Combustible Storage area.
3. Construction Type: The proposed construction type is Type II-B.
4. Fire Rated Construction: None proposed. None required.
5. Allowable Number of Stories above Grade Plane: The allowable stories shall be (3) per Table 504.4 based on the most restrictive occupancy group of F-2.
6. Allowable Area: The allowable area per story shall be per Table 506.2 and based on the most restrictive occupancy group of F-2.

7. Means of Egress & Exits: The minimum egress components shall be determined per Chapter 10 and based on occupant load as calculated per Section 1004 and Table 1004.1.2.
8. Fire Protection Systems: General Fire Protection and Life Safety Requirements are required per IFC Table 3206.2. Portable fire extinguishers are required throughout per Section 906.
9. Energy Conservation: Compliance required with the energy conservation provisions referenced in the 2012 International Energy Conservation Code
10. Mechanical/Electrical/Plumbing: Compliance required with 2015 International Mechanical Code (IMC), 2017 National Electrical Code (NEC), and the 2015 Uniform Plumbing Code (UPC).
11. Accessibility: Compliance required with the 2010 ADA Standards for Accessible Design.

Code Review Compliance Comments (corresponding to above list)

1. The utilized code indicated on the cover sheet is not applicable. See General Code Information item #1 above for list of applicable codes and the code used as reference for this review.
2. The occupancy/use classifications indicated appear to be compliant.
3. The construction type indicated appears to be compliant.
4. The proposed building addition without fire rated construction appears to be compliant.
5. The proposed building height in stories appears to be compliant.
6. The proposed building area (SF) per story appears to be compliant. The building area as proposed would comply with the Non-separated option of Section 508 and allowable area per Section 506.2 with Frontage Increase per Section 506.3.
7. The proposed egress and exit sizes and quantities appear to be compliant.
8. **An Automatic Sprinkler System compliant with IFC Section 3208 is required per IFC Table 3206.2 Option 1 (2,501-12,000 SF, Nonpublic Accessible). The proposed Automatic Sprinkler System does not comply with IFC Section 3208 as it is only proposed in the addition (without fire barrier separation) and not throughout the existing portion of the building. However, if additional access doors are provided such that none are more than 100 lineal feet apart per IFC Section 3206.6, it will be deemed equivalent in compliance with Option 2 (2,501-12,000 SF, Nonpublic Accessible).**
9. The proposed design in regards to energy conservation requirements appears to be compliant as far as floor, wall, and roof construction per the drawing details and sections. Envelope Compliance Documents documentation of compliance with the prescriptive requirements of the 2012 International Energy Conservation Code or compliance shown using computer software such as COMcheck is required to be available.

10. No proposed mechanical, electrical, and plumbing systems are included in the plan set. Inspections of these systems during construction may be required by the City or other authorities having jurisdiction.
11. The proposed floor plan(s) design in regards to accessibility appear to be compliant.

Please address Code Review Compliance Comment #8, in writing (email or letter). Be aware that subsequent code compliance issues may be discovered during construction inspections by the City of Maquoketa and/or by the City of Maquoketa Fire Department as well as other authorities having jurisdiction. My email address is celskamp@ecia.org. If you have any questions, please feel free to contact me at 563-690-5760.

Sincerely,



Craig J. Elskamp, AIA
Plan Reviewer / Building Code Inspector, ECIA

Cc:

Mark Schneider, Director of CED, ECIA Dubuque, Iowa
Gerald Smith, City Manager/Clerk, City of Maquoketa, Iowa



March 26, 2021

Dubuque, IA 52001

Dear Mr. McCready:

A review of the architectural plans dated 3-2-21 for the proposed _____ located on _____ Iowa has been completed by us along with the City of _____. This review includes a building plan review for general code compliance with life safety and accessibility requirements. This review is not a detailed code analysis of the proposed building or building design. (No mechanical or electrical systems plans were included in the set and no fire protection systems plans were included. Some general review comments for these systems are included.)

The project as submitted has been **REJECTED**. Listed below are the statements and conditions for potential approval of this project. (Chapters/Sections/Tables referenced are from the 2018 International Building Code (IBC), unless noted otherwise).

General Code Information

1. Governing Codes:
 - a. City of Maquoketa, Building Department adopted 2018 International Building Code (IBC) and all other applicable referenced codes contained within including the 2018 International Existing Building Code (IEBC).
 - b. 2010 ADA Standards for Accessible Design (federally mandated).
 - c. All other provisions as referenced by the above listed codes or standards.
2. Use/Occupancy Classification: Considering the proposed remodel work, the building will be classified as Mixed Use per Section 508 consisting of groups R-2 (Residential) for dwelling spaces and “to be determined” for main floor since it will unlikely be R-2. The building is allowed to be Nonseparated per Section 508.3 except as required by Section 420.
3. Construction Type: The proposed and existing Construction Type is Type III-B which requires noncombustible construction for exterior walls allows any materials permitted by code including combustible construction for interior walls per Section 602.

4. Fire Rated Construction: Exterior walls shall be of 2-hour fire-resistance rating per Type III-B construction. Fire partitions shall be provided between dwelling units as required per Section 420.2 of ½-hour fire resistance rating per Section 708.3. Horizontal Assemblies shall be provided between dwelling units as required per Section 420.3 of ½ -hour fire resistance rating per Section 711.2.4.3.
5. Allowable Number of Stories above Grade Plane: The allowable stories shall be (5) per Table 504.4 based on the occupancy groups of the building.
6. Allowable Area: The allowable area per story shall be 16,000 SF per Table 506.2 and based on R-2 occupancy group listed above.
7. Means of Egress & Exits: The minimum egress components shall be determined per Chapter 10 and based on occupant load as calculated per Section 1004 and Table 1004.5 including exit lights and emergency lighting.
8. Fire Protection Systems: An automatic fire sprinkler system is required per Section 903.2.8 and IEBC Section 1011. Fire alarm and smoke alarms are required per 907.2.9. Portable fire extinguishers are required throughout per Section 906.
9. Energy Conservation: Compliance required with the energy conservation provisions referenced in the 2018 International Energy Conservation Code
10. Mechanical/Electrical/Plumbing: Compliance required with 2018 International Mechanical Code (IMC), 2017 National Electrical Code (NEC), and the 2018 International Plumbing Code (IPC) (Iowa Plumbing Code shall govern where IPC is less stringent).
11. Accessibility: Compliance required with the 2010 ADA Standards for Accessible Design.

Code Review Compliance Comments (corresponding to above list)

1. Conformance to the indicated codes above is required.
2. The proposed occupancy/use classifications listed above shall apply to this project.
3. The proposed construction type appears to be compliant. Additional compliance to be determined during construction inspections.
4. The proposed and exiting construction appears to be compliant. Additional compliance to be determined during construction inspections.
5. The proposed building height in stories appears to be compliant and will be unchanged.
6. The proposed building area appears to be compliant and will be unchanged.
7. The proposed egress and exit sizes and quantities appear to be compliant. Additional compliance to be determined during construction inspections.
8. **An Automatic Sprinkler System is required as described above. A NFPA 13R system may be acceptable although future build-out of the main floor may require a NFPA 13 system depending on occupancy.**

9. This is an existing building. Any modifications to existing exterior construction including doors and windows shall comply with the adopted Energy Code and will be inspected during construction.
10. No drawings included for these systems. Compliance to be determined during construction inspections by the City or other Authorities Having Jurisdiction.
11. The proposed floor plans appear to be compliant. Additional compliance to be determined during construction inspections.

Please address Code Review Compliance Comment #8, in writing (email or letter) to the City. Be aware that subsequent code compliance issues may be discovered during construction inspections by the City of Maquoketa and/or by the City of Maquoketa Fire Department as well as other authorities having jurisdiction. My email address is celskamp@ecia.org. If you have any questions, please feel free to contact me at 563-690-5760.

Sincerely,



Craig J. Elskamp, AIA
Plan Reviewer / Building Code Inspector, ECIA

**The following
are ECIA fees if
the inspections
included all
work during
construction.**

**CITY OF ASBURY
BUILDING PERMIT APPLICATION**

IOWA CONTRACTOR REG. NUMBER C131682	PERMIT NO:
--	------------

JOB ADDRESS		LEGAL DESCRIPTION	
OWNER	ADDRESS	PHONE	
CONTRACTOR (General)	ADDRESS	PHONE	
USE OF BUILDING Residential			
DESCRIPTION OF WORK	BASEMENT	NO. OF STORIES	NO. OF DWELLING UNITS
VALUATION OF WORK 176900			

SPECIAL CONDITIONS

NOTICE
SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, BUILDING, HEATING, VENTILATING OR AIR CONDITIONING

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

PERMIT FEES			
Type of Fee	Quantity	Fee	
Permit Issuance Fee - Residential	0.00	align="right">\$10.00	
Plan Review Fee	0.00	align="right">\$80.00	
Valuation Fee - Residential	0.00	align="right">\$906.75	
Type of Construction	Occupancy Group	Total Fee	
New Home Construction		\$996.75	
Size of Bldg	Basement	Total	
Total Sq. Ft. 1930	Sq. Ft. 0	Feet. 1930	
Plan Review	Zoning Dist.	Auto Extinguishing System	
Special Approvals	<i>Required</i>	<i>Received</i>	<i>Not Required</i>
ZONING			
HEALTH DEPARTMENT			
FIRE DEPARTMENT			
SOIL REPORT			
SITE PLAN			
CITY ENGINEER			
PLAN REVIEW			
ARCHITECT/ENGINEER			
BOARD OF ADJUSTMENT			
HISTORICAL PRESERVATION			
SPECIAL INSPECTION			

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT _____		DATE _____
SIGNATURE OF OWNER (IF OWNER BUILDER) _____		DATE _____

WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT

APPLICATION ACCEPTED BY:	PLANS CHECKED BY:	APPROVED FOR ISSUANCE BY:

**24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY
ZONING OCCUPANCY CERTIFICATE MUST BE OBTAINED PRIOR TO OCCUPANCY**

**CITY OF ASBURY
MECHANICAL PERMIT APPLICATION**

IOWA CONTRACTOR REG NUMBER	PERMIT NO:
----------------------------	------------

JOB ADDRESS	LEGAL DESCRIPTION
-------------	-------------------

OWNER	ADDRESS	PHONE
-------	---------	-------

CONTRACTOR (Mechanical)	ADDRESS	PHONE
-------------------------	---------	-------

USE OF BUILDING Residential

DESCRIPTION OF WORK HVAC FOR NEW SF HOME
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SPECIAL CONDITIONS	PERMIT FEES
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NOTICE
SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, BUILDING, HEATING, VENTILATING OR AIR CONDITIONING.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Type of Fixture or Item	Quantity	Fee
Plan Review/Mechanical	0.00	\$0.00
Incinerator	0.00	\$0.00
Evaporative Cooler	0.00	\$0.00
20 Exhaust Hood	0.00	\$0.00
19 Air handler > 10,000 CuFt	0.00	\$0.00
18 Air handler ≤ 10,000 CuFt	0.00	\$0.00
17 Gas-Piping System Outlets	0.00	\$0.00
16 Other Appliance Not Covered	0.00	\$0.00
15 Ventilation System	1.00	\$17.00
14 Ventilation Fan	3.00	\$24.00
13 Boiler Over 50 HP	0.00	\$0.00
12 Boiler 30-50 HP	0.00	\$0.00
11 Boiler 15-30 HP	0.00	\$0.00
10 Boiler 3-15 HP	0.00	\$0.00
09 Boiler ≥ 3 HP	1.00	\$17.00
08 Heating Appliance/Refrige Unit	0.00	\$0.00
07 Appliance Vent	1.00	\$17.00
06 Suspended Furnace	0.00	\$0.00
05 Floor Furnace	0.00	\$0.00
04 Forced/Gravity Furnace > 100,000 BTU	0.00	\$0.00
03 Forced/Gravity Furnace < 100,000 BTU	1.00	\$17.00
02 Mechanical Supplemental Permit Issuance	0.00	\$0.00
01 Mechanical Issuance Fee	1.00	\$10.00
TOTAL FEE		\$102.00

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT	DATE
---	------

SIGNATURE OF OWNER (IF OWNER BUILDER)	DATE
---------------------------------------	------

WHEN PROPERTY VALIDATED THIS IS YOUR PERMIT

PLANS CHECKED BY:

APPROVED FOR ISSUANCE BY:

24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY

**CITY OF ASBURY
PLUMBING PERMIT APPLICATION**

	IOWA CONTRACTOR REG NUMBER	PERMIT NO:
JOB ADDRESS	LEGAL DESCRIPTION	
OWNER	ADDRESS	PHONE
CONTRACTOR (Plumbing)	ADDRESS	PHONE
USE OF BUILDING		
Residential		
DESCRIPTION OF WORK		
PLUMBING FOR NEW SF HOME		

SPECIAL CONDITIONS

NOTICE

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, BUILDING, HEATING, VENTILATING OR AIR CONDITIONING

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT _____ DATE _____

SIGNATURE OF OWNER (IF OWNER BUILDER) _____ DATE _____

WHEN PROPERTY VALIDATED THIS IS YOUR PERMIT

PERMIT FEES		
Type of Fixture or Item	Quantity	Fee
01 Plumbing Permit Issuance Fee	1.00	\$10.00
02 Plumbing Supplemental Permit Issuance Fee	0.00	\$0.00
03 Sewer Tap	0.00	\$0.00
04 Water Tap	0.00	\$0.00
05 Sewer Service - Main to Curb	0.00	\$0.00
06 Sewer Service - Curb to House	1.00	\$15.00
07 Water Service - Main to Curb	0.00	\$0.00
08 Water Service - Curb to House	1.00	\$15.00
09 Water Closet	3.00	\$24.00
10 Bathtub	3.00	\$24.00
11 Lavatory (Wash Basin)	4.00	\$32.00
12 Shower	1.00	\$8.00
13 Kitchen Sink	1.00	\$8.00
14 Garbage Disposal	1.00	\$8.00
15 Dishwasher	1.00	\$8.00
16 Laundry Tray	0.00	\$0.00
17 Clothes Washer	1.00	\$8.00
18 Service Sink	2.00	\$16.00
19 Water Heater	1.00	\$12.00
20 Gas Piping (no outlets)	1.00	\$15.00
21 Floor Drain	5.00	\$40.00
22 Roof Drain	0.00	\$0.00
23 Condensate Drain	0.00	\$0.00
24 Backwater Valve (sewer)	0.00	\$0.00
25 Backflow Prevention Device (water)	1.00	\$15.00
26 Water Distribution Piping	1.00	\$15.00
27 Sump Basin	0.00	\$0.00
28 Sump Pump	0.00	\$0.00
29 Water Service Repair	0.00	\$0.00
30 Water Treating Equipment (Softner)	1.00	\$15.00
31 Pressure Reducing Valve	1.00	\$15.00
32 Plan Check Fee	0.00	\$0.00
33 Drinking Fountain	0.00	\$0.00
34 Urinal	0.00	\$0.00
35 Grease Trap	0.00	\$0.00
36 Shampoo Bowl	0.00	\$0.00
37 Vacuum Breaker	0.00	\$0.00
TOTAL FEE		\$303.00

PLANS CHECKED BY: _____

APPROVED FOR ISSUANCE BY: _____

24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY

**CITY OF ASBURY
ELECTRICAL PERMIT APPLICATION**

IOWA CONTRACTOR REG NUMBER	PERMIT NO:
----------------------------	------------

JOB ADDRESS	LEGAL DESCRIPTION
-------------	-------------------

OWNER	ADDRESS	PHONE
-------	---------	-------

CONTRACTOR (Electrical)	ADDRESS	PHONE
-------------------------	---------	-------

USE OF BUILDING Residential

DESCRIPTION OF WORK WIRE NEW SF HOME W/UB

SPECIAL CONDITIONS

NOTICE
SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, BUILDING, HEATING, VENTILATING OR AIR CONDITIONING

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT DATE

SIGNATURE OF OWNER (IF OWNER BUILDER) DATE

WHEN PROPERTY VALIDATED THIS IS YOUR PERMIT

PLANS CHECKED BY:

APPROVED FOR ISSUANCE BY:

PERMIT FEES		
Type of Fixture or Item	Quantity	Fee
Transformer Additional / Ballast	0.00	\$0.00
Transformer (First), Neon Signs	0.00	\$0.00
Plan Review Electrical	0.00	\$0.00
Motors/Generators 30+ HP	0.00	\$0.00
Motors/Generators 20-30 HP	0.00	\$0.00
Motors/Generators 10-20 HP	0.00	\$0.00
Motors/Generators =1-10 HP	0.00	\$0.00
Motors/Generators <= 1HP	0.00	\$0.00
Light Fixtures - Theatrical	0.00	\$0.00
Light Fixtures - Pole Mount	0.00	\$0.00
Gasoline Pump/Dispenser	0.00	\$0.00
Busways	0.00	\$0.00
16 Other Electrical Apparatus/Conduits	0.00	\$0.00
15 Service/Sub Panel Over 1000 AMP	0.00	\$0.00
14 Service/Sub Panel 600-1000 AMP	0.00	\$0.00
13 Service/Sub Panel 400-600 AMP	0.00	\$0.00
12 Service/Sub Panel 100-400 AMP	1.00	\$14.00
11 Service/Sub Panel 0-100 AMP	0.00	\$0.00
10 Residential Appliances	2.00	\$12.00
09 Light Fixtures	10.00	\$6.00
08 Receptacle, Switch Outlets	10.00	\$6.00
07 Temp Service - Pole or Pedestal	0.00	\$0.00
06 Temp Service - Construction Site	1.00	\$17.00
05 Private Swimming Pool	0.00	\$0.00
04 System Fee Schedule	1,930.00	\$96.50
03 Minimum Permit Fee	0.00	\$0.00
02 Supplemental Permit Issuance Fee	0.00	\$0.00
01 Electrical Permit Issuance Fee	1.00	\$10.00
TOTAL FEE		\$161.50

24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Water and Sewer Connection Fees and Water Service Fees

As the Council discussed at the last two meetings, we discovered that we have inconsistencies between what we are enforcing and the ordinances on the books for water and sewer connections. The fee we are currently charging is \$25 which relates to Ordinance 6-3-5 which relates to a water service fee. What we are not enforcing is the water and sewer connection fees can be found in Title VI Physical Environment Chapters 2 Sub (4)(15) and 3 (8). These two sections outline a connection fee for both water and sewer. The residential fees are a flat \$250 (\$500 total) for both water and sewer separately if the lot is 60 feet or less. If the frontage is more than 60 feet, additional charges are added at \$8.34 per foot (\$4.17 each), again for both. The residential lot that I am reviewing for the permit is wider than normal at 120 feet for the frontage. The fee for this lot will be \$1000.40. This means that a common lot will be \$500 to \$1000.

Two meetings ago we agreed to consider some changes and wanted to first review the current fees for Peosta, Dyersville and Monticello. Those fees and ordinances are included in the packet. At the last meeting the Council also decided to get more information from ECIA as to the costs associated with hiring them to conduct building inspections in the City. In the packet is information about this program from the ECIA Staff.

I would still suggest we need to consider having some type of fee directly connected to these connections even if you proceed with a more complex building inspection program.

Dyersville

Water and Sewer \$325 Residential Each

Water and Sewer \$425 Commercial/Industrial Each

Monticello

Water and Sewer \$125 Each, \$100 Impact Fee for New Construction

These have not been raised in a very long time. They will be exploring Building Codes and Inspection Fees in a year or so.

Peosta

No connection fees.

However, they contract with ECIA for inspections so much higher fees are collected in this service area.

For example a new 2,000 sq ft home for building permit alone is \$900. This fee does not include any electric, plumbing, HVAC.

None of the communities charges different fees based on who pays to install the main and the stubs for the services.

If the Council is prepared to recommend a new fee we can draft a new ordinance to be considered in the upcoming meetings.

City Administrator

From: Mick Michel <mmichel@cityofdymerville.com>
Sent: Monday, May 16, 2022 9:32 AM
To: City Administrator; Annette Ernst; Russ Farnum
Subject: RE: Bldg Permits and Sewer and Water Connections

Good morning Lisa,

I apologize for the delay in getting back to you. The hookup charges for water are \$325 for residential and \$425 for commercial/industrial properties. The hookup charges for sewer are the same: \$325 for residential and \$425 for commercial/industrial properties. These charges are made regardless of the service lines are in place to the property lines or not. The only way the fees would be waived would be through a development agreement with the city. The building permit fees are below via url link.

<https://www.cityofdymerville.com/200/Fees>

We should get together soon.

Take care

Mick J. Michel,
City Administrator
City of Dymerville
340 1st Avenue East
Dymerville, Iowa 52040
(563) 875-7724 (work)
(563) 875-8238 (fax)

From: City Administrator <admin@citycascade.com>
Sent: Monday, May 16, 2022 7:45 AM
To: Annette Ernst <aernst@cityofpeosta.org>; Russ Farnum <RFarnum@ci.monticello.ia.us>; Mick Michel <mmichel@cityofdymerville.com>
Subject: RE: Bldg Permits and Sewer and Water Connections

Russ and Annette....thank you...
Mick...are you able to confirm or add to what I have below for Dymerville...
Happy Monday. Thanks, Lisa

Lisa A. Kotter
Interim City Administrator

City of Cascade
320 1st Ave W
Cascade, IA 52033
Mobile 563-320-1206
Office 563-852-3114



From: Annette Ernst <aernst@cityofpeosta.org>
Sent: Saturday, May 14, 2022 10:16 AM
To: Russ Farnum <RFarnum@ci.monticello.ia.us>; City Administrator <admin@citycascade.com>; Mick Michel (mmichel@cityofdymersville.com) <mmichel@cityofdymersville.com>
Subject: RE: [External] RE: Bldg Permits and Sewer and Water Connections

Please see my response below in blue.

From: Russ Farnum <RFarnum@ci.monticello.ia.us>
Sent: Friday, May 13, 2022 4:57 PM
To: City Administrator <admin@citycascade.com>; Mick Michel (mmichel@cityofdymersville.com) <mmichel@cityofdymersville.com>; Annette Ernst <aernst@cityofpeosta.org>
Subject: [External] RE: Bldg Permits and Sewer and Water Connections

Hi Lisa;

Please see my answers in red below.

Happy Friday!
Russ.

From: City Administrator <admin@citycascade.com>
Sent: Tuesday, May 10, 2022 5:01 PM
To: Russ Farnum <RFarnum@ci.monticello.ia.us>; Mick Michel (mmichel@cityofdymersville.com) <mmichel@cityofdymersville.com>; Annette Ernst <aernst@cityofpeosta.org>
Subject: Bldg Permits and Sewer and Water Connections

Hello Russ, Mick and Annette...I recently discovered that the City has two ordinances that have fees to connect water and sewer and only one is being enforced. The City Council plans to rewrite the ordinances.

They asked that I get your fees to compare.

They are considering two different fees.....

first fee is if the developer already installed the services to the main and took them out to the ROW and the homeowner is now connecting the pipe from the house to the already installed stub (Smaller Fee)

second fee is if the property owner is tapping a new service into the main (Larger Fee)

They also want to look at Building Permit fees...

Dymersville....I found your water and sewer ordinance online ..is the water \$325/\$425 for each water and sewer correct? Is this charged regardless of the two examples above tapping the main or connecting to a stub...

Do you have building permit fees you can share....are you only administrative oversight on permits (no inspections)?

Peosta
Monticello

Monticello... I also found your water and sewer ordinance online...is the \$125 for each water and sewer correct? **Yes for residential, plus a \$100 Impact Fee for "new construction" (as opposed to a tear down)** Again Is this charged regardless of the two examples above tapping the main or connecting to a stub... **does not matter**
Do you have building permit fees you can share **I attached our permit application which has the fees**are you only administrative oversight on permits (no inspections)? **Yes**

Note: Our fees are pathetically low and have not been adjusted in decades. Even with the connection fees you are looking at \$1000 for a new home. We will also be exploring the adoption of building codes and inspections in awhile – I think I have another year or so before I start pushing that envelope but the political will is growing.

Peosta....I found your ordinances but I do not see any tapping or connection fees? Is that correct? **We do not have any connection fees.** I have downloaded your long list of bldg., elect, plumb, hvac, roof etc permit resolutions? I understand you hire ECIA inspector to do full inspections correct? **Yes.**

Your help is appreciated as we plan to discuss this at our next City Council meeting. Thanks, Lisa

Lisa A. Kotter
Interim City Administrator
City of Cascade
320 1st Ave W
Cascade, IA 52033
Mobile 563-320-1206
Office 563-852-3114



6-3-3 LICENSE REQUIRED. All installation of water service pipes and connections to the municipal water system shall be made by a plumber approved by the City. The Superintendent shall have the power to suspend the approval of any plumber for violation of any of the provisions of this Ordinance. A suspension, unless revoked, shall continue until the next regular meeting of the City Council. The Superintendent shall notify the plumber immediately by personal written notice of the suspension, the reasons for the suspension, and the time and place of the City Council meeting at which the plumber will be granted a hearing. At this City Council meeting the Superintendent shall make a written report to the City Council stating the Superintendent's reasons for the suspension, and the City Council, after fair hearing, shall affirm or revoke the suspension or take any further action that is necessary and proper. The plumber shall provide a surety bond in the sum of one thousand dollars (\$1,000.00) secured by a responsible surety bonding company authorized to operate within the State, conditioned to indemnify and save the City harmless against all losses or damages that may arise from or be occasioned by the making of connections to the water system or excavations therefore or by carelessness, negligence or unskillfulness in making the same. Such bond shall remain in force and must be executed for a period of one year except that on such expiration it shall remain in force as to all penalties, claims and demands that may have accrued thereunder prior to such expiration. In lieu of a surety bond, a cash deposit of one thousand dollars (\$1,000.00) may be filed with the City.

6-3-4 MANDATORY CONNECTIONS. All residences and business establishments within the City limits intended or used for human habitation, occupancy or use shall be connected to the public water supply if it is reasonably available and if the building is not furnished with pure and wholesome water from some other source.

Water

6-3-5 PERMIT. Before any person makes a connection with the public water system, a written permit must be obtained from the Superintendent. The application for the permit shall be filed with the Superintendent on blanks furnished by the Superintendent. The application shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. No different or additional uses will be allowed except by written permission of the Superintendent. The Superintendent shall sign and issue the permit and state the time of issuance, if the proposed work meets all the requirements of this chapter and if all fees required under this chapter have been paid. Work under any permit must be begun within six (6) months after it is issued. The Superintendent may at any time revoke the permit for any violation of this chapter and require that the work be stopped. The property owner shall pay a flat fee of twenty-five dollars (\$25.00) upon the submission of the application for the water permit for use of City water for a period not to exceed thirty (30) days from the date that the owner connects to City water services to the date that the water meter is installed. The owner shall notify the City Administrator not less than thirty (30) days after receipt of the permit that the connection to the City water meter is ready for inspection by the Superintendent. This fee will be included on the first water bill.

(Ord. 42-13, Passed August 26, 2013)

6-3-6 WATER SUPPLY CONTROL. The plumber who makes the connection to the municipal water system shall install a main shut-off valve of the inverted key type on the water-service pipe near the curb with a suitable lock of a pattern approved by the Superintendent.

Water

of the North Fork Maquoketa River.

*

4. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty-foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot.

6-3-9 EXCAVATIONS. Excavations to do work under this Ordinance shall be dug so as to occasion the least possible inconvenience to the public and to provide for the passage of water along the gutter. All such excavations shall have proper barricades at all times, and warning lights placed from one-half hour before sunset to one-half hour after sunrise. In refilling the excavation the earth must be laid in layers and each layer tamped thoroughly to prevent settlement, and this work, and any street, sidewalk, pavement or other public property that is affected, must be restored to as good a condition as it was previous to the excavation. The plumber must maintain the affected area in good repair to the satisfaction of the City Council for three months after refilling. All water service pipes must be laid so as to prevent rupture by settlement or freezing. No excavation shall be made within six (6) feet of any laid water or sewer pipe while the ground is frozen, and no water or sewer pipe shall be exposed to frost, except by special written permission of the Superintendent.

6-3-10 INSPECTION AND APPROVAL. All water-service pipes and their connections to the municipal water system must be inspected and approved in writing by the Superintendent before they are covered, and the Superintendent shall keep a record of such approvals. If the Superintendent refuses to approve the work, the plumber or owner must proceed immediately to correct the work so that it will meet with the Superintendent's approval. Every person who uses or intends to use the municipal water system shall permit the Superintendent or the Superintendent's authorized assistants to enter the premises to inspect and make necessary alterations or repairs at all reasonable hours and on proof of authority.

(Code of Iowa, Sec. 372.13(4))

6-3-11 COMPLETION BY THE CITY. Should any excavation be left open or partly refilled for twenty-four (24) hours after the water-service pipe is installed and connected with the municipal water system, or should the work be improperly done, the Superintendent shall have the right to finish or correct the work, and the City Council shall assess the costs to the property owner or the plumber. If the plumber is assessed, the plumber must pay the costs before the plumber can receive another permit, and the plumber's bond required by the Plumbing Ordinance shall be security for the assessment. If the property owner is assessed, such assessment shall be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12(3)(h))

6-3-12 WATER METER TESTING. The Superintendent of Public Works or their designee shall make a test of the accuracy of any water meter at any time when requested in writing. If it is found that such meter overruns to the extent of 5% or more, the cost of the test shall be paid by the City and a refund shall be made to the customer for overcharges collected since the last known date of accuracy, but not for a longer period than 3 months. If the meter is found to be accurate or slow or less than 5% fast, the user shall pay a testing charge of \$100.00.

(Ord. 48-14, Passed May 27, 2014)

The shut-off valve shall be covered with a heavy metal cover having the letter "W" marked thereon, visible and even with the pavement or ground.

The plumber also shall install a shut-off valve and waste cock on every service pipe inside the building near the entrance of the water-service pipe into the building; this must be located so that the water can be shut off conveniently and the pipes drained. Where one service pipe is installed to supply more than one customer, there shall be separate shut-off valves inside the building for each customer so that service to one customer can be shut off without interfering with service to the others.

6-3-7 **MAKING THE CONNECTION.** Any connection with the municipal water system must be made under the direct supervision of the Superintendent or the Superintendent's authorized assistant. All taps in the water main must be at least (12) inches apart and on the side and near the top and not in any case within 18 inches of the hub.

(Code of Iowa, Sec. 372.13(4))

6-3-8 **CONNECTION CHARGE.** Before any permit is issued and connection made, a connection charge shall be paid to the City in accordance with the following:

1. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the water mains or any extension to the mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The East Industrial Park Area is described as follows:

Part of Lot 1 of Lot 1 of Lot 1 of Lot 4 of the Southwest Quarter (SW $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), Lot 1 of Lot 1 of the Southeast Quarter (SE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), and the Northeast Quarter (NE $\frac{1}{4}$) of the Northeast Quarter (NE $\frac{1}{4}$), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa.

2. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below, but to all connections to the water mains or any extensions to the water mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows:

Lot-1 of Breitbach Addition, and Lot-2 of Breitbach Addition that portion West

12. The City shall, in no event, be held responsible for claims made against it by reason of the breaking of any mains or service pipes, or by reason of any other interruption of the service caused by the breaking of machinery or stoppage for necessary repairs; and no person shall be entitled to damages nor have any portion of a payment refunded for any interruption.

12-1 Abatement of Violations. Construction or maintenance of building sewer lines whether located upon the private property of any owner or in the public right of way, which construction or maintenance is in violation of any of the requirements of this chapter, shall be corrected at the owner's expense within thirty (30) days after date of official notice from the council of such violation. If not made within such time the council shall in addition to other penalties herein provided have the right to finish and correct the work and assess the cost thereof to the property owner. Such assessment shall be collected with and in the same manner as general property taxes.

13. The premises receiving sanitary sewer service, shall at all reasonable hours, be subject to inspection by duly authorized personnel of the City.

14. The Owner of the property served by a building sewer shall be responsible for the operation, maintenance, repair, blockage, surface replacement, and any damage resulting from operation, maintenance repair and blockage of said building sewer, from the point of connection with the building drain to the Public Sewer.

15. Connection Charge. Before any permit is issued and connection made, a connection charge shall be paid to the City in accordance with the following:

a. East Industrial Park Area. In the property described below, the connection charge is \$2,000.00. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below but to all connections to the sewer mains or any extension to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if a determination is made by the City that the requested hookup will place an unreasonable burden on the sewer mains. The East Industrial Park Area is described as follows:

Part of Lot 1 of Lot 1 of Lot 1 of Lot 4 of the Southwest Quarter (SW¹/₄) of the Northeast Quarter (NE¹/₄), Lot 1 of Lot 1 of the Southeast Quarter (SE¹/₄) of the Northeast Quarter (NE¹/₄), and the Northeast Quarter (NE¹/₄) of the Northeast Quarter (NE¹/₄), all in Section 31; Lot 1 of Lot 1 of Lot 1 and Lot 1 of Lot 2 of Lot 1 of Lot 1 of Section 32; and Lots 1, 2, 3, 4, 5 and 6 of Beck Bros. Industrial Subdivision No. 1, all in Township 87 North Range 1 West of the Fifth P.M., Dubuque County, Iowa.

b. Johnson Street NW. In the property described below, the connection charge is \$2,000. Provided, however, if connection is made to both the water system and the sewer system, the \$2,000.00 connection charge shall cover both connections. Said connection charge shall apply not only to connections made in the property specifically described below, but to all connections to

Sewer

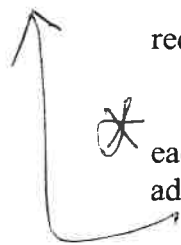
the sewer mains or any extensions to the sewer mains. The City may determine what connections will be made under this section and connections may be denied, or an additional connection fee negotiated, if the City makes a determination that the requested hookup will place an unreasonable burden on the water and/or sewer mains. The Johnson Street NW area is described as follows:

sewer

Lot-1 of Breitbach Addition, and Lot-2 of Breitbach Addition that portion West of the North Fork Maquoketa River.

c. 6th Avenue SE. A connection charge of \$15.26 per linear foot of lot frontage shall be required for all 6th Avenue SE properties between Madison Avenue and Delong Avenue.

d. Other Areas. The connection charge in all other areas is \$250.00. This fee applies to each and every sixty-foot lot. Each additional foot of lot frontage shall require the payment of an additional fee of \$4.17 per foot.



6-2-4-1 SPECIFICATIONS FOR SEWER SERVICE LINES

Purpose. This chapter governs the construction of new sewer service lines and the replacement of existing sewer service lines in the city.

Utility Locations. Prior to beginning excavation, the contractor shall notify all utility companies of the location of the excavation work and request field location of their facilities. The contractor shall exercise care in excavating near all utilities or service connections to these utilities. They shall be protected, supported and maintained in service or restored to the condition in which they were found. Where such utilities cannot be replaced so as to occupy their original location, they shall be relocated by the respective utility company with the cooperation and assistance of the contractor. In the case of drain tile or sewers, the contractor shall relocate such facilities under the direction of the City.

Trench Excavations. Excavation may be carried on by any reasonable method preferred by the contractor which shall insure systematic progress without danger to the completed work or the private or public property adjacent to the work. Whenever the contractor shall excavate below the grade of the sewer service line, they shall backfill the trench to grade with selected sand tamped in place.

Sewer Service Taps. All service taps shall be performed by Sewer Department personnel. They shall be located at the ten o'clock or two o'clock position on the circumference of the pipe. No taps shall be made less than twelve inches from a joint and never directly on top of the main. Taps shall be a minimum of twelve inches apart.

Service Lines Sewer Saddle. On clay tile or P.V.C. sewer mains, a sewer saddle is required and type shall be determined by the City Superintendent. A larger saddle will be needed if the sewer main diameter is larger. A minimum of one 5-gallon bucket of approved mortar mix is to be packed around and underneath the saddle and under the sewer main.

RESOLUTION 2022-27

A RESOLUTION SETTING BUILDING PERMIT FEES

WHEREAS, In conformance with Title VI, Chapter 13, Section 6-13-7(a) of the Peosta Municipal Code.

Permit Issuance Fee for each permit (except re-roof, deck, garage addition) \$10.00

Square Foot charges

Permit fee for new construction	\$.45 per square foot
Permit fee for alterations, repairs, replacement, or remodeling	\$.45 per square foot
Permit fee to finish a basement in homes that the original building permit was taken out before January 1, 2011	\$.45 per square foot
Permit fee to finish a basement in homes that the original building permit was taken out after January 1, 2011	\$.20 per square foot
Permit fee to re-roof	\$75.00 flat fee
Permit fee for a deck	\$75.00 flat fee
Permit fee for a garage	\$145.00 flat fee
Miscellaneous permits not covered by this fee schedule will be based upon the number of anticipated inspections	\$35.00 per inspection

Other Inspection and Fees:

Plan review fees when a plan is required by the code, per hour of review time \$200.00* (minimum of one-hour charge and charged in 1/2 –hour increments beyond the first hour)

Inspections outside of normal business hours, per hour \$60.00* (minimum charge of two (2) hours)

Reinspection fee, per hour \$60.00*

Inspections for which no fee is specifically indicated, per hour \$60.00* (minimum charge of ½-hour)

Additional plan review required by changes, additions, or revisions to approved plans, per hour \$60.00* (minimum charge of ½-hour)

Inspections upon less than 24-hour advance notice, in addition to any other inspection fee(s) which may apply \$150.00

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include outside plan review expense, supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

RESOLUTION 2010-23

A RESOLUTION SETTING PLUMBING PERMIT FEES

WHEREAS, the Peosta City Council adopted Ordinance 2010-04-An Ordinance Amending Title VI of the Peosta Municipal Code by adding a new chapter adopting the 2006 International Residential Code that contains a Building Code, a Plumbing Code, a Mechanical Code, and a Electrical Code, and providing for the administration thereof and for issuance of residential one and two unit building permits, and repealing provisions inconsistent therewith on September 14, 2010; and,

WHEREAS, in conformance with Ordinance 2010-04 the rates for Plumbing Permit Fees will be set by Resolution of the City Council.

Permit Issuance

1	For the issuance of each permit	\$10.00
2	For issuing each supplement to a permit	\$ 5.00

Unit Fee Schedule (in addition to Item 1 or 2 above)

1	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, venting, and backflow protection therefor)	\$ 7.00
2	For installing, repairing or replacing each sanitary or storm sewer:	
	a. From City main to the property line	\$12.00
	b. From the property line to the building	\$12.00
3	For each drain opening, except floor drain	\$10.00
4	For each floor drain	\$ 7.00
5	For each building storm sewer to a building	\$12.00
6	For each water heater (with or without vent)	\$10.00
7	For installation, alteration or repair of water piping and/or water-treating equipment, each	\$12.00
8	For repair or alteration of drainage or vent piping, each fixture	\$12.00
9	For each lawn sprinkler system or any one meter including back-flow protection devices therefor	\$12.00
10	For atmospheric type vacuum breakers not included in items 1 or 8:	
	a. One to 5	\$12.00
	b. Over 5, each	\$ 3.00
11	For each backflow protective device other than atmospheric-type vacuum breakers	\$12.00
12	For each backwater valve	\$12.00
13	For each gas piping system of one to 5 outlets	\$12.00
14	For each gas piping system of 5 or more outlets, per outlet	\$ 3.00
15	For each building, water service installed, replaced or repaired:	
	a. From water main to property line	\$12.00

	b. From property line to building	\$12.00
	c. From private water supply to building	\$12.00
Other Inspections		
1	Inspections outside of normal business hours, per hour (Minimum charge, two (2) hours)	\$60.00*
2	Reinspection fee, per hour	\$60.00*
3	Inspection for which no fee is specifically indicated, per hour	\$60.00*
4	Plan review fee, per hour (Minimum one hour charge and charged in one-half hour increments beyond the first hour; plans which must be sent to Kansas City for review will be charged for ten (10) hours or review time)	\$60.00*
5	Additional plan review required by changes, additions or revisions to previously approved plans, per hour (Minimum charge one-half hour)	\$60.00
6	Inspections upon less than 24-hour advance notice, in addition to any other inspection fees may apply	\$100.00

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Peosta, Iowa, that the plumbing permit fees will go into effect on January 1, 2011.

Passed and approved this 14th day of September, 2010.

Dick Avenarius, Mayor

Attest:

Karen Snyder, City Clerk

RESOLUTION 2013-26

A RESOLUTION REPEALING RESOLUTION #2010-24 AND ADOPTING NEW MECHANICAL PERMIT FEES

WHEREAS, Resolution #2010-24-A Resolution Setting Mechanical Permit Fees is hereby repealed in its entirety; and

Whereas, in conformance with Title VI, Chapter 13 of the Peosta Code of Ordinances the rates for Mechanical Permit Fees will be set by Resolution of the City Council, the following fees are hereby adopted:

Permit Issuance

1	For the issuance of each permit	\$10.00
2	For issuing each supplement to a permit	\$ 5.00

Unit Fee Schedule (in addition to Item 1 or 2 above)

1	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance	\$20.00
2	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$15.00
3	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$15.00
4	For the installation or relocation of any air conditioning system	\$15.00
5	For the installation or relocation of each boiler or compressor to and including three (3) horsepower, or each absorption system	\$25.00
6	For the installation or relocation of each air-handling unit	\$20.00
7	For each bathroom ventilation fan connected to a single duct	\$ 5.00
8	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$15.00
9	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.00
10	For the direct replacement of each water heater	\$10.00
11	For the installation of any solar/thermo water system	\$25.00
12	For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code	\$10.00
13	When applicable, permit fees for fuel-gas piping shall be as follows:	
	a. For each gas-piping system of one to five (5) outlets	\$15.00
	b. For each gas-piping system of more than five (5) outlets, per outlet	\$ 5.00
14	For the installation of each vented gas fireplace	\$15.00
15	For the installation of each hard fuel burning stove; pellet,	

	corn, wood, etc.	\$25.00
16	For the installation of each geothermal system No geothermal system will be allowed within 200 feet of any city owned property, not including streets.	\$50.00

Other Inspections and Fees

1	Inspection outside of normal business hours, per hour (Minimum charge, two (2) hours)	\$60.00*
2	Reinspection fee (per hour)	\$60.00*
3	Inspections for which no fee is specifically indicated, per hour (Minimum charge, one-half hour)	\$60.00*
4	Plan review fees when a plan is required by code, per hour of review time (Minimum of one-half hour charge and charged in half-hour increments beyond the first hour; plans which must be sent to Kansas City for review will be charged for ten (10) hours of review time)	\$60.00
5	Additional plan review required by changes, additions or revisions to approved plans, per hour	\$60.00
6	Inspections upon less than 24-hour advance notice, in addition to any other inspection fees which may apply *Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	\$100.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Peosta, Iowa, that the mechanical permit fees will go into effect on May 15, 2013.

Passed and approved this 14th day of May, 2013.

Brian Recker, Mayor pro tem

Attest:

Karen Snyder, City Clerk

RESOLUTION 2010-22

A RESOLUTION SETTING ELECTRICAL PERMIT FEES

WHEREAS, the Peosta City Council adopted Ordinance 2010-04-An Ordinance Amending Title VI of the Peosta Municipal Code by adding a new chapter adopting the 2006 International Residential Code that contains a Building Code, a Plumbing Code, a Mechanical Code, and a Electrical Code, and providing for the administration thereof and for issuance of residential one and two unit building permits, and repealing provisions inconsistent therewith on September 14, 2010; and,

WHEREAS, in conformance with Ordinance 2010-04 the rates for Electrical Permit Fees will be set by Resolution of the City Council.

Permit Issuance

1	For the issuance of each permit	\$10.00
2	For issuing each supplement to a permit	\$ 5.00

Minimum permit fee (in addition to permit issuance fee) \$ 7.50

System fee schedule:

The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time:

For new residential building (including apartments and condominiums) not including the area of garages, carports, and other noncommercial automobile storage areas constructed at the same time, per square foot \$ 0.05

For uninhabitable areas such as unfurnished basements, garages, carports and other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use the unit fee schedule.

Private swimming pools:

For new private, residential, in-ground swimming pools including a complete set of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each \$29.00

Temporary power service:

For a temporary service power pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances, each \$17.00

Unit fee schedule:

Receptacle, switch and lighting outlets. For receptacle, switch, lighting or other outlets at which current is used or controlled, except services, feeders and meters:

First 20, each	\$ 0.60
Additional outlets, each	\$ 0.25

Note: For multi-outlet assemblies, each 5 feet or fraction thereof may be considered as one outlet.

Lighting fixtures:

For lighting fixtures, sockets or other lamp holding devices:

First 20, each	\$ 0.60
Additional fixtures, each	\$ 0.25
For pole or platform-mounted lighting fixtures, each	\$ 1.15
For theatrical-type lighting fixtures or assemblies, each	\$ 1.15

Residential appliances:

For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges, self-contained room, console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding one horse-power (HP) in rating, each

\$ 6.00

Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see "power apparatus."

Power apparatus:

For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:

Rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA), or kilovolt-amperes-reactive (KVAR):

Up to and including 1, each	\$ 6.00
Over 1 and not over 10, each	\$ 7.00
Over 10 and not over 20, each	\$ 9.00
Over 20 and not over 30, each	\$12.00
Over 30, each	\$12.00 + 0.25/hp

Note:

- 1 For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.
- 2 These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.

Miscellaneous apparatus, conduits and conductors:

For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	\$17.00
Miscellaneous fees not covered elsewhere.	
For each reinspection	\$60.00*
For annual permit at \$15.00 per month, yearly	\$180.00
For construction plan review (minimum charge – 1 hour), per hour	\$60.00*
Inspections for which no fee is specifically indicated (minimum charge – ½ hour), per hour	\$60.00*
Inspections outside of normal business hours, per hour	\$60.00*
Inspections upon less than 24-hour advance notice, in addition to any other inspection fees which may apply:	\$100.00

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Peosta, Iowa, that the electrical permit fees will go into effect on January 1, 2011.

Passed and approved this 14th day of September, 2010.

Dick Avenarius, Mayor

Attest:

Karen Snyder, City Clerk

**CITY OF PEOSTA
COMMERCIAL BUILDING PERMIT APPLICATION**

			PERMIT NO:		
JOB ADDRESS					
LEGAL DESCRIPTION					
OWNER		ADDRESS		PHONE	
ARCHITECT, ENGINEER OR DESIGNER		ADDRESS		PHONE	
CONTRACTOR		ADDRESS		PHONE	
CONTRACTOR STATE REGISTRATION NO.		USE OF BUILDING		CHANGE OF USE NO <input type="checkbox"/> YES <input type="checkbox"/>	
CONTRACTOR CERTIFICATE OF INSURANCE		ATTACHED NO <input type="checkbox"/> YES <input type="checkbox"/>			
CLASS OF WORK <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> REMODEL <input type="checkbox"/> COMMERCIAL		BASEMENT NO <input type="checkbox"/> YES <input type="checkbox"/>	NO. OF STORIES		NO. OF DWELLING UNITS
DESCRIBE WORK					
VALUATION OF WORK Construction \$ _____ Total \$ _____					
SPECIAL CONDITIONS		PLAN CHECK FEE		PERMIT FEE \$250.00	
		Type of Construction	Occupancy Group		Issue Fee
		Size of Bldg. Total Sq. Ft.	Basement Sq. Ft.		Total Feet
<p align="center">NOTICE</p> <p>SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING.</p> <p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LCOAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p>		Special Approvals	Required	Received	Not Required
		ZONING			
		SOIL REPORT			
		SITE PLAN			
		CITY ENGINEER			
		PLAN REVIEW			
SPECIAL INSPECTION					
SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT		DATE			
SIGNATURE OF OWNER (IF OWNER BUILDER)		DATE			

APPLICATION ACCEPTED BY:

PLANS CHECKED BY:

APPROVED FOR ISSUANCE BY:

**24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY
OCCUPANCY CERTIFICATE MUST BE OBTAINED PRIOR TO OCCUPANCY**

BUILDING PERMIT APPLICATION



PERMIT NO:

JOB ADDRESS

EMAIL ADDRESS

LEGAL DESCRIPTION

OWNER

ADDRESS

PHONE

CONTRACTOR

ADDRESS

PHONE

CONTRACTOR STATE REGISTRATION NO.

CONTRACTOR CERTIFICATE OF INSURANCE

ATTACHED

NO YES

CLASS OF WORK

NEW CONSTRUCTION REMODEL FINISH BASEMENT

BASEMENT BUILT BEFORE 2011

NO YES

NO. OF STORIES

NO. OF DWELLING UNITS

NOTES:

PLAN REVIEW FEE \$ 200.00

VALUATION OF WORK

CONSTRUCTION \$

ISSUANCE FEE \$ 10.00

QTY

QTY

\$ 210.00

PERMIT FEE TO RE-ROOF	\$	75.00		TOTAL SQ FT NEW OR REMODEL		COST PER SQ FT NEW OR REMODEL	0.45
PERMIT FEE FOR GARAGE	\$	145.00		TOTAL SQ FT OF BASEMENT BUILT B/F 2011		COST PER SQ FT TO FINISH BASEMENT BUILT B/F 2011	0.20
PERMIT FEE FOR DECK	\$	75.00		SQUARE FOOTAGE COST			\$ -
PERMIT FEE FOR ADDITIONS				\$ -		TOTAL	
						0	

SPECIAL CONDITIONS

**24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS
UNLESS EMERGENCY**

**OCCUPANCY CERTIFICATE MUST BE
OBTAINED PRIOR TO OCCUPANCY**

NOTICE

**SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL,
PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING.**

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

CITY USE ONLY

PAYMENT METHOD CK NO. _____ CASH _____
AMOUNT REC'D _____

<i>Special Approvals</i>	<i>Required</i>	<i>Received</i>	<i>Not Required</i>
ZONING			
SITE PLAN			
CITY ENGINEER			
PLAN REVIEW			
SPECIAL INSPECTION			

PLEASE FILL OUT ALL ITEMS WITH THIS COLOR BACKGROUND

ALL ITEMS W/ THIS COLOR ARE LOCKED - THEY CANNOT BE CHANGED

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

SIGNATURE OF OWNER (IF OWNER BUILDER)

DATE

DATE RECEIVED

PLANS CHECKED BY:

APPROVED FOR ISSUANCE BY:

**CITY OF PEOSTA
RESIDENTIAL BUILDING/RE-ROOF/DECK/PORCH PERMIT APPLICATION**

		PERMIT NO:		
JOB ADDRESS				
LEGAL DESCRIPTION				
OWNER	ADDRESS	PHONE		
CONTRACTOR	ADDRESS	PHONE		
CONTRACTOR STATE REGISTRATION NO.	CONTRACTOR CERTIFICATE OF INSURANCE	ATTACHED NO <input type="checkbox"/> YES <input type="checkbox"/>		
CLASS OF WORK <input type="checkbox"/> DECK/PORCH <input type="checkbox"/> RE-ROOF	BASEMENT NO <input type="checkbox"/> YES <input type="checkbox"/>	NO. OF STORIES	NO. OF DWELLING UNITS	
DESCRIBE WORK				
VALUATION OF REMODEL WORK Construction \$				
VALUATION OF NEW CONSTRUCTION WORK Construction \$ Total \$				
SPECIAL CONDITIONS	PLAN REVIEW FEE	ISSUANCE FEE		
	VALUATION FEE	TOTAL PERMIT FEE		
		\$75.00		
<p style="text-align: center;">NOTICE</p> <p>SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING.</p> <p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LCOAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p>	CITY USE ONLY PAYMENT METHOD CK NO. _____ CASH _____ AMOUNT REC'D _____			
	Size of Bldg. Total Sq. Ft.	Basement Sq. Ft.	Total Feet	
	Special Approvals	Required	Received	Not Required
	ZONING			
	SOIL REPORT			
	SITE PLAN			
	CITY ENGINEER			
	PLAN REVIEW			
	SPECIAL INSPECTION			
	SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT		DATE	
SIGNATURE OF OWNER (IF OWNER BUILDER)		DATE		

APPLICATION ACCEPTED BY:

PLANS CHECKED BY:

APPROVED FOR ISSUANCE BY:

**24 HOUR NOTICE TO BE GIVEN FOR INSPECTIONS UNLESS EMERGENCY
OCCUPANCY CERTIFICATE MUST BE OBTAINED PRIOR TO OCCUPANCY**

CHAPTER 90

Monticello

WATER SERVICE SYSTEM

- 90.01 Definitions
- 90.02 Superintendent's Duties
- 90.03 Mandatory Connections
- 90.04 Abandoned Connections
- 90.05 Permit
- 90.06 Fee for Permit
- 90.07 Deposit
- 90.08 Bond Required
- 90.09 Compliance with Plumbing Code
- 90.10 Plumber Required
- 90.11 Excavations
- 90.12 Tapping Mains
- 90.13 Installation of Water Service Pipe
- 90.14 Responsibility for Water Service Pipe
- 90.15 Failure to Maintain
- 90.16 Curb Valve
- 90.17 Interior Valve
- 90.18 Inspection and Approval
- 90.19 Completion by the City
- 90.20 Shutting Off Water Supply
- 90.21 Operation of Curb Valve and Hydrants
- 90.22 Boilers and Pressure Vessels
- 90.23 Special Terms of Use
- 90.24 Line Extensions
- 90.25 Service Refused

90.01 DEFINITIONS.

The following terms are defined for use in the chapters in this Code of Ordinances pertaining to the Water Service System:

1. "Combined service account" means a customer service account for the provision of two or more utility services.
2. "Customer" means, in addition to any person receiving water service from the City, the owner of the property served, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.
3. "Superintendent" means the Water/Wastewater Superintendent of the City water system or any duly authorized assistant, agent or representative.
4. "Water main" means a water supply pipe provided for public or community use.
5. "Water service pipe" means the pipe from the water main to the building served.
6. "Water system" or "water works" means all public facilities for securing, collecting, storing, pumping, treating, and distributing water.

90.02 SUPERINTENDENT'S DUTIES.

The Superintendent shall supervise the installation of water service pipes and their connection to the water main and enforce all regulations pertaining to water services in the City in accordance with this chapter. This chapter shall apply to all replacements of existing water service pipes as well as to new ones. The Superintendent shall make such rules, not in conflict with the provisions of this chapter, as may be needed for the detailed operation of the water system, subject to the approval of the Council. In the event of an emergency the Superintendent may make temporary rules for the protection of the system until due consideration by the Council may be had.

(Code of Iowa, Sec. 372.13[4])

90.03 MANDATORY CONNECTIONS.

All residences and business establishments within the City limits intended or used for human habitation, occupancy or use shall be connected to the public water system, if it is reasonably available and if the building is not furnished with pure and wholesome water from some other source.

90.04 ABANDONED CONNECTIONS.

When an existing water service is abandoned or a service is renewed with a new tap in the main, all abandoned connections with the mains shall be turned off at the corporation stop and made absolutely watertight.

90.05 PERMIT.

Before any person makes a connection with the public water system, a written permit must be obtained from the City. The application for the permit shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. If the proposed work meets all the requirements of this chapter and if all fees required under this chapter have been paid, the permit shall be issued. Work under any permit must be completed within 60 days after the permit is issued, except that when such time period is inequitable or unfair due to conditions beyond the control of the person making the application, an extension of time within which to complete the work may be granted. The permit may be revoked at any time for any violation of these chapters.

90.06 FEE FOR PERMIT.

A permit and inspection fee of \$125.00 for a residential service connection or \$150.00 for a commercial or industrial service connection shall be paid to the Clerk at the time the permit application is filed.

90.07 DEPOSIT.

Before granting an application for water service or consenting to assignment of water service, the City shall have the right to require the sum of \$50.00 to be placed on deposit with the City for the purpose of establishing or maintaining any customer or assignee's credit. The deposit shall be held by the City during the time water service is provided to the customer, except the deposit may be returned to the customer if the customer requests discontinuance of service due to permanent change in residence outside the City. When a deposit is returned, there shall first be deducted therefrom any unpaid or delinquent amounts for City utilities. No interest shall accrue on the deposit.

90.08 BOND REQUIRED.

Before a permit may be issued, the person applying for such permit shall have executed unto the City and deposited with the Clerk a corporate surety bond in the minimum sum of \$1,000.00, conditioned that said person will perform faithfully all work with due care and skill, and in accordance with the laws, rules and regulations established under the authority of any ordinances pertaining to plumbing, waterworks or appurtenances. This bond shall state that the person will indemnify and save harmless the City and the owner of the premises against all damages, costs, expenses, outlays and claims of every nature and kind arising out of unskillfulness or negligence on the part of the permit holder in connection with the plumbing, waterworks or appurtenances. Such bond shall remain in force and must be executed for a minimum period of one year except that on such expiration it shall remain in force as to all penalties, claims and demands that may have accrued thereunder prior to such expiration. In lieu of surety bond, the deposit of \$150.00 cash with the Clerk for each connection or opening into the waterworks system shall be allowed and held by the Clerk for a reasonable time for any damage the City may suffer arising out of the unskillfulness or negligence in connection with the plumbing or waterworks.

90.09 COMPLIANCE WITH PLUMBING CODE.

The installation of any water service pipe and any connection with the water system shall comply with all pertinent and applicable provisions, whether regulatory, procedural or enforcement provisions, of the State Plumbing Code.

90.10 PLUMBER REQUIRED.

All installations of water service pipes and connections to the water system shall be made by a State-licensed plumber.

90.11 EXCAVATIONS.

All trench work, excavation, and backfilling required in making a connection shall be performed in accordance with the State Plumbing Code and the provisions of Chapter 135 of this Code of Ordinances.

90.12 TAPPING MAINS.

All taps into water mains shall be made by or under the direct supervision of the Superintendent and in accordance with the following:

(Code of Iowa, Sec. 372.13[4])

1. Independent Services. No more than one house, building, or premises shall be supplied from one tap unless special written permission is obtained from the Superintendent and unless provision is made so that each house, building, or premises may be shut off independently of the other.
2. Sizes and Location of Taps. All mains six inches or less in diameter shall receive no larger than a three-fourths inch tap. All mains of over six inches in diameter shall receive no larger than a one-inch tap. Where a larger connection than a one-inch tap is desired, two or more small taps or saddles shall be used, as the Superintendent shall order. All taps in the mains shall be made in the top half of the pipe, at least 18 inches apart. No main shall be tapped nearer than two feet of the joint in the main.
3. Corporation Stop. A brass corporation stop, of the pattern and weight approved by the Superintendent, shall be inserted in every tap in the main. The corporation stop in the main shall be of the same size as the service pipe.
4. Location Record. An accurate and dimensional sketch showing the exact location of the tap shall be filed with the Superintendent in such form as the Superintendent shall require.

90.13 INSTALLATION OF WATER SERVICE PIPE.

Water service pipes from the main to the meter setting shall be Type K copper. The use of any other pipe material for the service line shall first be approved by the Superintendent. Pipe must be laid sufficiently waving, and to such depth, as to prevent rupture from settlement or freezing with a minimum earth cover of the customer's service shall be five feet.

90.14 RESPONSIBILITY FOR WATER SERVICE PIPE.

All costs and expenses incident to the installation, connection, and maintenance of the water service pipe from the main to the building served shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation or maintenance of said water service pipe.

90.15 FAILURE TO MAINTAIN.

When any portion of the water service pipe which is the responsibility of the property owner becomes defective or creates a nuisance and the owner fails to correct such nuisance, the City may do so and assess the costs thereof to the property.

(Code of Iowa, Sec. 364.12[3a & h])

90.16 CURB VALVE.

There shall be installed within the public right-of-way a main shut-off valve on the water service pipe of a pattern approved by the Superintendent. The shut-off valve shall be constructed to be visible and even with the pavement or ground.

90.17 INTERIOR VALVE.

There shall be installed a shut-off valve on every service pipe inside the building as close to the entrance of the pipe within the building as possible and so located that the water can be shut off conveniently. Where one service pipe supplies more than one customer within the building, there shall be separate valves for each such customer so that service may be shut off for one without interfering with service to the others.

90.18 INSPECTION AND APPROVAL.

All water service pipes and their connections to the water system must be inspected and approved in writing by the Superintendent before they are covered, and the Superintendent shall keep a record of such approvals. If the Superintendent refuses to approve the work, the plumber or property owner must proceed immediately to correct the work. Every person who uses or intends to use the municipal water system shall permit the Superintendent to enter the premises to inspect or make necessary alterations or repairs at all reasonable hours and on proof of authority.

90.19 COMPLETION BY THE CITY.

Should any excavation be left open or only partly refilled for 24 hours after the water service pipe is installed and connected with the water system, or should the work be improperly done, the City shall have the right to finish or correct the work, and the Council shall assess the costs to the property owner or the plumber. If the plumber is assessed, the plumber must pay the costs before receiving another permit. If the property owner is assessed, such assessment may be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12[3a & h])

90.20 SHUTTING OFF WATER SUPPLY.

The Superintendent may shut off the supply of water to any customer because of any violation of the regulations contained in these Water Service System chapters that is not being contested in good faith. The supply shall not be turned on again until all violations have been corrected and the Superintendent has ordered the water to be turned on.

90.21 OPERATION OF CURB VALVE AND HYDRANTS.

It is unlawful for any person except the Superintendent to turn water on at the curb valve, and no person, unless specifically authorized by the City, shall open or attempt to draw water from any fire hydrant for any purpose whatsoever.

90.22 BOILERS AND PRESSURE VESSELS.

Customers having boilers and/or pressure vessels receiving a supply of water from the City must have a check valve on the water supply line and a vacuum valve on the steam line to prevent collapse in case the water supply from the utility is discontinued or interrupted for any reason, with or without notice.

90.23 SPECIAL TERMS OF USE.

Special terms and conditions may be made where water is used by the City or community for public purposes such as fire extinguishment, public parks, etc.

90.24 LINE EXTENSIONS.

The City will construct extensions to its water lines to points within its service area, but the City shall not be required to make such installations unless the customer pays to the City the entire cost of the installation and subject to the following provisions:

1. **Contract.** All line extensions shall be evidenced by a contract signed by the City and the person advancing funds for said extension, but each contract shall be null and void unless approved by the Council by resolution duly adopted.
2. **Rights of City.** All decisions in connection with the manner of installation of any extension and maintenance thereof shall remain in the exclusive control of the City and such extension shall be the property of the City and no other person shall have any right, title or interest therein.

90.25 SERVICE REFUSED.

The City may refuse service to persons not presently customers when in the opinion of the City the capacity of the facilities will not permit such service.

CHAPTER 96*Monticello***BUILDING SEWERS AND CONNECTIONS**

✓ 96.01 Permit

96.02 Permit Fee

96.03 Plumber Required

96.04 Excavations

96.05 Connection Requirements

96.06 Interceptors Required

96.07 Sewer Tap

96.08 Inspection Required

96.09 Property Owner's Responsibility

96.10 Abatement of Violations

96.01 PERMIT.

No unauthorized person shall uncover, make any connection with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the City. The application for the permit shall set forth the location and description of the property to be connected with the sewer system and the purpose for which the sewer is to be used, and shall be supplemented by any plans, specifications, or other information considered pertinent. The permit shall require the owner to complete construction and connection of the building sewer to the public sewer within 60 days after the issuance of the permit, except that when a property owner makes sufficient showing that due to conditions beyond the owner's control or peculiar hardship, such time period is inequitable or unfair, an extension of time within which to comply with the provisions herein may be granted. Any sewer connection permit may be revoked at any time for a violation of these chapters.

96.02 PERMIT FEE.

The person who makes the application shall pay a fee in the amount of \$125.00 to the Clerk to cover the cost of issuing the permit and supervising, regulating, and inspecting the work.

96.03 PLUMBER REQUIRED.

All installations of building sewers and connections to the public sewer shall be made by a State-licensed plumber.

96.04 EXCAVATIONS.

All trench work, excavation, and backfilling required for the installation of a building sewer shall be performed in accordance with the provisions of the State Plumbing Code and the provisions of Chapter 135 of this Code of Ordinances.

96.05 CONNECTION REQUIREMENTS.

Any connection with a public sanitary sewer must be made under the direct supervision of the Superintendent and in accordance with the following:

1. **Old Building Sewers.** Old building sewers may be used in connection with new buildings only when they are found, on examination and test conducted by the owner and observed by the Superintendent, to meet all requirements of this chapter.
2. **Separate Building Sewers.** A separate and independent building sewer shall be provided for every occupied building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway. In such cases the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.
3. **Installation.** The installation and connection of the building sewer to the public sewer shall conform to the requirements of the State Plumbing Code and applicable rules and regulations of the

City. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be approved by the Superintendent before installation.

4. **Water Lines.** When possible, building sewers should be laid at least 10 feet horizontally from a water service. The horizontal separation may be less, provided the water service line is located at one side and at least 12 inches above the top of the building sewer.
5. **Size.** Building sewers shall be sized for the peak expected sewage flow from the building with a minimum building sewer size of four inches.
6. **Alignment and Grade.** All building sewers shall be laid to a straight line to meet the following:
 - A. Recommended grade at one-fourth inch per foot.
 - B. Minimum grade of one-eighth inch per foot.
 - C. Minimum velocity of two feet per second with the sewer half full.
 - D. Any deviation in alignment or grade shall be made only with the written approval of the Superintendent and shall be made only with approved fittings.
7. **Depth.** Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. The depth of cover above the sewer shall be sufficient to afford protection from frost.
8. **Sewage Lifts.** In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain shall be lifted by approved artificial means and discharged to the building sewer.
9. **Pipe Specifications.** Building sewer pipe shall be free from flaws, splits, or breaks. Materials shall be as specified in the State Plumbing Code except that the building sewer pipe, from the property line to the public sewer, shall comply with the current edition of one of the following:
 - A. Clay sewer pipe - A.S.T.M. C-700 (extra strength).
 - B. Extra heavy cast iron soil pipe - A.S.T.M. A-74.
 - C. Ductile iron water pipe - A.W.W.A. C-151.
 - D. P.V.C. - SDR26 - A.S.T.M. D-3034.
10. **Bearing Walls.** No building sewer shall be laid parallel to or within three feet of any bearing wall that might thereby be weakened.
11. **Jointing.** Fittings, type of joint and jointing material shall be compatible with the type of pipe used, subject to the approval of the Superintendent. Solvent-welded joints are not permitted.
12. **Unstable Soil.** No sewer connection shall be laid so that it is exposed when crossing any watercourse. Where an old watercourse must of necessity be crossed or where there is any danger of undermining or settlement, cast iron soil pipe or vitrified clay sewer pipe thoroughly encased in concrete shall be required for such crossings. Such encasement shall extend at least six inches on all sides of the pipe. The cast iron pipe or encased clay pipe shall rest on firm, solid material at either end.
13. **Preparation of Basement or Crawl Space.** No connection for any residence, business or other structure with any sanitary sewer shall be made unless the basement floor is poured, or in the case of a building with a slab or crawl space, unless the ground floor is installed with the area adjacent to the foundation of such building cleared of debris and backfilled. The backfill shall be well compacted and graded so that the drainage is away from the foundation. Prior to the time the basement floor is poured, or the first floor is installed in buildings without basements, the sewer shall be plugged and the

plug shall be sealed by the Superintendent. Any accumulation of water in any excavation or basement during construction and prior to connection to the sanitary sewer shall be removed by means other than draining into the sanitary sewer.

96.06 INTERCEPTORS REQUIRED.

Grease, oil, sludge and sand interceptors shall be provided by gas and service stations, convenience stores, car washes, garages, and other facilities when, in the opinion of the Superintendent, they are necessary for the proper handling of such wastes that contain grease in excessive amounts or any flammable waste, sand or other harmful ingredients. Such interceptors shall not be required for private living quarters or dwelling units. When required, such interceptors shall be installed in accordance with the following:

1. **Design and Location.** All interceptors shall be of a type and capacity as specified in the State Plumbing Code, to be approved by the Superintendent, and shall be located so as to be readily and easily accessible for cleaning and inspection.
2. **Construction Standards.** The interceptors shall be constructed of impervious material capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers that shall be gastight and watertight.
3. **Maintenance.** All such interceptors shall be maintained by the owner at the owner's expense and shall be kept in continuously efficient operations at all times.

96.07 SEWER TAP.

Connection of the building sewer into the public sewer shall be made at the "Y" branch, if such branch is available at a suitable location. If no properly located "Y" branch is available, a saddle "Y" shall be installed at the location specified by the Superintendent. The public sewer shall be tapped with a tapping machine and a saddle appropriate to the type of public sewer shall be glued or attached with a gasket and stainless steel clamps to the sewer. At no time shall a building sewer be constructed so as to enter a manhole unless special written permission is received from the Superintendent and in accordance with the Superintendent's direction if such connection is approved.

96.08 INSPECTION REQUIRED.

All connections with the sanitary sewer system before being covered shall be inspected and approved, in writing, by the Superintendent. As soon as all pipe work from the public sewer to inside the building has been completed, and before any backfilling is done, the Superintendent shall be notified and the Superintendent shall inspect and test the work as to workmanship and material; no sewer pipe laid underground shall be covered or trenches filled until after the sewer has been so inspected and approved. If the Superintendent refuses to approve the work, the plumber or owner must proceed immediately to correct the work.

96.09 PROPERTY OWNER'S RESPONSIBILITY.

All costs and expenses incident to the installation, connection, and maintenance of the building sewer shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

96.10 ABATEMENT OF VIOLATIONS.

Construction or maintenance of building sewer lines, whether located upon the private property of any owner or in the public right-of-way, which construction or maintenance is in violation of any of the requirements of this chapter, shall be corrected, at the owner's expense, within 30 days after date of official notice from the Council of such violation. If not made within such time, the Council shall, in addition to the other penalties herein provided, have the right to finish and correct the work and assess the cost thereof to the property owner. Such assessment shall be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12[3])

CHAPTER 90

Dyersville

WATER SERVICE SYSTEM

90.01 Definitions	90.11 Installation of Water Service Pipe
90.02 Director's Duties	90.12 Responsibility for Water Service Pipe
90.03 Mandatory Connection to Public Water System and Use of Private Wells	90.13 Failure to Maintain
90.04 Abandoned Connections	90.14 Curb Valve
90.05 Permit	90.15 Interior Valve
→ 90.06 Connection Charge	90.16 Inspection and Approval
90.07 Compliance with Plumbing Code	90.17 Completion by the City
90.08 Plumber Required	90.18 Shutting Off Water Supply
90.09 Excavations	90.19 Operation of Curb Valve and Hydrants
90.10 Tapping Mains	90.20 Backflow Preventer

90.01 DEFINITIONS.

The following terms are defined for use in the chapters in this Code of Ordinances pertaining to the Water Service System:

1. "Combined service account" means a customer service account for the provision of two or more utility services.
2. "Customer" means, in addition to any person receiving water service from the City, the owner of the property served, and as between such parties the duties, responsibilities, liabilities, and obligations hereinafter imposed shall be joint and several.
3. "Director" means the Director of Public Works of the City or any duly authorized assistant, agent, or representative.
4. "Water main" means a water supply pipe provided for public or community use.
5. "Water service pipe" means the pipe from the water main to the building served.
6. "Water system" or "water works" means all public facilities for securing, collecting, storing, pumping, treating, and distributing water.

90.02 DIRECTOR'S DUTIES.

The Director shall supervise the installation of water service pipes and their connection to the water main and enforce all regulations pertaining to water services in the City in accordance with this chapter. This chapter shall apply to all replacements of existing water service pipes as well as to new ones. The Director shall make such rules, not in conflict with the provisions of this chapter, as may be needed for the detailed operation of the water system, subject to the approval of the Council. In the event of an emergency the Director may make temporary rules for the protection of the system until due consideration by the Council may be had.

(Code of Iowa, Sec. 372.13[4])

90.03 MANDATORY CONNECTION TO PUBLIC WATER SYSTEM AND USE OF PRIVATE WELLS.

1. Connection to the Public Water System. Except as otherwise provided herein, all residences and business establishments within the City using water for human habitation or occupancy must

connect to the public water system. Water is used for human habitation or occupancy if it is used in the plumbing system of a residence or a business occupied by humans.

2. Exceptions. A residence or business establishment within the City using water for human habitation or occupancy may obtain its water from a private well as follows:

A. Existing Wells. A well in existence on the effective date of Ordinance No. 732 (May 23, 2007) may continue to obtain water from a private well as follows:

(1) For human habitation or occupancy until the date established in Section 90.03(2).

(2) For non-human habitation or occupancy until such time when well needs repair including pump repair or replacement.

B. New Wells. A well may be drilled only upon property that does not have access to the City water system within 200 feet of the property, and use of the well for human habitation or occupancy may continue until the date established herein.

(1) Permit. No person shall install or maintain a private well after the date of enactment of the ordinance codified by this section, or own or use a private well within the City after such a date, unless the person has registered such well and obtained a permit for same from the City. The registration and permit process must be completed on forms provided by the City.

(2) Contaminated Area. Notwithstanding anything to the contrary which permits a private well to remain in existence within the City, neither a new private well be drilled nor repairs to an existing private well be made after the date of enactment of the ordinance codified by this section, if the well is located within a contaminated area.

(3) Variance. The City Council, upon recommendation of the Director of Public Works of the City or any duly authorized assistant, agent, or representative, may consider a variance or exception to this section on application to the City.

(4) Termination/Abandonment of Use of Existing Wells. The use of any private well not permitted to continue under this section must cease and the well shall be plugged in accordance with rules of the Iowa Department of Natural Resources on May 21, 2009, or 90 days after the date the public water system is extended to within 200 feet of the affected property, whichever is later.

a. All debris, pump, piping, unsealed liners, and any other obstructions which may interfere with sealing operations must be removed prior to abandonment.

b. The owner of the well or the owner's agent, must notify the system or town at least 48 hours prior to commencement of any well abandonment activities. The abandonment of the well shall be observed by the Superintendent of the community water system.

(5) Definitions. For use in this section the following terms are defined:

a. "Private well" means any groundwater well, except a monitoring well used as a part of a remediation system, used both for drinking water and for non-drinking water purposes, including a groundwater well which is not properly plugged in accordance with rules of the Iowa Department of Natural Resources.

b. "Contaminated area" means a point within an area that has groundwater contamination or that in accordance with design models of the Iowa Department of Natural Resources may become contaminated due to percolation of groundwater contamination in the vicinity of the well site.

c. "Human habitation or occupancy" means use of water in the plumbing system of a residence or business used or occupied by humans.

- d. "Groundwater" means subsurface water in the saturated zone from which wells, springs, and groundwater runoff are supplied.
- e. "Contamination" means the presence of any harmful or deleterious substances in the water supply.

3. Penalties. Any well owner violating any provision of this section shall upon conviction be punished by forfeiture of not less than \$500.00 and not more than \$750.00 and the cost of prosecution. If any person fails to comply with this chapter for more than 10 days after receiving notice of the violation, the community water system may impose a penalty and cause the well abandonment to be performed and the expense be assessed as a special tax against the property.

90.04 ABANDONED CONNECTIONS.

When an existing water service is abandoned or a service is renewed with a new tap in the main, all abandoned connections with the mains must be turned off at the corporation stop and made absolutely watertight.

90.05 PERMIT.

Before any person makes a connection with the public water system, a written permit must be obtained from the City. The application for the permit must include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. If the proposed work meets all the requirements of this chapter and if all fees required under this chapter have been paid, the permit shall be issued. Work under any permit must be completed within 60 days after the permit is issued, except that when such time period is inequitable or unfair due to conditions beyond the control of person making the application, an extension of time within which to complete the work may be granted. The permit may be revoked at any time for any violation of these chapters.

90.06 CONNECTION CHARGE.

Before any permit is issued the person who makes the application must pay a connection charge in the amount of \$325.00 for each residential connection and \$425.00 for each commercial or industrial connection to reimburse the City for costs borne by the City in making water service available to the property served. The connection charge is in addition to any current special assessment applicable.

(Code of Iowa, Sec. 384.84)

90.07 COMPLIANCE WITH PLUMBING CODE.

The installation of any water service pipe and any connection with the water system must comply with all pertinent and applicable provisions, whether regulatory, procedural, or enforcement provisions, of the *State Plumbing Code* and the City's Standard Specifications for Water Distribution Systems.

90.08 PLUMBER REQUIRED.

All installations of water service pipes and connections to the water system must be made by a State-licensed plumber.

90.09 EXCAVATIONS.

All trench work, excavation, and backfilling required in making a connection must be performed in accordance with the City of Dyersville Standard Specifications and the provisions of Chapter 135 of this Code of Ordinances.

90.10 TAPPING MAINS.

All taps into water mains shall be made by or under the direct supervision of the Director and in accordance with the following:

(Code of Iowa, Sec. 372.13[4])

1. Independent Services. No more than one house, building, or premises shall be supplied from one tap unless special written permission is obtained from the Director and unless provision is made

so that each house, building, or premises may be shut off independently of the other.

2. **Sizes and Location of Taps.** All mains six inches or less in diameter shall receive no larger than a three-fourths inch tap. All mains of over six inches in diameter shall receive no larger than a one-inch tap. Where a larger connection than a one-inch tap is desired, two or more small taps or saddles shall be used, as the Director shall order. All taps in the mains must be made in the top half of the pipe, at least 18 inches apart. No main shall be tapped nearer than two feet of the joint in the main.

3. **Corporation Stop.** A brass corporation stop, of the pattern and weight approved by the Director, must be inserted in every tap in the main. The corporation stop in the main must be of the same size as the service pipe.

4. **Location Record.** An accurate and dimensional sketch showing the exact location of the tap must be filed with the Director in such form as the Director requires.

90.11 INSTALLATION OF WATER SERVICE PIPE.

Water service pipes from the main to the meter setting must be of such material as specified in the City of Dyersville Standard Specifications for Water Distribution System.

90.12 RESPONSIBILITY FOR WATER SERVICE PIPE.

All costs and expenses incident to the installation, connection, and maintenance of the water service pipe from the public water main to the building served will be borne by the owner. The owner must indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation or maintenance of said water service pipe.

90.13 FAILURE TO MAINTAIN.

When any portion of the water service pipe which is the responsibility of the property owner becomes defective or creates a nuisance and the owner fails to correct such nuisance, the City may do so and assess the costs thereof to the property.

(Code of Iowa, Sec. 364.12[3a & h])

90.14 CURB VALVE.

There must be installed within the public right-of-way a main shut-off valve of the inverted key type on the water service pipe at the outer sidewalk line with a suitable lock of a pattern approved by the Director. The shut-off valve must be covered with a heavy metal cover having the letter "W" marked thereon, visible and even with the pavement or ground. The proper operation of the turn-off valve is the responsibility of the property owner. When turn-off is required by a utility representative and the turn-off is not operative, or if a failure occurs within the service line, the City shall be held harmless. The utility representative, at his or her discretion, may discontinue service in a most efficient manner.

90.15 INTERIOR VALVE.

There must be installed a shut-off valve on every service pipe inside the building as close to the entrance of the pipe within the building as possible and so located that the water can be shut off conveniently. Where one service pipe supplies more than one customer within the building, there must be separate valves for each such customer so that service may be shut off for one without interfering with service to the others. A separate water meter must be installed for each individual customer. Separate meters must be installed within 90 days of notification to the property owner that the property is not in compliance.

90.16 INSPECTION AND APPROVAL.

All water service pipes and their connections to the water system must be inspected and approved in writing by the Director before they are covered, and the Director shall keep a record of such approvals. If the Director refuses to approve the work, the plumber or property owner must proceed immediately to correct the work. Every person who uses or intends to use the municipal water system must permit the Director to enter the premises to inspect or make necessary alterations or repairs at all reasonable hours and on proof of authority.

90.17 COMPLETION BY THE CITY.

Should any excavation be left open or only partly refilled for 24 hours after the water service pipe is installed and connected with the water system, or should the work be improperly done, the City shall have the right to finish or correct the work, and the Council shall assess the costs to the property owner or the plumber. If the plumber is assessed, the plumber must pay the costs before receiving another permit. If the property owner is assessed, such assessment may be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12[3a & h])

90.18 SHUTTING OFF WATER SUPPLY.

The Director may shut off the supply of water to any customer because of any violation of the regulations contained in these Water Service System chapters that is not being contested in good faith. The supply shall not be turned on again until all violations have been corrected and the Director has ordered the water to be turned on.

90.19 OPERATION OF CURB VALVE AND HYDRANTS.

It is unlawful for any person except the Director to turn water on at the curb valve, and no person, unless specifically authorized by the City, shall open or attempt to draw water from any fire hydrant for any purpose whatsoever.

90.20 BACKFLOW PREVENTER.

Any customer who is connected to any other source of water, in addition to the municipal water system, must install, at said customer's cost, a backflow preventer to prevent cross contamination of the municipal water system. The type and location of the backflow preventer must be approved by the Director prior to its installation.

CHAPTER 96

Dyersville

BUILDING SEWERS AND CONNECTIONS

- 96.01 Permit
- 96.02 Connection Charge
- 96.03 Plumber Required
- 96.04 Excavations
- 96.05 Connection Requirements
- 96.06 Interceptors Required
- 96.07 Sewer Tap
- 96.08 Inspection Required
- 96.09 Property Owner’s Responsibility
- 96.10 Abatement of Violations
- 96.11 Adoption of Plumbing Code

96.01 PERMIT.

No unauthorized person shall uncover, make any connection with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the City. The application for the permit must set forth the location and description of the property to be connected with the sewer system and the purpose for which the sewer is to be used, and must be supplemented by any plans, specifications, or other information considered pertinent. The permit shall require the owner to complete construction and connection of the building sewer to the public sewer within 60 days after the issuance of the permit, except that when a property owner makes sufficient showing that due to conditions beyond the owner’s control or peculiar hardship, such time period is inequitable or unfair, an extension of time within which to comply with the provisions herein may be granted. Any sewer connection permit may be revoked at any time for a violation of these chapters.

96.02 CONNECTION CHARGE.

* The person who makes the application must pay a connection charge in the amount of \$325.00 for each residential connection and \$425.00 for each commercial or industrial connection to reimburse the City for costs borne by the City in making sewer service available to the property served. The connection charge is in addition to any current special assessment applicable.

96.03 PLUMBER REQUIRED.

All installations of building sewers and connections to the public sewer must be made by a State-licensed plumber.

96.04 EXCAVATIONS.

All excavations required for the installation of a building sewer must be open trench work unless otherwise approved by the City. The excavations must be made in accordance with the City of Dyersville Standard Specifications and the provisions of Chapter 135.

96.05 CONNECTION REQUIREMENTS.

Any connection with a public sanitary sewer must be made under the direct supervision of the Director and in accordance with the following:

1. Old Building Sewers. Old building sewers may be used in connection with new buildings only when they are found, on examination and test conducted by the owner and observed by the Director, to meet all requirements of this chapter.
2. Separate Building Sewers. A separate and independent building sewer shall be provided for every occupied building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway. In such cases the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

3. Installation. The size, slope, alignment, and materials of construction of the building sewer and the connection of the building sewer into the public sewer shall conform to the requirements of the State Plumbing Code or the City of Dyersville Standard Specifications for Waste Water Collection. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be approved by the Director before installation.

4. Depth. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. The depth of cover above the sewer must be sufficient to afford protection from frost.

5. Sewage Lifts. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain must be lifted by approved artificial means and discharged to the building sewer.

96.06 INTERCEPTORS REQUIRED.

Grease, oil, sludge, and sand interceptors must be provided by gas and service stations, convenience stores, car washes, garages, and other facilities when, in the opinion of the Director, they are necessary for the proper handling of such wastes that contain grease in excessive amounts or any flammable waste, sand, or other harmful ingredients. Such interceptors are not be required for private living quarters or dwelling units. When required, such interceptors must be installed in accordance with the following:

1. Design and Location. All interceptors must be of a type and capacity as provided by the State Plumbing Code, to be approved by the Director, and must be located so as to be readily and easily accessible for cleaning and inspection.

2. Construction Standards. The interceptors must be constructed of impervious material capable of withstanding abrupt and extreme changes in temperature. They must be of substantial construction, watertight and equipped with easily removable covers that must be gastight and watertight.

3. Maintenance. All such interceptors must be maintained by the owner at the owner's expense and must be kept in continuously efficient operations at all times.

96.07 SEWER TAP.

Connection of the building sewer into the public sewer must be made at the "Y" branch, if such branch is available at a suitable location. If no properly located "Y" branch is available, a saddle "Y" must be installed at the location specified by the Director. The public sewer must be tapped with a tapping machine and a saddle appropriate to the type of public sewer must be glued or attached with a gasket and stainless steel clamps to the sewer. At no time shall a building sewer be constructed so as to enter a manhole unless special written permission is received from the Director and in accordance with the Director's direction if such connection is approved.

96.08 INSPECTION REQUIRED.

All connections with the sanitary sewer system before being covered must be inspected and approved, in writing, by the Director. As soon as all pipe work from the public sewer to inside the building has been completed, and before any backfilling is done, the Director must be notified and the Director must inspect and test the work as to workmanship and material; no sewer pipe laid underground shall be covered or trenches filled until after the sewer has been so inspected and approved. If the Director refuses to approve the work, the plumber or owner must proceed immediately to correct the work.

96.09 PROPERTY OWNER'S RESPONSIBILITY.

All costs and expenses incident to the installation, connection, and maintenance of the building sewer must be borne by the owner. The owner must indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

96.10 ABATEMENT OF VIOLATIONS.

Construction or maintenance of building sewer lines, whether located upon the private property of any owner or in the public right-of-way, which construction or maintenance is in violation of any of the requirements of this chapter, must be corrected, at the owner's expense, within 30 days after date of official notice from the Council of such violation. If not made within such time, the Council, in addition to the other penalties herein provided, has the right to finish and correct the work and assess the cost thereof to the property owner. Such assessment will be collected with and in the same manner as general property taxes.

(Code of Iowa, Sec. 364.12[3])

96.11 ADOPTION OF PLUMBING CODE.

The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25 is hereby adopted by reference as the plumbing code for the City, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Dyersville

Fees

Building Permit Fees

Building Value	Permit Fees
\$100 - \$10,000	\$35
\$10,001 - \$20,000	\$45
\$20,001 - \$50,000	\$65
\$50,001 - \$100,000	\$80
\$100,001 - \$200,000	\$110
\$200,001 - and up	\$220

Miscellaneous Permits

Permit	Permit Fees
Excavation	\$50
Fence	\$20
Home	\$300
Parade	\$10
Shed / Garage	\$200

Meeting Fees

Meeting	Fees
Board of Adjustment	\$80
Flood Plain	\$25

Planning and Zoning - with utilities and streets	\$225
Planning and Zoning - without utilities and streets	\$150

Utility Fees

Item	Fees
Commercial / Industrial Sewer	\$425
Commercial / Industrial Water	\$425
Residential Sewer Connection	\$325
Residential Water Connection	\$325
Water Meter	\$200

 Government Websites by [CivicPlus®](#)

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Peosta, Iowa, that the building permit fees will go into effect upon adoption of this Resolution.

Passed and approved this 12th day of April, 2022.



Russell Pfab, Mayor

Attest:



Marcie Winkelman, Deputy Clerk



City of
CASCADÉ



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Alleyway Surveying South of 1st Avenue and Near Buchanan St SW

I was told that there have been issues in this alley for a while as it relates to parking. Most recently an abutting property owner had placed large rocks in what we believe to be the alley right of way. As of now the rocks have been moved but the Mayor asked me to get a price to have the alley surveyed to be sure that we know exactly where the property lines are. This will help enforce any encroachments. I received a price of \$1500 from Weber Surveying. The email with the price is attached. If the City Council wished to proceed, I would recommend taking the funds from account 001-210-6490 Professional Fees Roads, Bridges, Sidewalks.



City Administrator

From: Mike Weber <mjweber1@bernardtel.com>
Sent: Friday, June 3, 2022 10:34 AM
To: City Administrator
Subject: RE: Alley

The cost to survey the alley is \$1,500.

Mike Weber, PLS
Weber Surveying, LLC
26789 46th Ave
Bernard, IA 52032
563-590-4993

From: City Administrator [mailto:admin@citycascade.com]
Sent: Thursday, June 02, 2022 5:04 PM
To: Mike Weber - Weber Surveying (mjweber1@bernardtel.com) <mjweber1@bernardtel.com>
Subject: Alley

Mike..the people that live on the south side of the alley behind Two Gingers seem to be placing boulders on what we think is our Alleyway ROW. We are wondering what the cost would be to survey the one block of this alley? If you have any questions please let me know. Thanks, Lisa



June 13, 2022 Agenda

To: Mayor, City Council and Staff

From: Lisa Kotter, Interim City Administrator

Date: June 13, 2022

Re: Pool Transfer Clarification

In April we approved a number of transfers prior to analyzing the need for budget amendments. At that time one of the transfers was \$15,168 going from the pool reserves to the Pool Project to clear out and bring the project fund to zero. I was not aware that this transfer had been approved by the City Council in November 2021. Since that was completed earlier, we will not be doing this transfer a second time and will ignore the one approved in April 2022. No action is needed, this is just for clarification.

CASCADE

MONTHLY INCIDENT COUNT REPORT Statistics from Reported Date: 5/1/2022 12:00:00AM to 5/31/2022 11:59:00PM

Case Report

[IMPORTED] : ASSIST CITIZEN: 1 2%

[IMPORTED] : CRIMINAL MISCHIEF: 1 2%

[IMPORTED] : INCIDENT REPORT - THEFT: 1 2%

[IMPORTED] : THEFT: OTHER: 1 2%

[IMPORTED] : VEHICLE PURSUIT: 1 2%

[IMPORTED] : WARRANT SERVICE: 1 2%

Grand Total: 10.53% Total # of Incident Types Reported: 6

Field Interview

ACCIDENT-MOTOR VEHICLE: ON OTHER: 3 5%

ACCIDENT-PERSONAL INJURY: 2 4%

ALARM: 2 4%

ANIMAL AT LARGE: 2 4%

ANIMAL BITE: 2 4%

ANIMAL COMPLAINT-INJURED: 1 2%

ASSIST AMBULANCE: 8 14%

ASSIST CASCADE HIGH SCHOOL: 1 2%

ASSIST DUBUQUE COUNTY: 1 2%

ASSIST JONES COUNTY: 1 2%

ASSIST OTHER AGENCY: 1 2%

ATTEMPT TO LOCATE: 1 2%

ATV VIOLATION-WARNING: 2 4%

CIVIL DISPUTE: 2 4%

CRIMINAL MISCHIEF: 1 2%

DISTURBANCE: 1 2%

DRUG LAW VIOLATIONS: 1 2%

GOLF CART INSPECTION: 2 4%

INFORMATIONAL REPORT: 3 5%

LOCKDOWN-DRILL: 1 2%

PARKING COMPLAINT: 1 2%

PRESENTATION: SCHOOL: 1 2%

Field Interview

SPECIAL ASSIGNMENT: 1 2%

SPEED WARNING: 4 7%

SUSPICIOUS VEHICLE: 2 4%

THEFT: 1 2%

TRAFFIC CONTROL: 1 2%

VEHICLE UNLOCK: 1 2%

WELFARE CHECK: 1 2%

Grand Total: 89.47% Total # of Activity Types Reported: 51